

**KAKARAPARTI BHAVANARAYANA COLLEGE  
(AUTONOMOUS)**

**Kothapeta, Vijayawada – 520 001**



**IQAC MINUTES OF MEETING REGISTER**

**2020~21**

2020-21

Minutes of first Meeting of IQAC held on 15.6.20

Minutes of first Meeting of IQAC held on 15<sup>th</sup> June, 2020 through webinar at 11:00 am with principal, vice-principals, IQAC co-ordinators and other members to discuss the following. Agenda:-

Agenda :-

1. Constitution of IQAC committee for the Academic Year 2020-21.
2. Discuss the plan of Action of IQAC.
3. Conduction of commerce webinar on 'changing Dimensions of Business Environment in COVID-19'.
4. Distribution of AQAR Templates to criteria in-charges and other documents related to academic activities.

Resolutions :-

1. It is unanimously resolved to constitute the IQAC committee with the following members.

IQAC composition - 2020-21

- \* Dr. V. Narayana Rao, Principal - chairman V Rao
- \* Dr. V. Subhashini, Retd. Lec., Zoology - Academic - S  
- Advisor

## Period - Administrative Officers

- \* Sri E. Vara Prasad, Vice-Principal - Member
- \* Dr. K. Naveen Kumar, Vice-Principal - Member
- \* Sri P. L. Ramesh, Director, A&P - Member
- \* Sri M. Venkateswara Rao, COE - Member
- \* Sri S. Srinivas, Office Superintendent - Member

## Teachers

- \* Dr. P. B. Pandhara Sri, HOD, Physics P.B.S.D.S
- \* Dr. Mazharunnissa, Director, PG center
- \* Dr. G. Krishnaveni, HOD, UG Chemistry A. V. S.
- \* Sri. B. Prabhakar, HOD, M. Com., & MBA B. Prasad
- \* Sri. P. Ravindra, HOD, Computers Jain
- \* Sri. N. Sambasiva Rao, In-charge, HIPE
- \* Dr. G. Kranthi Kumar, HOD, Botany

## Management Member

- \* Sri. T. Srinivasu, Secretary & Correspondent

nominees from Local Society, Alumni & Students

- \* Sri. MVR Madhu Sudhana Rao, M.D., Manmadha cloth showroom, VJA

- \* Sri M. Koishole, J. Kishore  
Real Estate & Stock Marketing
- \* Sri Mathew Prirangam, Mthw Prirangam  
- Andhra Loyola college, Vijayawada
- \* Mr. Siva Venumala, S. Siva  
F.A. Assoc., JP Morgan chase, Bangalore
- \* Ms. Ballela Likhitha Sai, <sup>(15903)</sup> III CBZ, B. Likhitha Sai
- \* Mr. D. Sivam Patnaik, <sup>(17523)</sup> II MBA ~~D. Sivam Patnaik~~  
Employees / Industrialists / Stakeholders
- \* Sri T. Chandra Sekhar, T. Sekhar  
Director, Vilan Industries, VJA.

### Senior Teachers as the co-ordinators

- \* Dr. P. Bharathi Devi, HOD, MCA - P. Bharathi - Co-ordinator
- \* Smt. Shamim, HOD, M.Sc. (CS) S. Shamim - Asst. co-ordinator

2. It is unanimously resolved to prepare the Plan of Action of IPAC-2020-21.
3. It is also resolved to conduct the Commerce Webinar in the last week of June, 2020.
4. It is Unanimously resolved to distribute the AQAR formal Criteria wise to all criteria In-charges.

## Minutes of 2<sup>nd</sup> Meeting of TPAC held on 08.07.2020

Minutes of 2<sup>nd</sup> Meeting of TPAC held on 8<sup>th</sup> July, 2020 at 9:00 am with all the HODs, COE, Directors, Vice-principal and Principal in chair at UG Seminar Hall.

### Agenda :-

1. Action taken report of 1<sup>st</sup> meeting of TPAC held on 15<sup>th</sup> June, 2020.
2. To discuss about the Syllabus and revision classes to all the students through Online.
3. To discuss about the reduction of the Academic-Year 2020-2021 Syllabus due to COVID-19.
4. To discuss about mode of conduct of Exams.

