

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **15th July 2024** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **15.07.24 at 12.00 noon**.

Agenda:

1. Action Taken report of previous year meeting
2. Faculty Development Programmes
3. Proposals for funded Schemes
4. Any other with the permission of the chair

Resolutions:

1. Action Taken Report of Previous Year Meeting

The committee reviewed the Action Taken Report of the previous year's meeting. It was noted that the majority of the decisions and suggestions had been successfully implemented.

2. Faculty Development Programmes

It was resolved that two Faculty Development Programmes (FDPs) be conducted in July focusing on emerging trends in pedagogy & research. Departments are encouraged to collaborate and submit proposals for organizing these FDPs.

3. Proposals for Funded Schemes

It was resolved that faculty members be encouraged and supported to submit proposals for funded schemes from agencies such as UGC, AICTE, DST, and others.

4. Any Other with the Permission of the Chair

Suggestions for improving student feedback mechanisms were discussed and it was decided to implement a revised feedback system from the next semester.

MEMBERS PRESENT

- | | | |
|-------------------------|---|---|
| • Dr. V. Narayana Rao | - Principal |  |
| • Dr. G. Krishnaveni | - IQAC Coordinator & NIRF Nodal Officer |  |
| • Smt. Shamim | - Asst. IQAC Coordinator |  |
| • Sri P. Ravindra | - In-Charge-Criteria-1 |  |
| • Smt. P. Gowthami Devi | - In-Charge-Criteria-2 |  |
| • Dr. K. Kiran Kumar | - In-Charge-Criteria-3 |  |
| • Sri V. Suresh | - In-Charge-Criteria-4 |  |
| • Captain KPTV Bhaskar | - In-Charge-Criteria-5 |  |
| • Sri N. Hemanth Kumar | - In-Charge-Criteria-6 |  |
| • Smt. O. Sailaja | - In-Charge-Criteria-7 |  |

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **31st August 2024** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **31.8.2024 at 12.00 noon**.

Agenda:

1. Action Taken report of previous year meeting
2. Department Activities
3. Schedule of IIC Meeting for the IV Quarter
4. Any other with the permission of the chair

Resolutions:

Action Taken Report of Previous Year Meeting

The committee reviewed the Action Taken Report on the resolutions passed in the previous year's meeting. The feedback taken from the FDPs were impressive.

Schedule of Department Activities

The schedule of departmental activities for the current academic year was discussed and finalized. All departments are instructed to adhere to the approved calendar and ensure timely execution of academic, co-curricular, and extracurricular activities.

Any Other with the Permission of the Chair

Emphasis was placed on documenting all departmental activities for IQAC submission.

MEMBERS PRESENT

- | | |
|--------------------------|--|
| • Dr. G. Krishnaveni | - Principal <i>G. Krishnaveni</i> |
| • Smt. Shamim | - IQAC Coordinator & NIRF Nodal Officer <i>Smt. Shamim</i> |
| • Sri P. Ravindra | - In-Charge-Criteria-1 <i>Sri P. Ravindra</i> |
| • Smt. P. Gowthami Devi | - In-Charge-Criteria-2 <i>Gowthami</i> |
| • Dr. K. Kiran Kumar | - In-Charge-Criteria-3 <i>K. Kiran Kumar</i> |
| • Dr. V.T.R. Pavan Kumar | - In-Charge-Criteria-4 <i>Pavan Kumar</i> |
| • Captain KPTV Bhaskar | - In-Charge-Criteria-5 <i>Bhaskar</i> |
| • Sri N. Hemanth Kumar | - In-Charge-Criteria-6 <i>Hemanth Kumar</i> |
| • Smt. O. Sailaja | - In-Charge-Criteria-7 <i>Smt. O. Sailaja</i> |

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **14th September 2024** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **14.09.2024** at **12.00 noon**.

Agenda:

1. Action taken report of previous year meeting.
2. Discussion on Academic Disruptions Caused by Floods.
3. Submission of Spencer Project.
4. Any other with the permission of the chair.

Resolutions:

Action Taken Report of Previous Year Meeting

- The committee reviewed the Action Taken Report of the previous year's meeting. It was noted that the majority of the resolutions had been acted upon effectively.

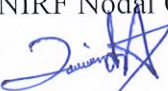
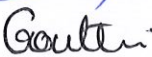
Discussion on Academic Challenges Due to Floods

- The members discussed the academic disruptions caused by recent floods. It was resolved that departments should prepare revised schedules, to minimize academic loss.

Submission of Spencer Project

- The members are informed about the submission of Spencer Project.

