



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	K.B.N. COLLEGE (AUTONOMOUS)
• Name of the Head of the institution	Dr. V. NARAYANA RAO
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	08662565679
• Alternate phone No.	08662565679
• Mobile No. (Principal)	9885839320
• Registered e-mail ID (Principal)	drvnarayanarao@gmail.com
• Address	DOOR No. 9-42-104, KT ROAD, KOTHAPETA, VIJAYAWADA
• City/Town	VIJAYAWADA
• State/UT	ANDHRA PRADESH
• Pin Code	520001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	10/10/2009
• Type of Institution	Co-education
• Location	Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr. G. KRISHNAVENI**
- Phone No. **08662565679**
- Mobile No: **9491130111**
- IQAC e-mail ID **iqac@kbncollege.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://kbncollege.ac.in/attachments/iqac/yearly_status_report_aqar/STATUS_REPORT_2020-2021.pdf

4. Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[https://kbncollege.ac.in/attachments/ac/2021-22%20\(UG%20&%20PG\).pdf](https://kbncollege.ac.in/attachments/ac/2021-22%20(UG%20&%20PG).pdf)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.50	2007	10/02/2007	09/02/2012
Cycle 2	A	3.15	2013	05/01/2013	04/01/2018
Cycle 3	A	3.11	2019	08/02/2019	07/02/2024

6. Date of Establishment of IQAC

20/09/2005

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
K.B.N. COLLEGE (AUTONOMOUS) - DEPARTMENT OF COMMERCE & MANAGEMENT	SEMINARS	ICSSR	29/12/2021	125000
K.B.N. COLLEGE (AUTONOMOUS) - UGC WOMEN'S STUDIES CENTRE	WOMEN'S STUDIES CENTRE	UGC	05/08/2021	924459

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year 7

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Promoted Research by recommending College management to sanction financial assistance for Faculty Research Projects.

- Provided inputs for Autonomous Extension inspection and Research Centres extension inspection.
- Provided support to establish Institutions Innovation Council (IIC) and National Innovation and Start-Up Policy (NISP) in the Institution.
- Encouraged the Departments to send proposals for Seminars, Conferences and Workshops to funded Government bodies like ICSSR, AICTE, etc.
- Encouraged Entrepreneurship Development Cell (EDC) to organize Entrepreneurship Development Programmes and Start-Ups.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Publication of Research Articles in UGC CARE Listed Journals	6 Research Articles were published in UGC CARE Listed Journals by the faculty during the year 2021-22. The College management gave financial assistance to 8 faculty Research Projects.
Establishment of Institution's Innovation Council (IIC)	Institution Innovation Council (IIC) was established and regularly reviewed the activities organized by IIC.
Organization of Seminars/ Teacher training Programmes in collaboration with reputed organizations	Department of Chemistry organized Four-Day Workshop on 'High Performance Liquid Chromatography and Gas Chromatography' in association with Shree ICON Pharmaceuticals, Vijayawada from 23rd to 26th March, 2022. Research Promotion & Monitoring Cell and Internal Quality Assurance Cell organized One-Day Webinar on 'Intellectual Property Rights' under National Intellectual Property Awareness Mission (NIPAM) organized by in association with Patent Office, Chennai on 28th February, 2022.

Department of Commerce & Management organized ICSSR Sponsored Two-Day National Seminar on 'Social Innovation & Entrepreneurship in India' on 25th & 26th February, 2022. Department of PG Chemistry One-Day Workshop on 'Synthetic Strategies' in association with G.S. Phyto Labs P.L.C, Guntur on 10th January, 2022. Department of Chemistry organized One-Day National Webinar on 'Nano Materials & Their Applications' in collaboration with Krishna University, Machilipatnam on 3rd August, 2021. Department of Computer Science organized One-Day National Webinar on 'Emerging Trends in Computer Science' in collaboration with Krishna University, Machilipatnam on 24th July, 2021. One-Day National Webinar on "Role of Analytics in Talent Management" organized by the Department of Commerce & Management in collaboration with Krishna University, Machilipatnam on 3rd July, 2021.

<p>Feedback collection and Analysis from all the Stakeholders.</p>	<p>Feedback was collected from Parents, Teachers, Employers, Alumni and Students through Google Form for the Academic year 2021-22.</p>
<p>Conduction of Student Satisfactory Survey and Analysis.</p>	<p>Student Satisfaction Survey and analysis was conducted as per NAAC format during this academic year on Teaching Learning process.</p>
<p>To conduct Faculty Development Programmes / Teacher Orientation & Training Programmes</p>	<p>Faculty Development Programme on 'National Education Policy 2020' was organized on 19th May, 2022 by Dr. S. Sankar, Advisor, IQAC</p>

	<p>Cluster India, Retired Principal & Advisor, ANR College, Gudivada. Faculty Development Programme on 'Current Research Opportunities' to Science Faculty was organized on 20th April, 2022, by Dr. G. Seetha Rama Raju, Asst. Prof., Dept. of Energy & Materials Engineering, Donguk University, Seoul, South Korea. A Orientation Programme was organized to newly recruited faculty on 3rd December, 2021. Yusuf Hamied Inspirational Science Teacher Training Programme on 25th, 27th & 29th October, 2021 was organized in association with Royal Society of Chemistry & AP Akademi of Sciences. One-Week Virtual Faculty Development Programme was organized (Under Autonomous Funds) on 'Research Design, Ethics and Metrics' from 18th to 23rd October, 2021.</p>
<p>To encourage the faculty to pursue Ph.D.,</p>	<p>One Faculty Member, Ms. D.L. Pratyusha, Department of MBA was awarded Ph.D. during the Academic Year 2021-22.</p>
<p>Faculty involvement in Training Programmes / Workshops / Seminars as Resource Person</p>	<p>5 Faculty Members delivered extension lectures in the reputed organizations</p>
<p>Encouraging students in Sports & Games</p>	<p>Mr. P. Bharath Kumar, II B. Com. (T.P) brought laurels to our college by winning a Bronze Medal in Asian Classic & Equipped Bench Press and Powerlifting Championships held at Turkey on 26th December, 2021. Mr. P. Bharath Kumar, II B. Com. (T.P) got selected for National Level Power lifting Competition to be held at Goa from 16th to 20th November,</p>

	<p>2021. G. Manasa, II B.Sc. (MSCS) got 5th Position in 44th Junior National Handball Championship from 8th - 15th September, 2021. S. Gopi, II B.Com., got 2nd Prize and S. Venkateswaramma, I B.Com. got 3rd Prize in International Online Yoga Festival 2021 Competitions, organized by Shiv Darshan Yoga Vidyalaya, Bihar on 8th & 9th September, 2021. M. Rajesh, I B.Com. got 1st Place, S. Gopi, II B.Com. got II Place and S. Venkateswaramma, I B.Com. got III Place in National Level Open Yoga Championship-2021, organized by Siva Jyothi Yoga Kendr, Bangalore from 27th - 29th August, 2021. Malipeddi Rajesh, Diploma in Yoga qualified for Championship round with Age group (25-40) in 2nd Online Global Yogasana Sports Championship -2021, organized by PRASANN Yogpith, Gujarat from 15th to 31st July, 2021.</p>
<p>To provide more placements to students</p>	<p>More than 80% UG & PG Students placed in reputed organizations.</p>
<p>To conduct internal audits</p>	<p>The Internal Audits of all the Departments, Cells, clubs and Committees were conducted by the criterion In-charges of IQAC in order to monitor the quality activities especially in academic, research and administrative areas. The first cycle of Audit was conducted from 4th to 7th April, 2022. On 9th April, 2022 second cycle of Audit was completed</p>

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
XVII ACADEMIC COUNCIL MEETING	22/02/2023

14. Was the institutional data submitted to AISHE ? Yes

- Year

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<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
XVII ACADEMIC COUNCIL MEETING	22/02/2023

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2021-22	11/01/2023
15. Multidisciplinary / interdisciplinary	
<ul style="list-style-type: none"> • KBN College adopts multidisciplinary curriculum with a vision to equip the students with an overall knowledge on allied fields apart from their core subjects • In the Under-Graduate Level, the institution offers life skill courses such as Human Values and Professional Ethics, Computer Applications, Information and Communication Technology, etc., and Skill Development Courses such as Food Adulteration, Environment Audit, Solar Energy etc., in their 1st, 2nd and 3rd Semester. In the Post-Graduate Level it offers Personality Development along with the core subjects. • (i) Credit based Community Service Project after completion of the 2nd Semester, Life Skill Courses on Environment Education, Environment Audit for 1st and 2nd year students are the integral part of the curriculum. • To inculcate human values in the young minds, we are offering Human Values and Professional Ethics in their 1st Semester. • We offer flexible curriculum for Bachelor of Vocational Programmes i.e. Information Technology & Information Technology enabled services, Web Technologies - Software Development, which enable the student for multiple exists. Currently we are planning to extend the practice to their programmes. • (i) Institution has 3 University recognized Research Centres and 8 Ph.D., Scholars enrolled under the 5 Research Supervisors recognized by Krishna University. These scholars are undergoing research on social issues. • (ii) Faculty are continuously encouraging the students to undertake research projects to find solutions for common problems faced by the society like Child and Women Safety System, Automatic Railway System, etc.,. • The institution is organizing Workshops and Seminars in Social Innovation and Entrepreneurship in India, Symposium 	

on the Convergence of Biologist, Workshop on 'Digital Marketing'.

16.Academic bank of credits (ABC):

1. In accordance with National Education Policy and directions given by UGC, our college is registered under Academic Bank of Credits Platform with NAD ID: NAD041353.
2. The institution has designed a plan to conduct an Awareness Programmes on Academic Bank of Credits to all the students so that the student can be able to extract the credits from the ABC Portal.
3. The institution has signed MoUs with foreign Organizations to organize Collaborative programmes like webinars and Lectures.
4. We organized Faculty Development and Training Programmes, Workshops on regular basis to enhance the pedagogical approach of the faculty and to design their curriculum.
5. The student is offered flexibility in selecting a course that enhances the knowledge in the area of his/her interest.
6. Credits are allotted to all the courses including Life Skill Courses, Skill Development Courses, Elective Courses and Internships offered, this helps as an advantage to a student to transfer the credits in future.

17.Skill development:

1. The institution is strengthening the Vocational education and soft skills by offering four skill based Diploma Programmes under UGC National Skills Qualifications Framework (NSQF) i.e. Drone Pilot, Computer Science, Event Management and Data Analytics from the Academic Year 2020-21.
2. The institution is promoting vocational education by offering UGC B.Vocational Programmes such as Information Technology & Information Technology enabled Services and Web Technologies Software Development along with the main stream programmes.
3. Credit based Human Values and Professional Ethics Course and Life Skill Courses are mandatory in the curriculum of I year Degree Programmes to inculcate positivity in humanistic and ethical values among the students.
4. In association with SVEEP, AP Special Enforcement Bureau, AP Youth Welfare Departments, AP Health Departments, the NSS, NCC and Consumer Club of the institution are observing Important Days which signifies constitutional rights,

citizenship values and scientific temper to spread them among the students.