### Resolutions :-

- a) The TPAC committee has been constituted by assigning the roles and responsibilities.
- b) The Action Plan of TPAC for the A.Y. 2020-21 has been prepared.
- c) The Commerce Webinar has been conducted successfully on 22<sup>nd</sup> & 23<sup>rd</sup> June, 2020.

- d) The AQAR templates have been distributed as per the criteria wise.
2. It is resolved to take the revision classes through Online mode and give assignments through their WhatsApp Groups.
3. It is resolved to reduce 25% of Syllabus for the A.Y. 2020-21 as per the guidelines due to this pandemic.
4. It is resolved to conduct the Exams in descriptive mode through offline.

### Members Present :-

- |  |                                       |
|--|---------------------------------------|
| → Dr. V. Narayana Rao <u>VRao</u>        | → Dr. G. V. S. R. N. S. Sasthuplm     |
| → Sri E. V. Prasad <u>Prasad</u>         | → Sri. P. Ravindra <u>Prasad</u>      |
| → Dr. K. Naveen Kumar <u>Naveen</u>      | → Dr. G. Kranthi Kumar <u>Kranthi</u> |
| → Sri. P. L. Ramesh <u>PL</u>            | → Sri. T. Sambasiva Rao <u>T</u>      |
| → Dr. Mazharunnissa <u>Mazharunnissa</u> | → Sri. M. Venkateswara Rao            |
| → Sri. B. Prabhakar <u>B. Prabhakar</u>  | → Sri. N. Sambasiva Rao <u>N</u>      |
| → Dr. K. Kiran Kumar <u>Kiran</u>        |                                       |
| → Smt. Shamim <u>Shamim</u>              |                                       |
| → Sri S. Sivaiah Naik - <u>Sivaiah</u>   |                                       |
| → Smt. J. Janaki <u>J</u>                |                                       |
| → Dr. H. Narendra <u>H</u>               |                                       |
| → Smt. M. L. Prasanna <u>MJ</u>          |                                       |
| → Smt. Ch. Radhika <u>Ch</u>             |                                       |
| → Dr. P. B. Santhya Sri <u>P.B.S</u>     |                                       |
| → Dr. G. Krishnaveni <u>G</u>            |                                       |

## Minutes of 3<sup>rd</sup> Meeting of IQAC held on 24.07.2020

Minutes of 3<sup>rd</sup> Meeting of IQAC held on 24<sup>th</sup> July, 2020 with Director P. L. Ramesh and criteria -

- In-charges through webinar to discuss the following:-

### Agenda :-

- (1) Action Taken Report of the 2<sup>nd</sup> Meeting held on 8<sup>th</sup> July, 2020
- (2) To know the Progress of the AQAR 2019-20.
- (3) To discuss about the webinars related to WSC and Research promotion and Monitoring cell.

### Resolutions :-

1. a) Revision classes schedule has been prepared and posted in the student WhatsApp groups. The students are instructed to follow the classes as per the schedule.
- b) 25% of the syllabus has been reduced.
- c) As per the direction of Krishna University, the tentative Examination schedule for the final year students has been prepared.



2. 75% - 85% of AQAR Templates have been completed. It is resolved to complete the pending work by 10<sup>th</sup> August, 2020.

3. It is also resolved to plan a fop in the area of research to motivate the faculty in the month of October and also plan a webinar on 'Nutrition food to improve immune system by women's studies center in the month of August.

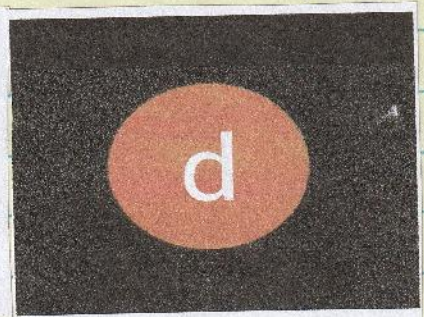
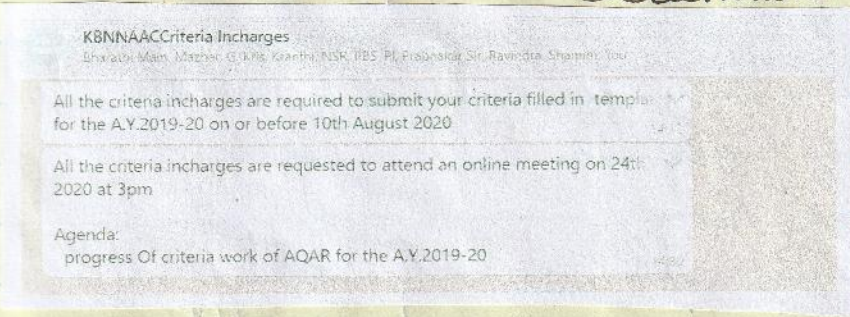
*[Signature]*