MEMBERS PRESENT

- | | |
|--------------------------|---|
| • Dr. G. Krishnaveni | - Principal  |
| • Smt. Shamim | - IQAC Coordinator & NIRF Nodal Officer |
| • Sri P. Ravindra | - In-Charge-Criteria-1  |
| • Smt. P. Gowthami Devi | - In-Charge-Criteria-2  |
| • Dr. K. Kiran Kumar | - In-Charge-Criteria-3  |
| • Dr. V.T.R. Pavan Kumar | - In-Charge-Criteria-4  |
| • Captain KPTV Bhaskar | - In-Charge-Criteria-5  |
| • Sri N. Hemanth Kumar | - In-Charge-Criteria-6  |
| • Smt. O. Sailaja | - In-Charge-Criteria-7  |

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **20th November 2024** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **20.11.2024** at **12.00 noon**.

Agenda:

1. Action taken report of previous year meeting.
2. AQAR Submission.
3. Any other with the permission of the chair.

Resolutions:

Action Taken Report of Previous Year Meeting

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The Action Taken Report on the resolutions of the previous year's meeting was reviewed.

AQAR Submission

- The committee resolved that the AQAR (Annual Quality Assurance Report) for the current academic year should be compiled and submitted to NAAC within the stipulated deadline.
- All departments were instructed to furnish the necessary data and documentation promptly to the IQAC.

MEMBERS PRESENT

- Dr. G. Krishnaveni
- Smt. Shamim
- Sri P. Ravindra
- Smt. P. Gowthami Devi
- Dr. K. Kiran Kumar
- Dr. V.T.R. Pavan Kumar
- Captain KPTV Bhaskar
- Sri N. Hemanth Kumar
- Smt. O. Sailaja

- Principal *C. K. Venkatesh*
- IQAC Coordinator & NIRF Nodal Officer *[Signature]*
- In-Charge-Criteria-1 *[Signature]*
- In-Charge-Criteria-2 *Goulthi*
- In-Charge-Criteria-3 *K. Kiran Kumar*
- In-Charge-Criteria-4 *[Signature]*
- In-Charge-Criteria-5 *[Signature]*
- In-Charge-Criteria-6 *[Signature]*
- In-Charge-Criteria-7 *[Signature]*

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **18th January 2025** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **18.01.2025 at 12.00 noon**.

Agenda:

1. Action Taken report of previous year meeting
2. Submission of AISHE, NIRF data
3. Any other with the permission of the chair

Resolutions:

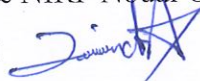
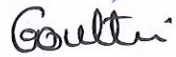
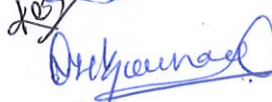
Action Taken Report of Previous Year Meeting

The Action Taken Report on the resolutions of the previous year's meeting was reviewed.

Submission of AISHE, NIRF data

It is formally discussed that AISHE and NIRF data are successfully submitted. The members are suggested to go through the notifications in the NAAC portal for the new format.

MEMBERS PRESENT

- | | |
|--------------------------|---|
| • Dr. G. Krishnaveni | - Principal  |
| • Smt. Shamim | - IQAC Coordinator & NIRF Nodal Officer  |
| • Sri P. Ravindra | - In-Charge-Criteria-1  |
| • Smt. P. Gowthami Devi | - In-Charge-Criteria-2  |
| • Dr. K. Kiran Kumar | - In-Charge-Criteria-3  |
| • Dr. V.T.R. Pavan Kumar | - In-Charge-Criteria-4  |
| • Captain KPTV Bhaskar | - In-Charge-Criteria-5  |
| • Sri N. Hemanth Kumar | - In-Charge-Criteria-6  |
| • Smt. O. Sailaja | - In-Charge-Criteria-7  |

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **25th March 2025** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **25.03.2025** at **12.00 noon**.

Agenda:

1. Action Taken report of previous year meeting
2. Internal Audit Committee
3. Any other with the permission of the chair

Resolutions:

Action Taken Report of Previous Year Meeting

The committee reviewed the Action Taken Report (ATR) of the previous year's meeting.

Internal Audit Committee

- ✓ It was resolved to plan a schedule for the Internal Inspection for the current academic year. The members are instructed to follow up the department HoDs/in-charges for the documentation and filing according to the checklist.
- ✓ Further, it is resolved to have the internal audit committee in the next month as per the convenience of the External Academic Members.