5. Employability Skills are being assimilated in each and every student by establishing Employability Skill Centre (ESC) in association with AP State Skill Development Corporation (APSSDC).
6. The institution has membership in SWAYAM - NPTEL Local Chapter to give all the students a chance to pursue number of courses on Skill Development area through online mode.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. The institution is planning to make it mandatory for the entire faculty to provide the classroom delivery in bilingual mode.
2. Credit based vernacular Language (Telugu) and National Language (Hindi) with 4 credits for each is mandatory courses for all the students of I & II Year Degree Programmes.
3. Life Skill Course 'Indian Culture and Science' is included in the curriculum, to preserve and promote Indian Culture and Traditions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. The institution established the mission statement which helps to achieve the programme educational objectives.
2. To achieve the programme educational objectives the college collects surveys from employers, students, alumni and parents.
3. By streamlining levels of mapping between Programme outcomes, programme specific outcomes and course outcomes, the institution build a specific outcome based education.
4. The faculty adopts effective teaching learning practices which helps the students to acquire the knowledge and skills as stated by the COs and POs.
5. In view of National Education Policy, an internship programme throughout the semester is included in the curriculum to attain the outcome based education.

20.Distance education/online education:

1. Our college is going to plan to offer vocational course through Online mode in future.
2. Our faculty encourage blended more learning by uploading their Video-lectures in YouTube Channel 'KBN Patashala'.
3. Lecture notes and PPT's on concerned subjects are provided

through Google Classrooms, Blogs, Moodles and College website e-Resources. During COVID pandemic, internal assessment tests were conducted through Google Forms. To make the learning process more interactive and engaging, we provide e-books and e-book resources to the students through Digital Library.

4. At Post-Graduate level MOOCS with 4 credits is mandatory for each student as it is included in the curriculum.
5. We give an opportunity to our students to earn MOOCS Certificate from the IIT's by owning membership in SWAYAM-NPTEL Local Chapter.

Extended Profile

1.Programme

1.1

23

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

3353

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

933

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

6075

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1117
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	117
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	117
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	718
4.2 Total number of Classrooms and Seminar halls	85
4.3 Total number of computers on campus for academic purposes	548
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	489.7

Part B**CURRICULAR ASPECTS**

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

KBN College always strives to provide the well-designed curriculum according to the local, national, regional and global needs. In the college curriculum restructuring is a continuous process objectives of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs).

IQAC of the college analyses the feedback collected from the stakeholders periodically and the same given to the departments to implement them in designing the syllabus. The college is offering Skill Development Courses and life skill Courses to meet the local and regional needs. The college offers MOOCs in PG Programmes to provide students with high quality learning via multimedia on demand. The institution provides outcome based education to students by including Internship programme in the curriculum.

Every year, the college is introducing new programmes relevant to the global needs, during 2020-21 academic year, the college introduced 4 new Diploma programmes - Diploma in Drone Pilot, Event management, Advances in Computer Science and Data Analytics under UGC National Skills Qualifications Framework. A number of other value-added courses are introduced to equip students with the skills needed to contribute to the development of the country.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/1.1.1-ADDITIONAL%20INFO.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

22

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

573

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

175

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

26

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Under Graduate and Post Graduate Programmes offered in KBN College projects a rich diversity to shape the students and address the needs of the society. We introduced the Life Skill Course Human Values and Professional Ethics to help students develop a holistic perspective towards life and careers. We are offering Citizenship education course which gives knowledge and skills to the students to understand, challenge and engage with democratic society including politics, the media, civil society, the economy and the law. To train the students in skills that need to lead effectively, we include Leadership Education course in the curriculum.

To provide awareness about environmental issues and sustainability from the perspective of technology and education, we included Food Adulteration and Solar Energy courses in the structure.

To promote gender equality, we provide Women's Studies and Gender Studies course.

The above courses are imbibed into the curriculum along with the core courses to create awareness about rights and duties, behavioural patterns, and to overcome hardships and discrimination. Besides the courses we are also providing several awareness talks, seminars/webinars to the students on issues related to, Gender, Environment & Sustainability, and Human Values and Professional Ethics.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

44

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2548

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

454

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://u.pcloud.link/publink/show?code=XZ_OSETVZex4AiVAKVyHnRTSDC09PRkkdLlHV
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://u.pcloud.link/publink/show?code=XZ_OSETVZex4AiVAKVyHnRTSDC09PRkkdLlHV
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1465

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

603

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses the learning levels of the students based on their academic performance, marks memos, certificates of appreciation, and ranks and classifies them into slow and advanced learners. Class room interaction, feedback from mentors, performance in examinations, internal assessments, fundamental knowledge, concept of understanding, and articulation abilities enable the identification of advanced learners.

Strategies adopted for slow learners:

1. Conduction of Bridge Courses
2. Bilingual explanation in classrooms
3. Offers simple and standard lecture notes
4. Conduction of Remedial Coaching classes
5. Preparation of collage, charts, PPT
6. Maintenance of Ward Counseling System
7. Periodic interaction of Ward Counselors with parents
8. Conduction of revision classes on tough topics

Strategies adopted for advanced learners:

1. Representation of students in various committees and clubs
2. Students participation and paper presentation in various Seminars/ Conferences/ Workshops/ Inter-collegiate competitions
3. Motivation towards research
4. Providing coaching classes for competitive exams
5. Participation in extra-curricular activities, exhibitions and cultural competitions
6. Offering unique experience of Meet the CEO programs
7. In-house competitions such as Debate, Group Discussion, Problem Solving, Decision Making Exercises and Quiz Programmes
8. Mock Interview Sessions
9. Providing Entrepreneurship Development and Skill Development

programmes

10. Awarding medals and cash prizes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.2.1-ADDITIONAL%20INFO.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2021	3343	117

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

KBN College adopts student centric methods to make the Teaching Learning process more effective. There has been a paradigm shift in teaching from purely chalk and talk methods to adopting a judicious mix of lecture method and modern methods of pedagogy. This enabled rapid advancement in learning the subjects and improvement of general academic knowledge and skills.

Experiential Learning:

Industrial Visits are arranged to provide an exposure to students about practical working environment. Field projects, In-house projects and Case Studies are done by students to develop their skills through learning and how to utilize the knowledge earned in the classroom. As per National Education Policy to integrate the knowledge and skills that the students learned in the classroom with actual work experience the institution included a semester internship programme in the curriculum.

Participative Learning:

Students are encouraged to participate in Guest lectures, Meet the CEO Programmes, Seminars, Workshops and Training Programmes and do paper presentation in seminars to learn about the latest information and new skills related to the concerned subject.

Problem Solving Methodologies:

Case study method is adopted in the curriculum of PG Programmes to help the students build logical thinking, gain practical knowledge to develop problem solving ability. Mini Research Projects and Surveys are allotted to the students to solve the real problems.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.3.1-ADDITIONAL%20INFO.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Digital learning is playing crucial role in the field of education to make the students smarter and knowledgeable. Our college converts Classrooms into Digital tools with latest technology. To empower students digitally strong and expand their horizons, the institution allots digital assignments through social network and communications. Students of the science disciplines experienced the practical knowledge through free Virtual Labs during COVID-19 pandemic.

Our College had G-Suite educational domain from 2019 to conduct Seminars, Guest Lectures and Workshops through virtual mode. With this domain we catered online education to the students at the time of COVID pandemic without interruption. Recordings of virtual lectures are made available in the College YouTube channel-KBN Pathashala for open access of the students.

Lecture notes and PPT's on concerned subjects are provided through Google Classrooms, Blogs, Moodles and College website e-Resources. During COVID pandemic, internal assessment tests were conducted through Google Forms. To make the learning process more interactive and engaging, we provide e-books and e-book resources to the students through Digital Library.

We give an opportunity to our students to earn MOOCS Certificate from the IIT's, NIT's by owning membership in SWAYAM-NPTEL Local Chapter.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://kbncollege.ac.in/attachments/igac/agar2021-22/2.3.2-ADDITIONAL%20INFO.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

As the College has an autonomous status, the Examination committee in coordinating with IQAC prepared the academic calendar well in advance for the ensuing academic year as per the directions of Andhra Pradesh State Council of Higher Education (APSCHE) and affiliating university by following COVID-19 guidelines and it is made available in the College Handbook for the Academic Year 2021-22. The academic calendar includes schedule of curriculum, holidays, examination schedule, co-curricular and extracurricular activities. Periodic review meetings are organised with various departments by the calendar committee to monitor the adherence, to the calendar.

As per the academic calendar, faculty members prepare the detailed lesson plan by highlighting the content and total lecture hours according to course content before start of the semester. They maintain a teaching dairy with teaching methodologies to record day to day teaching works as per their individual time tables. The timeline created allows the faculty to complete the syllabus in

given time. The progress of the syllabus completion is monitored by Head of Departments and Principal. The lesson plan and implementation details are maintained in the department and this enables the faculty members to stick to the academic schedules as much as possible.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

117

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

820

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

14

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

56

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Procedures:

The college has been introducing various examination reforms and carrying out these reforms through IT integration in all the procedures and processes of the examination system. These reforms have been implemented in the internal assessments also. The college examination procedure has been completely automated with SPRS software and with this software our college examination

system maintains student details, exam details, exam wise fee details, subject details and exam scheduling details. In CIA pattern, one internal assessment conducts through offline and one conducts through online mode.

- Examination system is fully automated. Time Table, Notices & results are scrolled on the website. We maintain a separate portal (www.kbnvjaexams.org.in) to publish the semester end examination results for the easy access of students.

IT Integration:

Modernization of IT Integration in examination process speeded up the entire examination mechanism and makes the whole process more transparent. ICT enabled examination process like Internal and external marks capture, result publication and marks memo generation, etc. make the stakeholders more convenient. Calculation of SGPA, CGPA and grades of students by SPRS software facilitates the results more accurate and significantly minimizes human errors.

Continuous Internal Assessment:

The Departments do the Internal Assessment in the form of theory examinations, Seminars, assignments and attendance. Through Continuous Internal Assessment Process, teachers can assess the students and identify the slow learners. Hence, this process helps the students to improve their performance and provide a scope to teacher to monitor the academic progress of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.5.3-ADDITIONAL%20INFO.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Program Outcomes, Program Specific Outcomes and Course Outcomes of KBN College are stated and displayed on:

1. College Website: www.kbncollege.ac.in

2. College Handbook
3. Departmental Course file

The College adopts outcome based education, faculty of the College with the suggestions of industrialists and alumni prepare program outcomes, program specific outcomes and course outcomes of all the programs as per the requirement of stakeholders. They prepare course outcomes by mapping them with course objectives and programme outcomes. These are made known to the students and staff by displaying them on the website of the college. Individual copies of the handbook consisting of course outcomes are distributed to all the first year students. These books are also available in the library for the students to access. Orientation program for all the new students is conducted at the beginning of every academic year to make them aware of all course outcomes.

All the departments maintain the course file which includes programme outcomes, course outcomes and CO, PO attainment sheet. The Departments prepare a syllabus book mentioning the course objectives and outcomes for all the courses of the respective programmes and make it available in the departments for the easy access of the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.6.1-ADDITIONAL%20INFO.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

KBN College ensures that the outcomes stated by the institution are received by the stakeholders in two/three year programmes. The evaluation system and feedback from stakeholders confirms that they are received by the students.

The program outcomes and Specific outcomes are assessed with the aid of course outcomes of the relevant courses by evaluation of a student, through direct and indirect assessment tools. In direct assessment, the attainment level is measured through CIA, assignments, In-house projects and performance of the student in

the Semester End Examinations.

In Indirect assessment, the attainment level is measured through the strategies like enthusiastic participation of students in regular seminars, debates, case studies and quizzes on topics related to the subjects.

Placements: A precise technique of monitoring the attainment of COs is the increase in the number of student placements each year, in the private/government sector or especially in software companies.

Student Awards & Achievements:

An Additional attainment measure of COs, is students are receiving Prathibha Awards from Govt.of AP and they are honoring with medals from the affiliating University.