TPAC coordinator

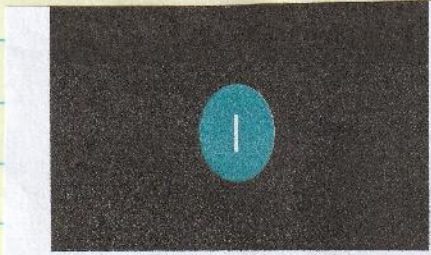
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Principal

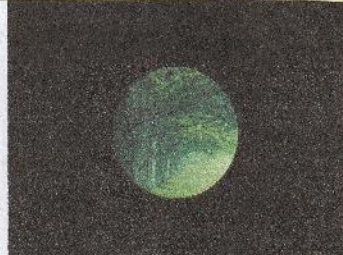
∴ Screenshots ∴



Director & Host



I Criteria In-charge



II Criteria In-charge



III Criteria In-charge



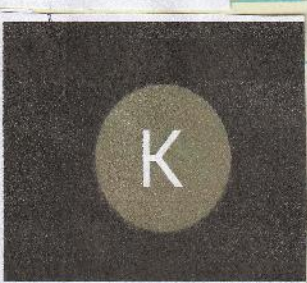
VI Criteria In-charge



V Criteria In-charge



IV Criteria In-charge



VII Criteria In-charge

## Minutes of 4<sup>th</sup> Meeting of IQAC held on 09.09.2020

Minutes of 4<sup>th</sup> Meeting of IQAC held on 9<sup>th</sup> September, 2020 at 11:00am with principal in chair, Vice-principal, Director-Academic & planning, IQAC Co-ordinator, Other members of IQAC and heads of all the Departments to discuss the following :-

### Agenda :-

- (1.) Action taken Report of the 3<sup>rd</sup> Meeting of IQAC held on 24<sup>th</sup> July, 2020.
- (2.) To discuss the submission date of AQAR-2018-19.
- (3.) To discuss the criteria wise quality initiatives for the Academic year 2020-21.
- (4.) To discuss about the webinars of Zoology and Chemistry.

### Resolutions :-

1. a) Criteria In-charges submitted the filled templates to IQAC on 10.08.2020.
- b) UGC Komen's Studies Centre successfully organized the webinar on 'Nutrition food to improve Immune System' on 25<sup>th</sup> August, 2020. The FDP organized by Research promotion and marketing cell will be in the month of January, 2021.

2. It is resolved to submit the AQAR of 2018-19 in the last week of September.
3. It is resolved to submit the quality initiatives that have been taken for the Academic year 2020-21 by the criteria In-charges on or before 05.10.20
4. a) The Department of Zoology propose to organize the webinar in the first week of October in collaboration with CMBR, Bhopal and the Dept. of Chemistry will also propose to organize the webinar in the month of October in collaboration with IIT Madras.  
b) The UGC Women's Studies Centre will organize National Commission for Women (NCW) Sponsored Webinar on 5<sup>th</sup> October, 2020.

Members present :-

- Mr. E. Vasa Prasad *Ev.*
- Dr. K. Naveen Kumar
- Sri. P. L. Ramesh *P.L.*
- Dr. Mazharunnisa
- Dr. P. B. Sandhya Devi
- Dr. G. Krishnaveni
- Sri. P. Ravindra
- Sri. N. Sambasiva Rao
- Sri. B. Prabhakar
- Dr. G. Kranthi Kumar

*K. Naveen*

*P. B. Sandhya*

*P. B. Sandhya*

*G. Krishnaveni*

*P. Ravindra*

*N. Sambasiva Rao*

*B. Prabhakar*

*G. Kranthi Kumar*

(Cont...)