MEMBERS PRESENT

- | | |
|--------------------------|--|
| • Dr. G. Krishnaveni | - Principal <i>G. Krishnaveni</i> |
| • Smt. Shamim | - IQAC Coordinator & NIRF Nodal Officer <i>[Signature]</i> |
| • Sri P. Ravindra | - In-Charge-Criteria-1 <i>[Signature]</i> |
| • Smt. P. Gowthami Devi | - In-Charge-Criteria-2 <i>Gowthami</i> |
| • Dr. K. Kiran Kumar | - In-Charge-Criteria-3 <i>K. Kiran Kumar</i> |
| • Dr. V.T.R. Pavan Kumar | - In-Charge-Criteria-4 <i>[Signature]</i> |
| • Captain KPTV Bhaskar | - In-Charge-Criteria-5 <i>[Signature]</i> |
| • Sri N. Hemanth Kumar | - In-Charge-Criteria-6 <i>[Signature]</i> |
| • Smt. O. Sailaja | - In-Charge-Criteria-7 <i>[Signature]</i> |

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **26th April 2025** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **26.04.2025** at **12.00 noon**.

Agenda:

1. Action Taken report of previous year meeting
2. Internal Inspection Review
3. Faculty Development Programmes
4. Any other with the permission of the chair

Resolutions:

Action Taken Report of Previous Year Meeting

The committee reviewed the Action Taken Report (ATR) of the previous year's meeting.

Faculty Development Programmes

- ✓ It was resolved to organize Faculty Development Programs (FDPs) in collaboration with the R&D Cell on teaching and research methodologies during the month of May, with the objective of equipping faculty members with emerging technologies and innovative practices.
- ✓ Further, it is resolved to fill the gaps and lapses found in the internal inspection and be ready for the External Academic Audit.

MEMBERS PRESENT

- | | |
|--------------------------|--|
| • Dr. G. Krishnaveni | - Principal <i>G. Krishnaveni</i> |
| • Smt. Shamim | - IQAC Coordinator & NIRF Nodal Officer <i>[Signature]</i> |
| • Sri P. Ravindra | - In-Charge-Criteria-1 <i>[Signature]</i> |
| • Smt. P. Gowthami Devi | - In-Charge-Criteria-2 <i>Gowthami</i> |
| • Dr. K. Kiran Kumar | - In-Charge-Criteria-3 <i>K. Kiran Kumar</i> |
| • Dr. V.T.R. Pavan Kumar | - In-Charge-Criteria-4 <i>[Signature]</i> |
| • Captain KPTV Bhaskar | - In-Charge-Criteria-5 <i>[Signature]</i> |
| • Sri N. Hemanth Kumar | - In-Charge-Criteria-6 <i>Hemanth Kumar</i> |
| • Smt. O. Sailaja | - In-Charge-Criteria-7 <i>[Signature]</i> |

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on **26th May 2025** with the Principal, IQAC Coordinator, NIRF Nodal Officer and other members of the committee in the Principal's Chamber on **26.05.2025** at 12.00 noon.

Meeting Agenda:

1. Collaborative Work between KBN College and TCS
2. Any other with the permission of the chair

Resolutions:

1) It is resolved to identify the areas of the Collaborative Work

- Mr. JVRS Prasad, Head, Talent Development, TCS, Hyderabad shared an overview of TCS's academic engagement programs such as TCS iON, TCS IGNITE. He emphasized the company's commitment to bridging the academic - industry gap.
- Implementation of customized training modules aligned with TCS requirements for final-year students.
- Regular FDPs by TCS experts to align teaching pedagogy with industry trends.
- Suggestions for inclusion of industry-relevant content and soft skills training in the college syllabus.
- Strengthening the recruitment process and increasing student preparedness through mock interviews and assessments.

2) It is resolved to propose an action Plan:

- Formation of a committee to design and implement collaborative activities.
- Identification of departments and students for pilot programs.
- Timeline for initial activities to be completed within the next academic quarter.

MEMBERS PRESENT

- | | |
|--------------------------|--|
| • Dr. G. Krishnaveni | - Principal <i>G. Krishnaveni</i> |
| • Smt. Shamim | - IQAC Coordinator & NIRF Nodal Officer <i>[Signature]</i> |
| • Sri P. Ravindra | - In-Charge-Criteria-1 <i>[Signature]</i> |
| • Smt. P. Gowthami Devi | - In-Charge-Criteria-2 <i>Gowthami</i> |
| • Dr. K. Kiran Kumar | - In-Charge-Criteria-3 <i>K. Kiran Kumar</i> |
| • Dr. V.T.R. Pavan Kumar | - In-Charge-Criteria-4 <i>[Signature]</i> |
| • Captain KPTV Bhaskar | - In-Charge-Criteria-5 <i>[Signature]</i> |
| • Sri N. Hemanth Kumar | - In-Charge-Criteria-6 <i>[Signature]</i> |
| • Smt. O. Sailaja | - In-Charge-Criteria-7 <i>[Signature]</i> |