Feedback from stakeholders is collected for finding out whether the knowledge and skill learned from the institution is adequately satisfying their expectation or not.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.6.2-ADDITIONAL%20INFO.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

918

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.6.3-ADDITIONAL%20INFO.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.7.1-ADDITIONAL%20INFO.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution constantly updates the infrastructure facilities to promote research activities in the college. The College maintains State of Art Library with a subscription in Infilibnet and Delnet resources. Every year the institution allots seed money for the promotion of research in the college. It encourages the faculty and students, by providing financial aid to the minor research project proposals submitted by them under the supervision of Research Promotion & Monitoring cell. The institution encourages the students by providing financial assistance to materialize the live projects made by them. The Research Promotion and Monitoring Cell also guide the faculty to submit Minor/Major research project proposals to Government Research Funding agencies. The institution provides incentives to the faculty those who published the research articles in UGC care Listed Journals, to motive them towards research. Increments are offered to the Ph.D awarded, NET / SET qualified faculty to boost the faculty to develop their research career. Research Cell organized / conduct research oriented programmes like IPR, Patent workshops, etc.

Policy Document in the College Website:

<https://kbncollege.ac.in/policydoc/3-res.%20Policy.pdf>

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://kbncollege.ac.in/policydoc/3-res.%20Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

3.4

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.2.1,%203.2.2%20&%203.2.4-ADDITIONAL%20INFO.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

7

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://kbncollege.ac.in/attachments/igac/agar2021-22/3.2.1,%203.2.2%20&%203.2.4-ADDITIONAL%20INFO.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Kakaraparti Bhavanarayana College since its inception in 1965 marked an epoch in innovative education, in economically impoverished area. To provide a platform for interaction with entrepreneurs, impart entrepreneurial skills among the students, the college established a full-fledged Entrepreneurship Development Cell and the activities under the entrepreneurship development cell are:

- Training Programmes on 'Entrepreneurship Development'
- Interaction with Start-Up Founders and Entrepreneurs
- Session on Angel Investment / VC Funding Opportunity for Early Stage Entrepreneurs.
- Session on 'Lean Start-Up & Minimum Viable Product / Business'.
- Field and Industrial Visits.

With the support of EDC, the Department of Computers has initiated

2 Startups i.e. 'Krupa Tech Services' by III BCA Students, which provides technical services through Online & Offline and 'I Believe Plants & Nursery' by III B.Com. (Comp.) Students, which provides indoor, outdoor, Flowering and Grafted Fruit Plants sale through online and offline.

The research scholars allotted by the Parent University, focus on social issues and they are trying to publish papers on the same. The college also includes an in-house project as a practical course in our undergraduate and graduate programs to promote students' research thinking.

To promote community orientation among students the institution made it mandatory to do Community service Project for every student after completion of his/her 2nd Semester in the curriculum.

In order to strengthen the innovative thoughts in students and faculty and materialize them, the college has taken the initiative of establishing the Innovation & Incubation Centre in 2016 and Institution's Innovation Council (IIC) in 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.3.1-ADDITIONAL%20INFO.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

21

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for

B. Any 3 of the above

Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

08

File Description	Documents
URL to the research page on HEI website	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.4.2-ADDITIONAL%20INFO.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

8

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during

the year**39**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.4.4-ADDITIONAL%20INFO.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year****32**

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year****9**

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)****1.4**

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

6000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The NSS Units, NCC, UGC Women's Studies Centre, Red Ribbon Club of KBN College have made an indelible mark of its own in the field of social service. They are playing an active role in motivating the students towards service and inculcating a sense of social responsibility in them.

NSS and NCC Units organized Rallies and Awareness programs on Cancer, Traffic, Consumer Rights, Yoga, Health & Hygiene and violence against women and also conducted Anti-Drug Drive, Blood Donation and Health Camps. Department of Physical Education offers free coaching in Sports & Games for School children nearby

college.

The Women's Studies Centre has been playing a significant role in uplifting the women and enhancing gender equity through special camps and training classes. It also offers Karate classes for girls students to enhance confidence levels among them.

Every year all PG Departments have been distributing Rice Bags to the orphanages through the 'Guppedu Biyyam' (A Fistful of Rice) under Cheyutha Programme. Blood donation is an ennobling act and very important need of our society. The NSS, NCC and Red Ribbon Club of our college frequently conduct Blood Donation Camps in collaboration with several Blood Bank organizations to collect blood from volunteers and make it available round the clock, wherever and whenever it is needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/agar2021-22/3.6.1-ADDITIONAL%20INFO.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3372

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

454

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

According to the Annual Budget prepared, college takes necessary steps to provide adequate infrastructure facilities in terms of class rooms, laboratories and computing equipment.

The College has 82 class rooms with good ventilation, airflow and comfortable seating arrangements and 3 Seminar Halls to perform its academic activities. Most of the class rooms are well equipped with LCD projectors to facilitate effective teaching and learning.

25 State of art laboratories and Research Labs are available with advanced instruments & equipment and well-equipped network.

476 computer systems, 72 laptops, 28 printers and other reprographic services are available for academic purposes. All the computers are connected on Local Area Network. The broadband is of 70 Mbps.

The Central library is furnished with Textbooks, Reference books, journals and e- journals. Digital library with 20 computers help students to aid e-content. INFLIBNET- supports the e-content resource. Separate software (JAWS) is provided to visually challenged persons in the library. Printers like Mitsubishi and Gestener (RICOH) high-end Xerox cum Printer with auto-reverse facility are available for access.

Others

Employability Skills Centre: To cater online and face to face training to students on skills needed for employment, in collaboration with AP State Skill Development Corporation, the college established employability skills centre with well technical resources.

E-Content Development Room: We have Fully Equipped Room for E-Content Development.

Public Addressing System: All the information to the Students will be conveyed through Public Addressing System.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/agar2021-22/4.1.1-ADDITIONAL%20INFO.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College keeps more attention in training the students in co-curricular and extracurricular activities.

Sports & Games:

The institution has well established Physical Education Department, which offers sophisticated indoor and outdoor facilities to students. With the facilities offered by it the students achieved several medals in national and international level.

Indoor facilities:

- 2 International Stag Table Tennis Tables.
- Table Tennis Robo machine.
- Badminton court with flood lights.
- Provision for carom boards and chess.
- Physiotherapy equipment.

Outdoor facilities:

- A sports ground of total 3,500 sq. m area
- Total number Cricket nets for coaching - 2. One Pitch is made of red clay and the second with Concrete.
- A Cricket bowling machine.
- Hand ball court with Iron goal posts, with rounded iron crossbar.
- Parallel bar and Horizontal bars
- Separate Courts for Kabbadi, Kho-Kho, Volley ball, and Ball Badminton
- Basketball Court with Concrete flooring, cement posts and LED Flood lights.

Gymnasium:

A separate Gymnasium measuring 30x40 is available with sophisticated infrastructure.

Yoga Centre:

The college offers Diploma Course in Yoga to promote Yoga education and practice among students and in association Sri Venkateswara Yoga Centre, the institution conducts Free Yoga Coaching classes to the community around the college.

Cultural Activities:

The Dramatic Association of the college strives to train students in various fine arts and improves their expressive ability. It is equipped with musical items like Bugles, Drums, Guitar, Kabbas etc. The Sound system with Amplifier, Speaker box, Xr-40hh wireless micro phone and Studio master PA-2.0 power amplifier.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.1.2-ADDITIONAL%20INFO.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

44

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

410

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central library of the college is situated in the front part which is accessible to all the students and staff. It is equipped with modern technology and is upgraded regularly. The Library is automated with the software Ez- Library in the year 2006, developed by Volksoft Technologies, Hyderabad with a version (v 10.0.9.22). The Ez library is with a single site license. The software is installed in a server located in secured place at Central Library. Unlimited number of users can access the server in the campus.

The following modules are available in this software

Online Public Access Catalogue (OPAC), Title Register to search the book depending on Title of the book, Issue Register to view the number of books issued during the said period, Return Register to view the number of books returned during the said period, Accession Master to enter the data about new books and Journal Master to show the journals available in the Library, are available in the eZ library Software .

Students History module to view the students history, Catalogue Information module and Bar Coding Module are also included in the eZ Library Software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.2.1-ADDITIONAL%20INFO.pdf

4.2.2 - Institution has access to the following: A. Any 4 or more of the above

**e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

40

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

653

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

With the growth of the KBN College it is imperative to develop the infrastructure especially in IT field as technology is the backbone of any college. The institution has allocated 2 to 3% of the annual budget for updating its IT facilities and during

2021-22 the college has utilized Rs.61,52,368 for its IT integration. Policies and frameworks play a key role in helping the colleges realize the long-term vision. Hence, the college has developed a strong IT policy to improve the standards of IT facilities.

The college ensures the responsible use of IT facilities in the institution such as updating of the following

1. Intel Core i7-3rd gen/Intel DH77EB MB/ 4gb ddr3 Ram/ systems to Intel Core i7-7th Gen/Gigabyte H270M-DHMB/8gb Ram/systems
2. Intel Core i5-9th gen/ Gigabyte B350/ 8gb ddr4 Ram/systems
3. Band width is increased from 50MBPS- 70 MBPS
4. Laptop Dell from V356 to Dell Vostro v3568
5. Data backup is done at regular intervals.
6. Antivirus is installed on every computer system.

College makes use of large number of open source software's and OS such as Ubuntu14, etc.

The ensuing plans for promoting IT infrastructure and Wi-Fi facilities are.

- To replace computers periodically.
- To upgrade licenses as per requirement.
- To purchase software according to necessary conditions
- To enhance Firewall and Anti-virus software regularly.

The IT facilities like digital library and e-resources like INFLIBNET, N-List, Delnet, ACM, etc. are provided so as to assist Computer Based teaching learning processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/agar2021-22/4.3.1-ADDITIONAL%20INFO.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2384	548

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 750 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: **B. Any three of the above**
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/agar2021-22/4.3.4-ADDITIONAL%20INFO.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

79.6

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well defined systems and procedures for maintaining and utilizing physical, academic and support facilities. The lab assistants and hardware technicians take care of all the equipments, instruments and computer equipment in all science and computer laboratories. Maintenance of Library resources, purchasing books and subscriptions for digital library all these things are regularly monitored by the library committee. All the outdoor and indoor facilities for sports are properly maintained by the Physical Education Department. The office staff, class teachers and student class representatives and floor in-charges are jointly take care of the maintenance of class rooms. As most of the classrooms are equipped with ICT tools, the hardware technicians regularly monitor the working of the tools.

Utilization: The infrastructure is utilized to the optimum by planning and making use of all the rooms and laboratories. During Sundays, the college buildings are rented out for conducting competitive examinations. The campus is utilized as Vaccination Centre during COVID pandemic period. During summer vacation the classrooms were used by AP State Government as 'Aadhar Updation Centre'. After the completion of classwork, the college ground is used for Free Scooty driving classes for women offered by the college management. The open air theatre/seminar halls are given for social and Government-sponsored programmes and the funds thus generated are utilized for Poor Students. Yoga Coaching classes are conducted by Sri Venkateswara Yoga Centre and Patanjali Yoga Centre in the seminar halls prior to classes beginning everyday.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/agar2021-22/4.4.2-ADDITIONAL%20INFO.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1986

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

92

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://u.pcloud.link/publink/show?code=XZ_IW5xVZb0bQEdKWQP8kjwv14K6gtSAhokOy
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1981

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

656

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

121

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

47

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College creates a platform for active participation of the students in various academic & administrative bodies in order to empower them in obtaining leadership traits and execution abilities. Every year the institution constitutes a student council committee comprised of academically outstanding students.