- Sri. S. Sivaiyah Naik
- Smt. J. Janaki
- Dr. H. Narayana Kumar
- Smt. M. R. Prasanna
- Smt. Ch. Radhika
- Dr. G. Sakenthala
- Dr. G. V. R. N. S. Sastri
- Smt. Phanim
- Dr. K. Kiran Kumar

S. Sivaiyah Naik

J. Janaki

~~H. Narayana Kumar~~

M. R. Prasanna

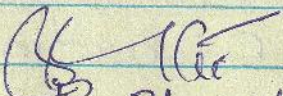
Ch. Radhika

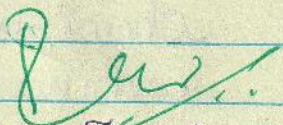
G. Sakenthala

G. V. R. N. S. Sastri

Phanim

K. Kiran Kumar

  
[Dr. P. Bharathi Devi]  
PPAC, Goldinaton

  
[E. V. V. Prasad]  
Principal - FAC.

## Minutes of 5<sup>th</sup> Meeting of IQAC held on 01.10.2020

Minutes of 5<sup>th</sup> Meeting of IQAC held on 1<sup>st</sup> October, 2020 at 11:00 am with principal in chair, Vice-principal Directed Academics & planning, IQAC Co-ordinator, Other Members of IQAC and Heads of all the Departments to discuss the following :-

### Agenda :-

- [1]. Action Taken Report of the 4<sup>th</sup> Meeting of IQAC held on 9<sup>th</sup> September, 2020.
- [2]. To discuss the academic activities for the A.Y. 2020-21 organized by the Departments.
- [3]. Conduction of NAAC Sponsored Conference on 'Impact of Best Practices in Quality Enhancement in HEI'.
- [4]. To discuss the progress of AQAR 2019-20.

### Resolutions :-

1. a) AQAR 2018-19 was successfully submitted through HEI portal on 20<sup>th</sup> September, 2020.
- b) All the criteria in-charges submitted the quality initiatives that have been taken for the Academic year 2020-21.
- c) Preparations for the webinar to be organized by Department of Zoology in collaboration with CMBR, Bhopal on 3<sup>rd</sup> October, 2020 and UGC Komen Studies Centre to be organized 'NCK Sponsored Webinar' on

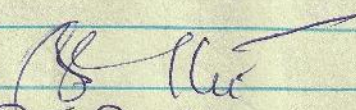
2. The proposed date to start the A.Y. 2020-21 is from 5<sup>th</sup> October, 2020 and distribute the Teaching Guides, Teaching Notes, Monthly curricular plans and other NAAC formats to the Departments in the first week of October, 2020.
3. It is decided to organize the NAAC Sponsored Conference on 'Impact of Best Practices in Quality Enhancement in HES' on 4<sup>th</sup> & 5<sup>th</sup> December, 2020 and also take an initiation to collaborate with Apsche.
4. Some information like results of outgoing batch students, higher Studies Etc. are pending due to COVID-19 pandemic. Pending works are completed according to the Schedule and Submit immediately to the IQAC.

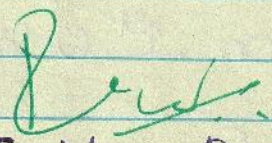
Members present :-

- \* Sri E. Vara Prasad *Prasad*
- \* Dr. K. Naveen Kumar *K. Naveen*
- \* Sri P. L. Ramesh *P.L.*
- \* Smt. Ishamim *Ishamim*
- \* Dr. Mazharunnisa *Mazharunnisa*
- \* Dr. P. B. Sandhya Devi *P.B.S.D.*
- \* Dr. G. Keishnaveni *G. Keishnaveni*
- \* Sri P. Ravindra *P. Ravindra*
- \* Sri N. Sambasiva Rao *N. Sambasiva Rao*
- \* Dr. G. Kuanthi Kumar *G. Kuanthi Kumar*
- \* Sri B. Prabhakara *B. Prabhakara*

- \* Sri S. Sivaiyah Naik
- \* Smt. J. Janaki
- \* Dr. H. Narendra
- \* Smt. M.R. Prasanna
- \* Smt. Ch. Radhika
- \* Dr. G. Pakenthala
- \* Dr. K. Kiran Kumar
- \* Dr. G.V.S.R. N.S.A. Bastrop
- \*

- ~~Sri~~
- J. Janaki
- ~~Dr~~
- M.R.
- Ch. Radhika
- G. S. K. Thir
- K. Kiran Kumar
- G. V. S. R. N. S. A.