At KBN, the Students' Council is the student body accountable for all the activities that takes place on campus throughout the year.

The student representatives of student council committee helps the institution in planning, organizing and executing various activities related to academics and other co-curricular & Extra-curricular activities as directed by the teaching faculty. They serve as intermediaries between students and teachers allowing them to share, discuss and resolve any issues that may arise as well as having unfettered access to the Principal. They also encourage other students to participate in the activities conducted by the Institute.

More than 50 students were involved in various committees formed in the college. In the beginning of the Academic Year, the convenor of each committee selects the student members based on their interest, and skills.

The student representative of various committees actively participated in the activities like Swachh Bharat, observation of important Days, blood donation camps, voluntary services for pilgrims, medical camps, awareness programmes organized by the respective committees/ clubs of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/5.3.2-ADDITIONAL%20INFO.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has an alumni association named KOSA KBN Old Students Association. This was re-registered on 1st May, 2014 with the register number 103 of 2014 under the Andhra Pradesh Societies Registration Act., 2001. The members of the alumni are prominent people in the society, representing the fields of Politics, Real Estate, I.T., education department and in various government departments. Alumni help the student community through fund-raising activities, Mentorship and Scholarships, Career Guidance, placements and Guest Lectures. Rs.2,54,000/- was contributed by Alumni Association during the academic year 2021-22. In addition to the involvement in academic matters they also focus on the infrastructural amenities to facilitate the wellbeing of the student community.

- KOSA would also support the poor, needy and enthusiastic minds. Every year KOSA identifies the financially backward students and support them in paying their tuition fee based on their overall performance.
- Internships are being a part of the curriculum of UG & PG Programmes. Alumni provide innumerable opportunities in various companies to the students.
- To promote institution social responsibility, alumni in association with NSS of KBN College is conducting society welfare programmes like distribution of cloths to non-teaching staff, buttermilk distribution in summer, etc.
- As the alumni are an institution's most loyal supporters, fund raising prospects and grate role models for current students, the institution has established a tradition to keep the contacts of alumni by organizing alumni Meet KOSA Day in every year on 24th December.

For HEI Website:

https://www.kbncollege.ac.in/alumni_index.php

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/5.4.1-ADDITIONAL%20INFO.pdf

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision and mission of the institute are in accordance with higher education policy and norms. Its governance is always striving to attain its mission and vision through an ardent academic desire for excellence. Various apex bodies of the institution, such as the Governing Body, Academic Council, BoS, Core Committee, Finance Committee, IQAC and others, prepare yearly plans at regular intervals towards achieving smooth operations and delivering quality education to all sections of students. They focus on the holistic development and growth of the institute, as well as its stakeholder population, in accordance with its vision and mission.

The institution allows the teacher to participate in decision making either as individuals, committees or in staff meetings. As a group faculty plays a crucial role in achieving the vision and mission of the institute through involvement in various Administrative Roles and decision-making mechanisms. They continuously review and revise the existing plans and policies of the institution by having a hand in various Statutory and Functional Committees. To impart quality education, the institution gives free hand to the teacher to design, develop and adopt advanced methodologies in teaching and learning. The intellectual capital of the Faculty helps in transforming society as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/iqac/agar2021-22/6.1.1-ADDITIONAL%20INFO.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

KBN College has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralized governance system. Institution has the practice to take decisions with decentralization of all related persons.

Institutional authority is hierarchical; it ensues from the governing body down to the faculty members. The Governing Body delegates all the academic and non-academic decisions to different levels of the institute. The principal with the support of Vice-Principals and Directors assign the work and authority by giving flexibility in planning and organizing various programs to HODs to be executed through faculty members and students of the respective department. Being conferred with the Autonomy, the institute is practicing a decentralised and participative approach with regard to conduct of Examinations. Right from the preparation of question paper till the display of results, everything is taken care by the Office of the Controller of Examinations. A separate Examination Committee is constituted by the Principal with a Senior Faculty as its Convener, along with 4 faculty members. Principal acts as the Chief Superintendent and the Committee works under the directions of the Controller of Examinations for successful commencement and completion of exams. This ensures the Decentralisation and Participative Management which enables the Leadership growth within the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.1.2-ADDITIONAL%20INFO.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic Initiative - 7: Community Service & Engagement:

The institute has well designed, clearly articulated and well-

structured Strategic Plan. It has been conducting various extension activities towards Community Development. All the stakeholders are putting maximum efforts into implementing these initiatives through various clubs and committees.

To promote community orientation among students the institution made it mandatory to do Community service Project for every student after completion of his/her 2nd Semester in the curriculum.

Red Ribbon Club, Consumer Club, Dramatic Association, Eco Club, Debating and Quiz Club, Women's Studies Centre, NSS and NCC conducted various social service events in the adopted villages and other communities in collaboration with various government and non-government bodies. NSS and NCC Units organized Rallies and Awareness program on Cancer, Traffic, Consumer Rights, Yoga, Health & Hygiene and violence against women and also conducted Anti-Drug Drive, Blood Donation and Health Camps. Department of Physical Education offers free coaching in Sports & Games for School children nearby college.

The Women's Studies Centre has been playing a significant role in uplifting the women and enhancing gender equity through special camps and training classes. It also offers Karate classes for girls students and provides free two-wheeler training programme to the women in and around Vijayawada throughout the year to enhance confidence levels among them.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.2.1-ADDITIONAL%20INFO.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institute constituted the Governing Body to administer the affairs of the college, the Academic Council for the maintenance of standard education, teaching and learning, inter-departmental coordination, research and examinations. The financial Committee to examine and scrutinize the annual budget of the college and to

make recommendations on financial matters to the management. These meet at least twice a year review the institute's policies, procedures and operations for the wellbeing of all the stakeholders while achieving the Institute's vision and mission.

The Secretary & Correspondent and the Principal are the nucleus of the administration and have final authority on all matters. It is solely the Principal's responsibility to oversee the day-to-day running of the college. Vice-Principals, Directors, IQAC Coordinator, Heads of the Departments, Incharges of various committees, clubs and cells, Office Superintendent and other non-teaching staff assist the Principal in discharge of day to day affairs of the institution.

The College designed its service rules and procedures as per the guidelines of the UGC, AICTE, APSCHE, Krishna University and the Government of Andhra Pradesh. The institution follows service rules for Teaching & Non-teaching staff as per UGC Norms and AP Private Educational Institutional Employees (conduct) Rules, 1985.G.Oms.No.13, Education, Dt:8.01.1986 published in A.P Gazette.

File Description	Documents
Paste link to Organogram on the institution webpage	https://kbncollege.ac.in/admin_os.php
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/iqac/aqar2021-22/6.2.2-ADDITIONAL%20INFO.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The staff welfare measures provided by the College:

- 12.5% of basic salary is contributed by management to EPF Organisation.
- ESIC, health insurance scheme in which 4.75% on gross salary
- In house Homeo-Clinic.
- Healthy and Hygienic food with subsidised rates in college canteen.
- Sanitary vending and incinerator machines are available in Ladies Wash rooms.
- Purified cooling water through RO System.
- CCTV cameras and Wi-Fi facility.
- Total fee concession is given to the children of the teaching & non-teaching staff studying in the college or in its other associated institutes.
- Special Incentives is given to non-teaching staff for Dasara.
- Seed money for research.
- An increment of Rs.2000 for Ph.D., and Rs.10,000 as incentive to the faculty who completed minor / Management Research Projects and Rs.5,000/- as incentive to the faculty who completed Minor Research Projects.
- Granting registration fees and leave for academic development programmes
- Cash award of Rs.10000 to Rs.15000 for UGC listed publications.
- Free uniform for Non-Teaching staff.
- GYM facility at free of cost.
- 1 month gross salary in advance to non-teaching staff without any interest.
- Financial assistant of Rs.10,000 for any good or bad

incident to the Gents staff.

- Paid leaves to the staff on the eve of sad incidents in their family.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.3.1-ADDITIONAL%20INFO.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

32

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

37

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college has both internal and external audit mechanism for accuracy and fraud prevention measures.

Internal audit Process:

Internal audits are vital for protecting institutions financial and physical assets. The management appoints qualified Internal Auditors from external sources. A team of staff thoroughly check and verify all the documents of all the transactions that are carried out in the financial year. Bondada Associates (FRN:11655S), Vijayawada is appointed as the internal auditor for the this academic year i.e, 2021-22.

External audit Process:

As an aided college, it is mandatory to maintain a statutory audit for the financial aspects of the institution. The college management appointed Suryanarayana Murthy & Co., (FRN:004301S), Vijayawada as an external financial auditor. The audited utilization certificate is submitted to the UGC by the management. Auditors from the office of the Commissioner of Collegiate Education, Government of Andhra Pradesh also audit the accounts for every two years.

The audit report for the year 2021 - 22 was Satisfactory.

The internal audit for the year 2021-22 was completed on 1st September 2022 and the external audit is 24th September, 2022.

Mechanism for settling audit objections

So far there have been no objections either in internal or in external audit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

121

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institute collects funds required towards various activities from the following sources

1. Students tuition Fee

2. UGC Grants and Grants from other agencies

3. Fund from Management and its Stakeholders, non-government bodies, individuals and Philanthropists through donations, memorial prizes and endowments.

4. Alumni contribution to the institution

5. Hiring charges for providing accommodation of college premises to conduct examinations for other agencies

Optimal utilisation of resources

The institute has an appropriate system for optimal utilization of available financial resources. Finance Committee with the help of Governing Body takes the decisions related to institute's

financial matters. Both the bodies monitor and encourage the proper utilization of allocated funds as per need. The annual budgets are prepared based on the requirements of various departments and allocated to each department as per the requirement at regular intervals. All the financial matters are closely monitored by the accounts office.

To attain quality education adequate funds are utilized towards

- Innovative Teaching-learning practices
- Strengthening of infrastructure
- Effective utilization of infrastructure by maintaining them with well-qualified lab technicians and system administrators.
- Research and Development activities
- Extension activities
- Development of library facilities
- Sports equipment

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/iqac/agar2021-22/6.4.3-ADDITIONAL%20INFO.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays a major role in designing and implementing quality initiatives programmes of the institution. Furthermore, IQAC works hard to upgrade the infrastructural facilities for research and to serve the higher education needs, and students' growing demands. During 2020-21 the following are the best practices initiated by the IQAC:

1. **Internship Programme:** As per R20 Regulations every student of UG Programme admitted during the academic year 2020-21 has to do Summer Internship after the completion of 4th

Semester and Semester Internship in his/her 5th / 6th semester.

To make this practice effectively, the institution provides internships to all the students in reputed organizations, companies and industries and made it successful by taking the following measures:

- MoUs were established with reputed Organizations
 - Placement Officer was appointed as Intern Programme Coordinator
 - Mentor was provided for each intern to monitor the progress of his/her.
1. **Seed money for Research:** To create a vibrant atmosphere of research among faculty and students, the college management provides Seed money of Rs.5,00,000 for the year 2021-22. A part of this 8 faculty Research Projects are sanctioned with a worth of Rs.50,000 per project and provides an incentive of Rs.10,000 - Rs.15,000 for UGC Care Listed Publications. It also encourages the students by providing financial support to do the research projects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/agar2021-22/6.5.1-ADDITIONAL%20INFO.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. **Practice of Pedagogical methods for strengthening teaching-learning processes:**

The faculty of the college follows several healthy practices to make the Teaching Learning process effective. The traditional chalk and board method to a large extent is supplemented by the use of LCD and Smart boards. Apart from regular lecture method, pedagogical methods like Student Seminars, Interactive sessions, Quiz, Group Discussions, AVPs, Role-plays and Case Studies are implemented. Invited Guest Lectures are conducted by all departments to provide additional knowledge to the students. The IQAC spells out its objectives and chalks out the plan of action

to adopt all these pedagogical methods in the beginning of the academic year to ensure an environment of excellence in teaching and learning.

2. Entrepreneurship Development Cell: The IQAC of our institute initiated Entrepreneurship Development Cell to bridge the gap between industry and academia and inculcate entrepreneurial zeal and culture among the students and create an environment to provide platform for enhancing entrepreneurial skills and help students to materialize their goals to become a versatile entrepreneurs. The EDC identifies and motivates students to bring out their latest talents and encourage them to develop and commercialize their innovations and assist them by providing required training, guidance and financial assistance. It continuously monitors and reviews the activities of EDC for achieving excellence and provides various resources and insights to the EDC to conduct various formal and informal programs viz., training sessions, interactive sessions with entrepreneurs, workshops, startup expos, professional and industry exposure, competitions etc.,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/iqac/agar2021-22/6.5.2-ADDITIONAL%20INFO.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://kbncollege.ac.in/attachments/IQAC%20ANNUAL%20REPORT.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is always receptive to the idea of gender equity. The policy of government of AP to earmark one third of the seats in every course is scrupulously followed.

1. Safety and Security:

Various aspects of gender sensitivity are carefully observed and addressed in the institution with the help of Anti-ragging, Grievance Redressal and Internal complaints Committees. Girls' hostel is provided with eminent facilities. A separate entrance is provided to the girls. Self-defense training like karate is being provided under a trained female coach for the past 15 years. A well maintained parking area for two wheelers of girl students is an added facility provided by the college. Non-Residence room is provided for girls during resting mode. Sanitary napkin dispensary and vending machines are provided in the washrooms for their convenience. Coaching in games and sports is given to girl students by a qualified female physical director. Health check-up for girls is a regular practice in the college and health camps are being organized for girl students and for women faculty by eminent gynecologists.

1. Counseling: Regular counseling sessions are conducted by a qualified psychologist to counsel and bring awareness of adolescent problems, mental, health problems, examination phobia, stress and depression. Awareness programmes, interactive sessions and invited talks are arranged with

eminent doctors and psychologists. First year girl students are counseled on behavior, mannerisms and personality development by the senior women faculty.

C) Common Room:

A Non residence room with a capacity of 100 girl students is provided.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/7.1.1-ADDITIONAL%20INFO.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management:

The solid waste generated in the campus from various potential sources, such as academic buildings, hostel, canteen, garden, etc. is managed properly by sweepers. The food, organic wastes and dry leaves on the campus are collected and used for preparing vermicompost in the unit setup by the Zoology Department. A paper shredding machine is available in the examination section. Awareness programs on waste management. Clean and Green programmes are organised in the college campus to protect and restore the environment.

LiquidWastemanagement:

Waste water released by reverse osmosis plant is used in toilets, for cleaning utensils in cafeteria and for watering plants. Waste water with chemical residues collected separately through separate soak pits and treated through Recycling. Rain water as well as water runoff from the campus is directed into the rain harvesting pits.

E-Waste Management:

The e-waste obtained in the campus are reused by the minor/major repairs with professional technicians.

Hazardous chemicals and radioactive waste management:

Semi micro analysis techniques are implemented in the chemistry laboratories to reduce the quantity of hazardous chemicals used and generated. The small quantity of hazardous chemicals are generated are disposed through chemical waste management process.

Waste recycling system:

Students and staff are encouraged to reuse the note books and one side printed papers. The usable electronic components serves as spares for repair. The leaves and other bio-wastes are used for producing manure through vermicomposting. The Departments of Botany and Physics setup Plastic Bottle Gardens to recycle the used plastic bottles in the College campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. The institution follows pluralist approach towards all religion functions and encourages the students and

faculty to respect all faiths. Republic day, Independence Day, Teachers Day, NCC Day, Dhayan Chand Birth Anniversary, Ambedkar Jayanthi and Ramanujan Birth Anniversary and Commemorative days like Women's day, Yoga day, Cancer day, AIIDS along with many regional festivals like vinayakachavithi are celebrated in the college.

The college has conducted Deekshrambh - student induction programme to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members. There are different grievance redressal cells in the institute like Student grievance redressal cell, internal complaints committee cell, examination grievance cell and anti-ragging cell which deal with grievances without considering anyone's racial or cultural background. The college has separate code of ethics for teachers and students irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

To inculcate ethics, values and human rights and to develop social responsibility & human professional ethics among students the college is providing Human values and Ethics course to the first year undergraduate students besides organizing sensitization and awareness programmes in the college regarding Human Rights, Fundamental Rights, Legal Awareness, Traffic Awareness, Civil Safety, Values etc.

Every year the college organizes flag-hoisting ceremony and other programmes on the Independence Day and Republic Day. All staff and students are encouraged to participate actively in these programmes to learn the importance of constitutional obligations.

The college is celebrated National Voters Day every year on 25 January to raise awareness among students about their constitutional powers of voting. Every year on the college

foundation day the college is organizing blood donation camp to motivate students to donate blood and social works. Awareness lectures on legal rights, consumer rights, gender sensitization and environmental issues are conducted regularly to enlightening the students about their rights and duties being the responsible citizens of the country. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes all prominent national and state functions with favour and it follows pluralist approach towards

all religion functions and encourages the students and faculty to respect all faiths. The college celebrates Republic day and Independence Day to develop national integrity among students. The observation of important days such as Teachers Day, Gurajada Birth Anniversary, etc. is a regular practice of the college.

Republic Day: On republic day, the President of KBN College committee hoisted the National Flag and accepted the salute and guard of honour by the massive march past of KBN College NCC students.

Independence Day: It is the day when we all get together to thank and remember our great freedom fighters who brought us a free country. On that day the principal hoisted the National Flag.

Teacher's day: The College celebrates Teachers' Day every year on September 5 to commemorate the birth of Dr.Sarvepalli Radhakrishnan, the second President of the nation. On that day the college management felicitated all the teaching faculty of KBN College.

In addition to the observation of important days, the college NCC Units celebrates NCC Day, Department of Physical Education celebrates Sports Day by conducting competitions in sports to students and staff, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

PRACTICE - I

1. Title of the Practice: DONATE BLOOD AND SAVE HUMAN LIFE.

2. Objectives:

- To save lives of people in critical condition by making the required blood group readily available in the Krishna District Area.
- To ensure the instant and immediate availability of the required blood group 24x7, throughout the year.
- To create, update and maintain a Directory of Voluntary Donors so that the required blood is available on request immediately.
- To generate awareness on Blood Donation and its significance in saving lives during emergencies particularly during obstetric emergencies and accidents.
- To motivate students in donating blood voluntarily and to maintain a permanent well-indexed record of voluntary blood donors.
- To educate and create awareness in the public on the beneficial aspects of blood donation and the harmful effect of collecting blood from paid donors.
- To actively encourage voluntary blood donation and gradually eliminate professional blood donors.

- PRACTICE - II

Title of the Practice: FINANCIAL AID TO THE DESERVING STUDENTS BY THE COLLEGE

Objectives of the Practice: It has been obtained from the profile of the students joining in various courses of the college that there are many students coming from the rural areas with low economic back ground.

File Description	Documents
Best practices in the Institutional website	https://u.pcloud.link/publink/show?code=XZHINCVZ6lmTilnvrFklG59MJrpjGHgU6rfV
Any other relevant information	https://u.pcloud.link/publink/show?code=XZHINCVZ6lmTilnvrFklG59MJrpjGHgU6rfV

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The main priority and thrust of the institution is to orient the student towards service through creative, constant and consistent involvement in the society. Keeping in mind the needs of the society & culture, science, technology and economy of the country, the College contributes substantially to the development of the society.

^a On the academic front, the College enriches and empowers all its beneficiaries through value-based quality education, interactive, positive and effective teaching-learning environment.

^a The college creates effective teaching learning environment by providing innovative teaching learning practices like Seminars, Project based learning, Guest Lectures with eminent personalities to the students.

^a Through NCC, the College is able to develop a sense of patriotism among students and to sensitize them towards the issue of national security.

^a The NSS Units of our college regularly clean & green programme with volunteers in and around the KBN College to mould them as responsible citizens.

^a Extensive sports activities in the College promote to inculcate team spirit, brotherhood and competency to among students.

^a UGC Women's Studies Centre of our college supports women by organizing Gender Sensitization Programmes to familiarize them with their constitutional rights and safe guards.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

KBN College always strives to provide the well-designed curriculum according to the local, national, regional and global needs. In the college curriculum restructuring is a continuous process objectives of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs).

IQAC of the college analyses the feedback collected from the stakeholders periodically and the same given to the departments to implement them in designing the syllabus. The college is offering Skill Development Courses and life skill Courses to meet the local and regional needs. The college offers MOOCs in PG Programmes to provide students with high quality learning via multimedia on demand. The institution provides outcome based education to students by including Internship programme in the curriculum.

Every year, the college is introducing new programmes relevant to the global needs, during 2020-21 academic year, the college introduced 4 new Diploma programmes - Diploma in Drone Pilot, Event management, Advances in Computer Science and Data Analytics under UGC National Skills Qualifications Framework. A number of other value-added courses are introduced to equip students with the skills needed to contribute to the development of the country.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/1.1.1-ADDITIONAL%20INFO.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

22

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

573

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

175

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

26

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Under Graduate and Post Graduate Programmes offered in KBN College projects a rich diversity to shape the students and address the needs of the society. We introduced the Life Skill Course Human Values and Professional Ethics to help students develop a holistic perspective towards life and careers. We are offering Citizenship education course which gives knowledge and skills to the students to understand, challenge and engage with democratic society including politics, the media, civil society, the economy and the law. To train the students in skills that need to lead effectively, we include Leadership Education course in the curriculum.

To provide awareness about environmental issues and sustainability from the perspective of technology and education, we included Food Adulteration and Solar Energy courses in the structure.

To promote gender equality, we provide Women's Studies and Gender Studies course.

The above courses are imbibed into the curriculum along with the core courses to create awareness about rights and duties, behavioural patterns, and to overcome hardships and discrimination. Besides the courses we are also providing several awareness talks, seminars/webinars to the students on issues related to, Gender, Environment & Sustainability, and Human Values and Professional Ethics.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

44

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2548

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

454

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
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File Description	Documents
Provide the URL for stakeholders' feedback report	https://u.pcloud.link/publink/show?code=XZOSETVZex4AiVAKVyHnRTSDC09PRkcdLlHV
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://u.pcloud.link/publink/show?code=XZOSETVZex4AiVAKVyHnRTSDC09PRkcdLlHV
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1465

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

603

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses the learning levels of the students based on their academic performance, marks memos, certificates of appreciation, and ranks and classifies them into slow and advanced learners. Class room interaction, feedback from mentors, performance in examinations, internal assessments, fundamental knowledge, concept of understanding, and articulation abilities enable the identification of advanced learners.