  
 [Dr. P. Bharathi Devi]  
 IQAC co-ordinator

  
 [E. Vasa Prasad]  
 Principal

## Minutes of 6<sup>th</sup> Meeting of IQAC held on 15.12.2020

Minutes of 6<sup>th</sup> Meeting of IQAC held on 15<sup>th</sup> December, 2020 at 12:00 noon with Principal In-chair, Vice-Principal, Director-Academics & planning, IQAC Co-ordinators, Other members of IQAC and Heads of all the Departments to discuss the following :-

### Agenda :-

1. Action Taken Report of the 5<sup>th</sup> Meeting of IQAC held on 1<sup>st</sup> October, 2020.
2. Progress of GATE Project by Department of Science & Technology (DST).
3. To Apply for ATAL (ATAL Ranking of Institutions - on Innovation Achievements).
4. To introduce APSCHE curriculum from the A.Y-2020-21.

### Resolutions :-

1. a) Teaching Diaries, Teaching notes and other formats were distributed to all the departments.
- b) NAAC Sponsored Conference on 'Impact of Best practices on Quality Enhancement in HES' in collaboration with APSCHE on 4<sup>th</sup> & 5<sup>th</sup> December, 2020 organized by IQAC.
- c) Results data was submitted by Criteria-II In-charge and Higher Education data is still pending



as first year admissions were delayed due to covid pandemic.

2. It is resolved to assign GATI [Gender Advancement for Transforming Institutions] Project supported by DST to Smt. A. Krishnapriya, Director, UGC-Klomen's Studies Centre and the project to be submitted on or before 1<sup>st</sup> week of January.
3. It is resolved to follow up the data submission process for ATAL Ranking.
4. It is resolved to conduct the Bos for I and II sems of 2020-21 admitted students according to APSCE guidelines in the month of January.

Members Present :-

- \* Sri E. Vara Prasad *Ev.*
  - \* Dr. K. Naveen Kumar *K. Naveen*
  - \* Sri. P.L. Ramesh *P.L.*
  - \* Smt. Shamin *Shamin*
  - \* Dr. Mazharunnissa *Mazharunnissa*
  - \* Dr. P.B. Pandhya *P.B.S.U.*
  - \* Dr. G. Krishnaveni *G. Veni*
  - \* Sri. P. Ravindra *P. Ravindra*
  - \* Sri. N. Sambasiva Rao *N. Sambasiva Rao*
  - \* Dr. G. Kranthi Kumar *G. Kranthi Kumar*
  - \* Sri. B. Prabhakar *B. Prabhakar*
- (Contd...)

- \* Dr. G.V.S.R.N.S.A. (Pastor)
- \* Sri. S. Sivaiyah Naik
- \* Smt. J. Janaki
- \* Dr. H. Narendra Kumar
- \* Smt. M.L. Prasanna
- \* Smt. Ch. Radhika
- \* Dr. G. Pakenthala
- \* Dr. K. Kiran Kumar

G. S. R. N. S. A.

S. Sivaiyah Naik

J. Janaki

H. Narendra Kumar

M. L. Prasanna

Ch. Radhika

G. Pakenthala

K. Kiran Kumar

[Dr. P. Bhavathi Devi]  
IQAC coordinator

[E. Vasa Prasad]  
principal-FAC

## Minutes of 7<sup>th</sup> Meeting of IQAC held on 04.01.2021

Minutes of 7<sup>th</sup> Meeting of IQAC held on 4<sup>th</sup> January, 2021 at 12:30 pm with Principal In-Chair, Vice-Principal, Director - Academics & Planning, IQAC Co-ordinator, Other members of IQAC and Heads of all the Departments to discuss the following :-

### Agenda :-

1. Action taken report of the 6<sup>th</sup> Meeting of IQAC held on 15<sup>th</sup> December, 2020.
2. NIRF-2021 Rankings - Registration.
3. APSCHE Survey process.
4. To organize webinars in collaboration with Lincoln - University, Malaysia.