Strategies adopted for slow learners:

1. Conduction of Bridge Courses
2. Bilingual explanation in classrooms
3. Offers simple and standard lecture notes
4. Conduction of Remedial Coaching classes
5. Preparation of collage, charts, PPT
6. Maintenance of Ward Counseling System
7. Periodic interaction of Ward Counselors with parents
8. Conduction of revision classes on tough topics

Strategies adopted for advanced learners:

1. Representation of students in various committees and clubs
2. Students participation and paper presentation in various Seminars/ Conferences/ Workshops/ Inter-collegiate competitions
3. Motivation towards research
4. Providing coaching classes for competitive exams
5. Participation in extra-curricular activities, exhibitions and cultural competitions
6. Offering unique experience of Meet the CEO programs
7. In-house competitions such as Debate, Group Discussion,

Problem Solving, Decision Making Exercises and Quiz Programmes

8. Mock Interview Sessions
9. Providing Entrepreneurship Development and Skill Development programmes
10. Awarding medals and cash prizes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.2.1-ADDITIONAL%20INFO.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2021	3343	117

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

KBN College adopts student centric methods to make the Teaching Learning process more effective. There has been a paradigm shift in teaching from purely chalk and talk methods to adopting a judicious mix of lecture method and modern methods of pedagogy. This enabled rapid advancement in learning the subjects and improvement of general academic knowledge and skills.

Experiential Learning:

Industrial Visits are arranged to provide an exposure to students about practical working environment. Field projects, In-house projects and Case Studies are done by students to develop their skills through learning and how to utilize the knowledge earned in the classroom. As per National Education Policy to integrate the knowledge and skills that the students

learned in the classroom with actual work experience the institution included a semester internship programme in the curriculum.

Participative Learning:

Students are encouraged to participate in Guest lectures, Meet the CEO Programmes, Seminars, Workshops and Training Programmes and do paper presentation in seminars to learn about the latest information and new skills related to the concerned subject.

Problem Solving Methodologies:

Case study method is adopted in the curriculum of PG Programmes to help the students build logical thinking, gain practical knowledge to develop problem solving ability. Mini Research Projects and Surveys are allotted to the students to solve the real problems.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.3.1-ADDITIONAL%20INFO.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Digital learning is playing crucial role in the field of education to make the students smarter and knowledgeable. Our college converts Classrooms into Digital tools with latest technology. To empower students digitally strong and expand their horizons, the institution allots digital assignments through social network and communications. Students of the science disciplines experienced the practical knowledge through free Virtual Labs during COVID-19 pandemic.

Our College had G-Suite educational domain from 2019 to conduct Seminars, Guest Lectures and Workshops through virtual mode. With this domain we catered online education to the students at the time of COVID pandemic without interruption. Recordings of virtual lectures are made available in the College YouTube channel-KBN Pathashala for open access of the students.

Lecture notes and PPT's on concerned subjects are provided through Google Classrooms, Blogs, Moodles and College website e-Resources. During COVID pandemic, internal assessment tests were conducted through Google Forms. To make the learning process more interactive and engaging, we provide e-books and e-book resources to the students through Digital Library.

We give an opportunity to our students to earn MOOCS Certificate from the IIT's, NIT's by owning membership in SWAYAM-NPTEL Local Chapter.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://kbncollege.ac.in/attachments/iqac/aqar2021-22/2.3.2-ADDITIONAL%20INFO.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

As the College has an autonomous status, the Examination committee in coordinating with IQAC prepared the academic calendar well in advance for the ensuing academic year as per the directions of Andhra Pradesh State Council of Higher Education (APSCHE) and affiliating university by following COVID-19 guidelines and it is made available in the College Handbook for the Academic Year 2021-22. The academic calendar includes schedule of curriculum, holidays, examination schedule, co-curricular and extracurricular activities. Periodic review meetings are organised with various departments by the calendar committee to monitor the adherence, to the

calendar.

As per the academic calendar, faculty members prepare the detailed lesson plan by highlighting the content and total lecture hours according to course content before start of the semester. They maintain a teaching dairy with teaching methodologies to record day to day teaching works as per their individual time tables. The timeline created allows the faculty to complete the syllabus in given time. The progress of the syllabus completion is monitored by Head of Departments and Principal. The lesson plan and implementation details are maintained in the department and this enables the faculty members to stick to the academic schedules as much as possible.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

117

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

820

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

14

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

56

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Procedures:

The college has been introducing various examination reforms and carrying out these reforms through IT integration in all the procedures and processes of the examination system. These reforms have been implemented in the internal assessments also. The college examination procedure has been completely automated with SPRS software and with this software our college examination system maintains student details, exam details, exam wise fee details, subject details and exam scheduling details. In CIA pattern, one internal assessment conducts through offline and one conducts through online mode.

- Examination system is fully automated. Time Table, Notices & results are scrolled on the website. We maintain a separate portal (www.kbnvjaexams.org.in) to publish the semester end examination results for the easy access of students.

IT Integration:

Modernization of IT Integration in examination process speeded up the entire examination mechanism and makes the whole process more transparent. ICT enabled examination process like Internal and external marks capture, result publication and marks memo generation, etc. make the stakeholders more convenient. Calculation of SGPA, CGPA and grades of students by SPRS software facilitates the results more accurate and significantly minimizes human errors.

Continuous Internal Assessment:

The Departments do the Internal Assessment in the form of

theory examinations, Seminars, assignments and attendance. Through Continuous Internal Assessment Process, teachers can assess the students and identify the slow learners. Hence, this process helps the students to improve their performance and provide a scope to teacher to monitor the academic progress of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/iqac/aqar2021-22/2.5.3-ADDITIONAL%20INFO.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Program Outcomes, Program Specific Outcomes and Course Outcomes of KBN College are stated and displayed on:

1. College Website: www.kbncollege.ac.in
2. College Handbook
3. Departmental Course file

The College adopts outcome based education, faculty of the College with the suggestions of industrialists and alumni prepare program outcomes, program specific outcomes and course outcomes of all the programs as per the requirement of stakeholders. They prepare course outcomes by mapping them with course objectives and programme outcomes. These are made known to the students and staff by displaying them on the website of the college. Individual copies of the handbook consisting of course outcomes are distributed to all the first year students. These books are also available in the library for the students to access. Orientation program for all the new students is conducted at the beginning of every academic year to make them aware of all course outcomes.

All the departments maintain the course file which includes programme outcomes, course outcomes and CO, PO attainment sheet. The Departments prepare a syllabus book mentioning the course objectives and outcomes for all the courses of the respective programmes and make it available in the departments for the easy access of the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.6.1-ADDITIONAL%20INFO.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

KBN College ensures that the outcomes stated by the institution are received by the stakeholders in two/three year programmes. The evaluation system and feedback from stakeholders confirms that they are received by the students.

The program outcomes and Specific outcomes are assessed with the aid of course outcomes of the relevant courses by evaluation of a student, through direct and indirect assessment tools. In direct assessment, the attainment level is measured through CIA, assignments, In-house projects and performance of the student in the Semester End Examinations.

In Indirect assessment, the attainment level is measured through the strategies like enthusiastic participation of students in regular seminars, debates, case studies and quizzes on topics related to the subjects.

Placements: A precise technique of monitoring the attainment of COs is the increase in the number of student placements each year, in the private/government sector or especially in software companies.

Student Awards & Achievements:

An Additional attainment measure of COs, is students are receiving Prathibha Awards from Govt.of AP and they are honoring with medals from the affiliating University.

Feedback from stakeholders is collected for finding out whether the knowledge and skill learned from the institution is adequately satisfying their expectation or not.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.6.2-ADDITIONAL%20INFO.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

918

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.6.3-ADDITIONAL%20INFO.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://kbncollege.ac.in/attachments/igac/aqar2021-22/2.7.1-ADDITIONAL%20INFO.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution constantly updates the infrastructure facilities to promote research activities in the college. The College maintains State of Art Library with a subscription in Inflibnet and Delnet resources. Every year the institution allots seed money for the promotion of research in the college.

It encourages the faculty and students, by providing financial aid to the minor research project proposals submitted by them under the supervision of Research Promotion & Monitoring cell. The institution encourages the students by providing financial assistance to materialize the live projects made by them. The Research Promotion and Monitoring Cell also guide the faculty to submit Minor/Major research project proposals to Government Research Funding agencies. The institution provides incentives to the faculty those who published the research articles in UGC care Listed Journals, to motive them towards research. Increments are offered to the Ph.D awarded, NET / SET qualified faculty to boost the faculty to develop their research career. Research Cell organized / conduct research oriented programmes like IPR, Patent workshops, etc.

Policy Document in the College Website:

<https://kbncollege.ac.in/policydoc/3-res.%20Policy.pdf>

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://kbncollege.ac.in/policydoc/3-res.%20Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

3.4

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

4

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.2.1,%203.2.2%20&%203.2.4-ADDITIONAL%20INFO.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

7

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.2.1,%203.2.2%20&%203.2.4-ADDITIONAL%20INFO.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Kakaraparti Bhavanarayana College since its inception in 1965 marked an epoch in innovative education, in economically impoverished area. To provide a platform for interaction with entrepreneurs, impart entrepreneurial skills among the students, the college established a full-fledged Entrepreneurship Development Cell and the activities under the entrepreneurship development cell are:

- Training Programmes on 'Entrepreneurship Development'
- Interaction with Start-Up Founders and Entrepreneurs
- Session on Angel Investment / VC Funding Opportunity for Early Stage Entrepreneurs.
- Session on 'Lean Start-Up & Minimum Viable Product / Business'.
- Field and Industrial Visits.

With the support of EDC, the Department of Computers has initiated 2 Startups i.e. 'Krupa Tech Services' by III BCA Students, which provides technical services through Online & Offline and 'I Believe Plants & Nursery' by III B.Com. (Comp.) Students, which provides indoor, outdoor, Flowering and Grafted Fruit Plants sale through online and offline.

The research scholars allotted by the Parent University, focus on social issues and they are trying to publish papers on the same. The college also includes an in-house project as a practical course in our undergraduate and graduate programs to promote students' research thinking.

To promote community orientation among students the institution made it mandatory to do Community service Project for every student after completion of his/her 2nd Semester in the curriculum.

In order to strengthen the innovative thoughts in students and faculty and materialize them, the college has taken the initiative of establishing the Innovation & Incubation Centre in 2016 and Institution's Innovation Council (IIC) in 2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.3.1-ADDITIONAL%20INFO.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

21

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

08

File Description	Documents
URL to the research page on HEI website	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.4.2-ADDITIONAL%20INFO.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

8

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

39

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.4.4-ADDITIONAL%20INFO.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

32

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.4

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

6000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The NSS Units, NCC, UGC Women's Studies Centre, Red Ribbon Club of KBN College have made an indelible mark of its own in the field of social service. They are playing an active role in motivating the students towards service and inculcating a sense of social responsibility in them.

NSS and NCC Units organized Rallies and Awareness programs on Cancer, Traffic, Consumer Rights, Yoga, Health & Hygiene and violence against women and also conducted Anti-Drug Drive, Blood Donation and Health Camps. Department of Physical Education offers free coaching in Sports & Games for School children nearby college.

The Women's Studies Centre has been playing a significant role in uplifting the women and enhancing gender equity through special camps and training classes. It also offers Karate classes for girls students to enhance confidence levels among them.

Every year all PG Departments have been distributing Rice Bags to the orphanages through the 'Guppedu Biyyam' (A Fistful of Rice) under Cheyutha Programme. Blood donation is an ennobling act and very important need of our society. The NSS, NCC and Red Ribbon Club of our college frequently conduct Blood Donation Camps in collaboration with several Blood Bank

organizations to collect blood from volunteers and make it available round the clock, wherever and whenever it is needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/3.6.1-ADDITIONAL%20INFO.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

3372

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
454	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
13	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<p>According to the Annual Budget prepared, college takes necessary steps to provide adequate infrastructure facilities in terms of class rooms, laboratories and computing equipment.</p> <p>The College has 82 class rooms with good ventilation, airflow and comfortable seating arrangements and 3 Seminar Halls to perform its academic activities. Most of the class rooms are well equipped with LCD projectors to facilitate effective teaching and learning.</p> <p>25 State of art laboratories and Research Labs are available</p>	

with advanced instruments & equipment and well-equipped network.

476 computer systems, 72 laptops, 28 printers and other reprographic services are available for academic purposes. All the computers are connected on Local Area Network. The broadband is of 70 Mbps.

The Central library is furnished with Textbooks, Reference books, journals and e- journals. Digital library with 20 computers help students to aid e-content. INFLIBNET- supports the e-content resource. Separate software (JAWS) is provided to visually challenged persons in the library. Printers like Mitsubishi and Gestener (RICOH) high-end Xerox cum Printer with auto-reverse facility are available for access.

Others

Employability Skills Centre: To cater online and face to face training to students on skills needed for employment, in collaboration with AP State Skill Development Corporation, the college established employability skills centre with well technical resources.

E-Content Development Room: We have Fully Equipped Room for E-Content Development.

Public Addressing System: All the information to the Students will be conveyed through Public Addressing System.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.1.1-ADDITIONAL%20INFO.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College keeps more attention in training the students in co-curricular and extracurricular activities.

Sports & Games:

The institution has well established Physical Education Department, which offers sophisticated indoor and outdoor facilities to students. With the facilities offered by it the students achieved several medals in national and international level.

Indoor facilities:

- 2 International Stag Table Tennis Tables.
- Table Tennis Robo machine.
- Badminton court with flood lights.
- Provision for carom boards and chess.
- Physiotherapy equipment.

Outdoor facilities:

- A sports ground of total 3,500 sq. m area
- Total number Cricket nets for coaching - 2. One Pitch is made of red clay and the second with Concrete.
- A Cricket bowling machine.
- Hand ball court with Iron goal posts, with rounded iron crossbar.
- Parallel bar and Horizontal bars
- Separate Courts for Kabbadi, Kho-Kho, Volley ball, and Ball Badminton
- Basketball Court with Concrete flooring, cement posts and LED Flood lights.

Gymnasium:

A separate Gymnasium measuring 30x40 is available with sophisticated infrastructure.

Yoga Centre:

The college offers Diploma Course in Yoga to promote Yoga education and practice among students and in association Sri Venkateswara Yoga Centre, the institution conducts Free Yoga Coaching classes to the community around the college.

Cultural Activities:

The Dramatic Association of the college strives to train students in various fine arts and improves their expressive ability. It is equipped with musical items like Bugles, Drums, Guitar, Kabbas etc. The Sound system with Amplifier, Speaker

box, Xr-40hh wireless micro phone and Studio master PA-2.0 power amplifier.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.1.2-ADDITIONAL%20INFO.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

44

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

410

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central library of the college is situated in the front part which is accessible to all the students and staff. It is equipped with modern technology and is upgraded regularly. The Library is automated with the software Ez- Library in the year

2006, developed by Volksoft Technologies, Hyderabad with a version (v 10.0.9.22). The Ez library is with a single site license. The software is installed in a server located in secured place at Central Library. Unlimited number of users can access the server in the campus.

The following modules are available in this software

Online Public Access Catalogue (OPAC), Title Register to search the book depending on Title of the book, Issue Register to view the number of books issued during the said period, Return Register to view the number of books returned during the said period, Accession Master to enter the data about new books and Journal Master to show the journals available in the Library, are available in the eZ library Software .

Students History module to view the students history, Catalogue Information module and Bar Coding Module are also included in the eZ Library Software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.2.1-ADDITIONAL%20INFO.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

40

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

653

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

With the growth of the KBN College it is imperative to develop the infrastructure especially in IT field as technology is the backbone of any college. The institution has allocated 2 to 3% of the annual budget for updating its IT facilities and during 2021-22 the college has utilized Rs.61,52,368 for its IT integration. Policies and frameworks play a key role in helping the colleges realize the long-term vision. Hence, the college has developed a strong IT policy to improve the standards of IT facilities.

The college ensures the responsible use of IT facilities in the institution such as updating of the following

1. Intel Core i7-3rd gen/Intel DH77EB MB/ 4gb ddr3 Ram/ systems to Intel Core i7-7th Gen/Gigabyte H270M-DHMB/8gb Ram/systems
2. Intel Core i5-9th gen/ Gigabyte B350/ 8gb ddr4 Ram/systems
3. Band width is increased from 50MBPS- 70 MBPS

4. Laptop Dell from V356 to Dell Vostro v3568
5. Data backup is done at regular intervals.
6. Antivirus is installed on every computer system.

College makes use of large number of open source software's and OS such as Ubuntu14, etc.

The ensuing plans for promoting IT infrastructure and Wi-Fi facilities are.

- To replace computers periodically.
- To upgrade licenses as per requirement.
- To purchase software according to necessary conditions
- To enhance Firewall and Anti-virus software regularly.

The IT facilities like digital library and e-resources like INFLIBNET, N-List, Delnet, ACM, etc. are provided so as to assist Computer Based teaching learning processes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.3.1-ADDITIONAL%20INFO.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2384	548

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 50 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.3.4-ADDITIONAL%20INFO.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

79.6

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well defined systems and procedures for maintaining and utilizing physical, academic and support facilities. The lab assistants and hardware technicians take care of all the equipments, instruments and computer equipment in all science and computer laboratories. Maintenance of Library resources, purchasing books and subscriptions for

digital library all these things are regularly monitored by the library committee. All the outdoor and indoor facilities for sports are properly maintained by the Physical Education Department. The office staff, class teachers and student class representatives and floor in-charges are jointly take care of the maintenance of class rooms. As most of the classrooms are equipped with ICT tools, the hardware technicians regularly monitor the working of the tools.

Utilization: The infrastructure is utilized to the optimum by planning and making use of all the rooms and laboratories. During Sundays, the college buildings are rented out for conducting competitive examinations. The campus is utilized as Vaccination Centre during COVID pandemic period. During summer vacation the classrooms were used by AP State Government as 'Aadhar Updation Centre'. After the completion of classwork, the college ground is used for Free Scooty driving classes for women offered by the college management. The open air theatre/seminar halls are given for social and Government-sponsored programmes and the funds thus generated are utilized for Poor Students. Yoga Coaching classes are conducted by Sri Venkateswara Yoga Centre and Patanjali Yoga Centre in the seminar halls prior to classes beginning everyday.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/4.4.2-ADDITIONAL%20INFO.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1986

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

92

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://u.pcloud.link/publink/show?code=X_ZIW5xVZb0bOEdKWOP8kjwv14K6gtSAhokOy
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1981

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

656

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

121	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
47	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution	
<p>The College creates a platform for active participation of the students in various academic & administrative bodies in order to empower them in obtaining leadership traits and execution abilities. Every year the institution constitutes a student council committee comprised of academically outstanding</p>	

students. At KBN, the Students' Council is the student body accountable for all the activities that takes place on campus throughout the year.

The student representatives of student council committee helps the institution in planning, organizing and executing various activities related to academics and other co-curricular & Extra-curricular activities as directed by the teaching faculty. They serve as intermediaries between students and teachers allowing them to share, discuss and resolve any issues that may arise as well as having unfettered access to the Principal. They also encourage other students to participate in the activities conducted by the Institute.

More than 50 students were involved in various committees formed in the college. In the beginning of the Academic Year, the convenor of each committee selects the student members based on their interest, and skills.

The student representative of various committees actively participated in the activities like Swachh Bharat, observation of important Days, blood donation camps, voluntary services for pilgrims, medical camps, awareness programmes organized by the respective committees/ clubs of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/5.3.2-ADDITIONAL%20INFO.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has an alumni association named KOSA KBN Old Students Association. This was re-registered on 1st May, 2014 with the register number 103 of 2014 under the Andhra Pradesh Societies Registration Act., 2001. The members of the alumni are prominent people in the society, representing the fields of Politics, Real Estate, I.T., education department and in various government departments. Alumni help the student community through fund-raising activities, Mentorship and Scholarships, Career Guidance, placements and Guest Lectures. Rs.2,54,000/- was contributed by Alumni Association during the academic year 2021-22. In addition to the involvement in academic matters they also focus on the infrastructural amenities to facilitate the wellbeing of the student community.

- KOSA would also support the poor, needy and enthusiastic minds. Every year KOSA identifies the financially backward students and support them in paying their tuition fee based on their overall performance.
- Internships are being a part of the curriculum of UG & PG Programmes. Alumni provide innumerable opportunities in various companies to the students.
- To promote institution social responsibility, alumni in association with NSS of KBN College is conducting society welfare programmes like distribution of cloths to non-teaching staff, buttermilk distribution in summer, etc.
- As the alumni are an institution's most loyal supporters, fund raising prospects and grate role models for current students, the institution has established a tradition to keep the contacts of alumni by organizing alumni Meet KOSA Day in every year on 24th December.

For HEI Website:

https://www.kbncollege.ac.in/alumni_index.php

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/iqac/_aqar2021-22/5.4.1-ADDITIONAL%20INFO.pdf

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision and mission of the institute are in accordance with higher education policy and norms. Its governance is always striving to attain its mission and vision through an ardent academic desire for excellence. Various apex bodies of the institution, such as the Governing Body, Academic Council, BoS, Core Committee, Finance Committee, IQAC and others, prepare yearly plans at regular intervals towards achieving smooth operations and delivering quality education to all sections of students. They focus on the holistic development and growth of the institute, as well as its stakeholder population, in accordance with its vision and mission.

The institution allows the teacher to participate in decision making either as individuals, committees or in staff meetings. As a group faculty plays a crucial role in achieving the vision and mission of the institute through involvement in various Administrative Roles and decision-making mechanisms. They continuously review and revise the existing plans and policies of the institution by having a hand in various Statutory and Functional Committees. To impart quality education, the institution gives free hand to the teacher to design, develop and adopt advanced methodologies in teaching and learning. The intellectual capital of the Faculty helps in transforming society as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.1.1-ADDITIONAL%20INFO.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

KBN College has a mechanism for delegating authority and providing operational autonomy to various functionaries to work towards decentralized governance system. Institution has the practice to take decisions with decentralization of all related persons.

Institutional authority is hierarchical; it ensues from the governing body down to the faculty members. The Governing Body delegates all the academic and non-academic decisions to different levels of the institute. The principal with the support of Vice-Principals and Directors assign the work and authority by giving flexibility in planning and organizing various programs to HODs to be executed through faculty members and students of the respective department. Being conferred with the Autonomy, the institute is practicing a decentralised and participative approach with regard to conduct of Examinations. Right from the preparation of question paper till the display of results, everything is taken care by the Office of the Controller of Examinations. A separate Examination Committee is constituted by the Principal with a Senior Faculty as its Convener, along with 4 faculty members. Principal acts as the Chief Superintendent and the Committee works under the directions of the Controller of Examinations for successful commencement and completion of exams. This ensures the Decentralisation and Participative Management which enables the Leadership growth within the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.1.2-ADDITIONAL%20INFO.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic Initiative - 7: Community Service & Engagement:

The institute has well designed, clearly articulated and well-structured Strategic Plan. It has been conducting various extension activities towards Community Development. All the stakeholders are putting maximum efforts into implementing these initiatives through various clubs and committees.