### Resolutions :-

1. a) Assigned GATI Project sponsored by DST to Prof. A. Krishna Prinja, Director, UGC-Kloman's Studies Centre & submitted the project on 1<sup>st</sup> January, 2021.
- b) Data Entry process is going on in ATAL Portal.
- c) Completed all BOS for UG courses of I and II Semester of 2020-21 admitted students according to APSCHE Guidelines in the month of January, 2021.
2. NIRF Pre-Registration process already completed and data capturing is going on under Dr. K. Naveen Kumar, Nodal Officer, NIRF.

3. Submission of data for APSCHE Query process is going on by collecting the data from various dept's of the college.
4. Four Departments i.e., Department of MBA, Department of Zoology, Department of Computers and Department of Statistics come forward to organize webinars in collaboration with LINCOLN University.

### Members present :-

- |                                   |                    |   |
|-----------------------------------|--------------------|---|
| * Sri. E. Vara Prasad             | <i>[Signature]</i> |   |
| * Dr. K. Naveen Kumar             | <i>[Signature]</i> |   |
| * Sri. P. L. Ramesh               | <i>[Signature]</i> |   |
| * Smt. Shamim                     | <i>[Signature]</i> |   |
| * Dr. Mazharunnisa                | <i>[Signature]</i> |   |
| * Dr. P. B. Sandhya Devi          | <i>[Signature]</i> |   |
| * Dr. G. Krishnareni              | <i>[Signature]</i> |   |
| * Sri. P. Ravindra                | <i>[Signature]</i> |   |
| * Sri. N. Sambasiva Rao           | <i>[Signature]</i> |   |
| * Dr. G. Kirthi Kumar             | <i>[Signature]</i> | *   |
| * Sri. B. Prabhakar               | <i>[Signature]</i> | *   |
| * Sri. S. Sivajah Naik            | <i>[Signature]</i> | * Smt. J. Janaki - <i>[Signature]</i>     |
| * Dr. H. Narendra Kumar           | <i>[Signature]</i> | * Smt. M. L. Parasanna M.B.A.             |
| * Smt. Ch. Radhika                | <i>[Signature]</i> | * Dr. G. Sakuntala - <i>[Signature]</i>   |
| * Dr. G. V. S. R. N. S. A. Pastor | <i>[Signature]</i> | * Dr. K. Kiran Kumar - <i>[Signature]</i> |

*[Signature]*  
[Dr. P. Bharathi Devi]  
IQAC co-ordinator

*[Signature]*  
[E. Vara Prasad]  
Principal-FAC

## Minutes of 8<sup>th</sup> Meeting of IQAC held on 27.01.21.

Minutes of 8<sup>th</sup> meeting of IQAC held on 27<sup>th</sup> January, 2021 at 10.30 am with Principal in-chair, Secretary and Correspondent, Vice-Principal Director Academic & Planning, IQAC coordinator and other members of IQAC to discuss the following:

### Agenda :-

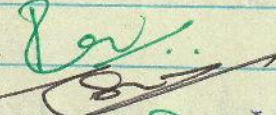

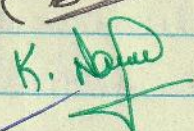

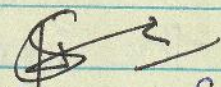
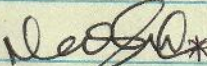
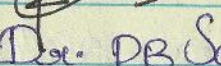
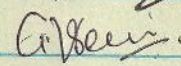

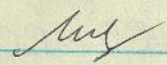


1. Action taken report of the 7<sup>th</sup> meeting of IQAC held on 4<sup>th</sup> January, 2021.
2. To place AQAR for the Academic year 2019-20 before the statutory body for approval.
3. Submission of NIRF- 2021 Rankings.
4. Any other matter with the permission of chair.

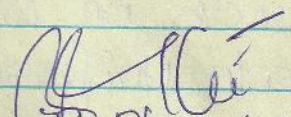
### Resolutions :-

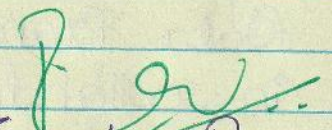
1. a) Data capturing process is completed and uploaded the formats in NIRF portal.
- b) All the information is uploaded in Apsche portal also.
- c) The Department of Computer Science has organized a webinar on 'Wireless High Speed Data Transmission in Network' on 23.01.2021 in collaboration with Lincoln University college.

2. The AQAR for the Academic year 2019-20 is approved by the Management Committee and will start upload the data in HEI portal.
3. Successfully submitted the data for NIRF-2021 Rankings in the portal on 15<sup>th</sup> february, 2021 of college category and overall category Data on 16<sup>th</sup> february, 2021.
4. The Department of MBA is going to organize a webinar in collaboration with Lincoln Univer-sity college in the month of April, 2021 and also the Komen Splendes centre planned to organize International Komen's Day celebrations on 8<sup>th</sup> March, 2021.

Members present :-

- \* Sri E. Vara prasad 
- \* Sri T. Srinivasu 
- \* Dr. K. Naveen Kumar 
- \* Sri P. R. Ramesh 
- \* Smt. Shamim 
- \* Dr. Mazharunnisa  \* Dr. PB Sandhya Sri 
- \* Dr. G. Krishnaveni  \* Sri P. Ravindra 
- \* Sri N. Sambasiva Rao  \* Dr. G. Kanti Kumar 
- \* Sri B. Prabhakar  B. Prabhakar

  
[Dr. B. Bharathi Devi]  
AQAR Co-ordinator

  
[E. Vara Prasad]  
Principal - FAC

## Minutes of 9<sup>th</sup> Meeting of IQAC held on 12.03.21.

Minutes of 9<sup>th</sup> meeting of IQAC held on 12<sup>th</sup> March, 2021 at 12:30pm with Principal in chair, Vice-Principal, Director Academic & Planning, IQAC Coordinator and other members of IQAC to discuss the following :-

### Agenda :-

1. Action taken report of the 8<sup>th</sup> meeting of IQAC held on 27<sup>th</sup> January, 2021.
2. Submission of ARIIA [Atal Ranking of Institutions on Innovation Achievements] in the portal.
3. Submission of <sup>APSCHE</sup> Survey details related to Student Enrolment, faculty information, placement details, etc. for the Academic year 2019-20 in APSCHE portal.
4. To discuss with placement and Guidance officer to conduct corporate Training programme for the Students.
5. To organize 'Beeksharamb' Programme for all first year Students.

## Resolutions :-

1. a) Uploading of criteria's data in HEI Portal from 7<sup>th</sup> february, 2021
  - b) NIRF 2021 data submitted on 15<sup>th</sup> february, 2021 in the category college and 16<sup>th</sup> february, 2021 in overall category.
  - c) The Department of MBA is going to be organizing the webinar on 'case study Methodology' on 12<sup>th</sup> April, 2021 in collaboration with Lincoln - University college, Malaysia.
  - d) The UGC Komen's Studies Centre organized Komen's Day Celebrations on 7<sup>th</sup> March, 2021 and felicitated the COVID-19 frontline Komen Klerids.
  - e) The PG Departments collected 1200 kgs. of rice from the programme 'Guppedu Biyyam' and donated the rice to different child orphanages.
2. ARIIA [Atal Ranking of Institutions on Innovation - Achievements] data has been submitted on 20.03.21.
  3. Apsche Data also submitted on 13<sup>th</sup> March, 2021.



4. The placement & Guidance officer and his team will be organized a update training programme to students in the month of April, 2021 for better placements.
5. 'Reeksharamb' programme will be organized in the month of April by Autonomous Section by following COVID guidelines.

Members present :-

- \* Sri E. Varaprasad *Ev.*
- \* Dr. K. Naveen Kumar *K. Naveen*
- \* Sri P. L. Ramesh *P.L.R.*
- \* Smt. Shamim *Shamim*
- \* Dr. Mazharunnisa *Mazharunnisa*
- \* Dr. G. Krishnaveni *G. Krishnaveni*
- \* Dr. P. B. Sandhya Sri *P.B.S.S.*
- \* Sri P. Ravindra *P. Ravindra*
- \* Sri N. Sambasiva Rao *N. Sambasiva Rao*
- \* Dr. G. Keanthi Kumar *G. Keanthi Kumar*
- \* Sri B. Prabakaran *B. Prabakaran*
- \* Sri B. Srinivasan Reddy *B. Srinivasan Reddy*

*[Signature]*  
 Dr. P. Bharathi Devi  
 [PPAC co-ordinator]

*[Signature]*  
 E. Varaprasad  
 [Principal-FAC]

## Minutes of 10<sup>th</sup> Meeting of IQAC held on 08.04.2021

Minutes of 10<sup>th</sup> Meeting of IQAC held on 8<sup>th</sup> April, 2021 at 10:30 AM with principal in-chair, vice-principal, Director - Academics & planning, IQAC co-ordinator, Placement & Guidance officer and other members of IQAC committee to discuss the following :-

### Agenda :-

1. Action taken report of the 9<sup>th</sup> meeting of IQAC held on 12<sup>th</sup> March, 2021.
2. Online classes to be conducted for both ug and pg students during covid 2<sup>nd</sup> wave period.
3. Appointment of new IQAC co-ordinator for the Academic year 2021-22.
4. Submission of AQAR for the Academic year 2019-20.
5. Activities to be conducted by the departments through online mode.
6. Call for Research Projects by the faculty members.
7. Review of placements of students for the academic year 2020-21.

## Resolutions :-

1. a) ARIIA [Atal Ranking of Institutions on Innovation Achievements] was submitted in the portal on 20<sup>th</sup> March, 2021.
  - b) Apsche Survey related to Student Enrolment, faculty details, placement data were submitted to Apsche for the Academic year 2019-20 on 13.03.21.
  - c) The placement & Guidance cell conducted a Three-Day workshop on 'Connect with Work' [Communication & Employability skills Training program] by Rubicon [An Barclays Bank Initiative], Pune from 5<sup>th</sup> to 7<sup>th</sup> April, 2021 for final year students.
  - d) 'Beeksharamb' programme was conducted for all first year students of UG courses on 16<sup>th</sup> & 17<sup>th</sup> April, 2021.
2. It was decided to conduct Online classes for all UG and PG students during covid 2<sup>nd</sup> wave.
  3. Dr. G. Krishnaveni, Head, Dept. of Chemistry was appointed as new IQAC coordinator.
  4. AQAR for the Academic year 2019-20 was submitted timely on 28<sup>th</sup> May, 2021.

5. Resolved to call the Action of plan for the academic activities like webinars, workshops, Online Guest Lectures, Etc. by the Departments.
6. It was decided to sanction 2 Research projects a worth of Rs. 80,000 to the faculty.
7. Placement Drive was carried out during 2020-21 Academic year of 10 companies through Online mode and 203 students have been placed.

### Members present :-

- |                          |                          |
|--------------------------|--------------------------|
| → Sri E. Vasa Prasad     | <i>E.V.P.</i>            |
| → Dr. K. Naveen Kumar    | <i>K. Naveen</i>         |
| → Sri P. L. Ramesh       | <i>P.L.R.</i>            |
| → Smt. Shamim            | <i>Smt. Shamim</i>       |
| → Dr. Mazharunnisa       | <i>Mazharunnisa</i>      |
| → Dr. P. B. Sandhya Devi | <i>P.B.S.D.</i>          |
| → Dr. G. Kaishnaveni     | <i>G. Kaishnaveni</i>    |
| → Sri P. Ravindra        | <i>P. Ravindra</i>       |
| → Sri N. Sambasiva Rao   | <i>N. Sambasiva Rao</i>  |
| → Dr. G. Kranthi Kumar   | <i>G. Kranthi Kumar</i>  |
| → Sri B. Prabhakar       | <i>B. Prabhakar</i>      |
| → Sri B. Venivasa Reddy  | <i>B. Venivasa Reddy</i> |

*[Signature]*  
 Dr. P. Bharathi Devi  
 [TPAC Co-ordinator]

*[Signature]*  
 E. Vasa Prasad  
 [Principal-fac]