To promote community orientation among students the institution made it mandatory to do Community service Project for every student after completion of his/her 2nd Semester in the curriculum.

Red Ribbon Club, Consumer Club, Dramatic Association, Eco Club, Debating and Quiz Club, Women's Studies Centre, NSS and NCC conducted various social service events in the adopted villages and other communities in collaboration with various government and non-government bodies. NSS and NCC Units organized Rallies and Awareness program on Cancer, Traffic, Consumer Rights, Yoga, Health & Hygiene and violence against women and also conducted Anti-Drug Drive, Blood Donation and Health Camps. Department of Physical Education offers free coaching in Sports & Games for School children nearby college.

The Women's Studies Centre has been playing a significant role in uplifting the women and enhancing gender equity through special camps and training classes. It also offers Karate classes for girls students and provides free two-wheeler training programme to the women in and around Vijayawada throughout the year to enhance confidence levels among them.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.2.1-ADDITIONAL%20INFO.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institute constituted the Governing Body to administer the affairs of the college, the Academic Council for the maintenance of standard education, teaching and learning, inter-departmental coordination, research and examinations. The financial Committee to examine and scrutinize the annual budget of the college and to make recommendations on financial matters to the management. These meet at least twice a year review the institute's policies, procedures and operations for the wellbeing of all the stakeholders while achieving the Institute's vision and mission.

The Secretary & Correspondent and the Principal are the nucleus of the administration and have final authority on all matters. It is solely the Principal's responsibility to oversee the day-to-day running of the college. Vice-Principals, Directors, IQAC Coordinator, Heads of the Departments, Incharges of various committees, clubs and cells, Office Superintendent and other non-teaching staff assist the Principal in discharge of day to day affairs of the institution.

The College designed its service rules and procedures as per the guidelines of the UGC, AICTE, APSCHE, Krishna University and the Government of Andhra Pradesh. The institution follows service rules for Teaching & Non-teaching staff as per UGC Norms and AP Private Educational Institutional Employees (conduct) Rules, 1985.G.Oms.No.13, Education, Dt:8.01.1986 published in A.P Gazette.

File Description	Documents
Paste link to Organogram on the institution webpage	https://kbncollege.ac.in/admin_os.php
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.2.2-ADDITIONAL%20INFO.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The staff welfare measures provided by the College:

- 12.5% of basic salary is contributed by management to EPF Organisation.
- ESIC, health insurance scheme in which 4.75% on gross salary
- In house Homeo-Clinic.
- Healthy and Hygienic food with subsidised rates in college canteen.
- Sanitary vending and incinerator machines are available in Ladies Wash rooms.
- Purified cooling water through RO System.
- CCTV cameras and Wi-Fi facility.
- Total fee concession is given to the children of the teaching & non-teaching staff studying in the college or

in its other associated institutes.

- Special Incentives is given to non-teaching staff for Dasara.
- Seed money for research.
- An increment of Rs.2000 for Ph.D., and Rs.10,000 as incentive to the faculty who completed minor / Management Research Projects and Rs.5,000/- as incentive to the faculty who completed Minor Research Projects.
- Granting registration fees and leave for academic development programmes
- Cash award of Rs.10000 to Rs.15000 for UGC listed publications.
- Free uniform for Non-Teaching staff.
- GYM facility at free of cost.
- 1 month gross salary in advance to non-teaching staff without any interest.
- Financial assistant of Rs.10,000 for any good or bad incident to the Gents staff.
- Paid leaves to the staff on the eve of sad incidents in their family.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/igac/_aqar2021-22/6.3.1-ADDITIONAL%20INFO.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

32

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

13

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

37

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college has both internal and external audit mechanism for accuracy and fraud prevention measures.

Internal audit Process:

Internal audits are vital for protecting institutions financial and physical assets. The management appoints qualified Internal Auditors from external sources. A team of staff thoroughly check and verify all the documents of all the transactions that are carried out in the financial year. Bondada Associates (FRN:11655S), Vijayawada is appointed as the internal auditor for the this academic year i.e, 2021-22.

External audit Process:

As an aided college, it is mandatory to maintain a statutory

audit for the financial aspects of the institution. The college management appointed Suryanarayana Murthy & Co., (FRN:004301S), Vijayawada as an external financial auditor. The audited utilization certificate is submitted to the UGC by the management. Auditors from the office of the Commissioner of Collegiate Education, Government of Andhra Pradesh also audit the accounts for every two years.

The audit report for the year 2021 - 22 was Satisfactory.

The internal audit for the year 2021-22 was completed on 1st September 2022 and the external audit is 24th September, 2022.

Mechanism for settling audit objections

So far there have been no objections either in internal or in external audit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

121

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institute collects funds required towards various activities from the following sources

1. Students tuition Fee

2. UGC Grants and Grants from other agencies

3. Fund from Management and its Stakeholders, non-government bodies, individuals and Philanthropists through donations, memorial prizes and endowments.

4. Alumni contribution to the institution

5. Hiring charges for providing accommodation of college premises to conduct examinations for other agencies

Optimal utilisation of resources

The institute has an appropriate system for optimal utilization of available financial resources. Finance Committee with the help of Governing Body takes the decisions related to institute's financial matters. Both the bodies monitor and encourage the proper utilization of allocated funds as per need. The annual budgets are prepared based on the requirements of various departments and allocated to each department as per the requirement at regular intervals. All the financial matters are closely monitored by the accounts office.

To attain quality education adequate funds are utilized towards

- Innovative Teaching-learning practices
- Strengthening of infrastructure
- Effective utilization of infrastructure by maintaining them with well-qualified lab technicians and system administrators.
- Research and Development activities
- Extension activities
- Development of library facilities
- Sports equipment

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/6.4.3-ADDITIONAL%20INFO.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays a major role in designing and implementing quality initiatives programmes of the institution. Furthermore, IQAC works hard to upgrade the infrastructural facilities for research and to serve the higher education needs, and students' growing demands. During 2020-21 the following are the best practices initiated by the IQAC:

1. Internship Programme: As per R20 Regulations every student of UG Programme admitted during the academic year 2020-21 has to do Summer Internship after the completion of 4th Semester and Semester Internship in his/her 5th / 6th semester.

To make this practice effectively, the institution provides internships to all the students in reputed organizations, companies and industries and made it successful by taking the following measures:

- MoUs were established with reputed Organizations
- Placement Officer was appointed as Intern Programme Coordinator
- Mentor was provided for each intern to monitor the progress of his/her.

1. Seed money for Research: To create a vibrant atmosphere of research among faculty and students, the college management provides Seed money of Rs.5,00,000 for the year 2021-22. A part of this 8 faculty Research Projects are sanctioned with a worth of Rs.50,000 per project and provides an incentive of Rs.10,000 - Rs.15,000 for UGC Care Listed Publications. It also encourages the students by providing financial support to do the research projects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/iqac/agar2021-22/6.5.1-ADDITIONAL%20INFO.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Practice of Pedagogical methods for strengthening teaching- learning processes:

The faculty of the college follows several healthy practices to make the Teaching Learning process effective. The traditional chalk and board method to a large extent is supplemented by the use of LCD and Smart boards. Apart from regular lecture method, pedagogical methods like Student Seminars, Interactive sessions, Quiz, Group Discussions, AVPs, Role-plays and Case Studies are implemented. Invited Guest Lectures are conducted by all departments to provide additional knowledge to the students. The IQAC spells out its objectives and chalks out the plan of action to adopt all these pedagogical methods in the beginning of the academic year to ensure an environment of excellence in teaching and learning.

2. Entrepreneurship Development Cell: The IQAC of our institute initiated Entrepreneurship Development Cell to bridge the gap between industry and academia and inculcate entrepreneurial zeal and culture among the students and create an environment to provide platform for enhancing entrepreneurial skills and help students to materialize their goals to become a versatile entrepreneurs. The EDC identifies and motivates students to bring out their latest talents and encourage them to develop and commercialize their innovations and assist them by providing required training, guidance and financial assistance. It continuously monitors and reviews the activities of EDC for achieving excellence and provides various resources and insights to the EDC to conduct various formal and informal programs viz., training sessions, interactive sessions with entrepreneurs, workshops, startup expos, professional and industry exposure, competitions etc.,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://kbncollege.ac.in/attachments/iqac/aqar2021-22/6.5.2-ADDITIONAL%20INFO.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://kbncollege.ac.in/attachments/IQAC%20ANNUAL%20REPORT.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is always receptive to the idea of gender equity. The policy of government of AP to earmark one third of the seats in every course is scrupulously followed.

1. Safety and Security:

Various aspects of gender sensitivity are carefully observed and addressed in the institution with the help of Anti-ragging, Grievance Redressal and Internal complaints Committees. Girls'

hostel is provided with eminent facilities. A separate entrance is provided to the girls. Self-defense training like karate is being provided under a trained female coach for the past 15 years. A well maintained parking area for two wheelers of girl students is an added facility provided by the college. Non-Residence room is provided for girls during resting mode. Sanitary napkin dispensary and vending machines are provided in the washrooms for their convenience. Coaching in games and sports is given to girl students by a qualified female physical director. Health check-up for girls is a regular practice in the college and health camps are being organized for girl students and for women faculty by eminent gynecologists.

1. **Counseling:** Regular counseling sessions are conducted by a qualified psychologist to counsel and bring awareness of adolescent problems, mental, health problems, examination phobia, stress and depression. Awareness programmes, interactive sessions and invited talks are arranged with eminent doctors and psychologists. First year girl students are counseled on behavior, mannerisms and personality development by the senior women faculty.

C) Common Room:

A Non residence room with a capacity of 100 girl students is provided.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://kbncollege.ac.in/attachments/igac/aqar2021-22/7.1.1-ADDITIONAL%20INFO.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management:

The solid waste generated in the campus from various potential sources, such as academic buildings, hostel, canteen, garden, etc. is managed properly by sweepers. The food, organic wastes and dry leaves on the campus are collected and used for preparing vermicompost in the unit setup by the Zoology Department. A paper shredding machine is available in the examination section. Awareness programs on waste management. Clean and Green programmes are organised in the college campus to protect and restore the environment.

LiquidWastemanagement:

Waste water released by reverse osmosis plant is used in toilets, for cleaning utensils in cafeteria and for watering plants. Waste water with chemical residues collected separately through separate soak pits and treated through Recycling. Rain water as well as water runoff from the campus is directed into the rain harvesting pits.

E-Waste Management:

The e-waste obtained in the campus are reused by the minor/major repairs with professional technicians.

Hazardouschemicals and radioactivewastemanagement:

Semi micro analysis techniques are implemented in the chemistry laboratories to reduce the quantity of hazardous chemicals used and generated. The small quantity of hazardous chemicals are generated are disposed through chemical waste management process.

Wasterecyclingsystem:

Students and staff are encouraged to reuse the note books and one side printed papers. The usable electronic components serves as spares for repair. The leaves and other bio-wastes are used for producing manure through vermicomposting. The Departments of Botany and Physics setup Plastic Bottle Gardens to recycle the used plastic bottles in the College campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. The institution follows pluralist approach towards all religion functions and encourages the students and faculty to respect all faiths. Republic day, Independence Day, Teachers Day, NCC Day, Dhayan Chand Birth Anniversary, Ambedkar Jayanthi and Ramanujan Birth Anniversary and Commemorative days like Women's day, Yoga day, Cancer day, AIIDS along with many regional festivals like vinayakachavithi are celebrated in the college.

The college has conducted Deekshrambh - student induction programme to help new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members. There are different grievance redressal cells in the institute like Student grievance redressal cell, internal complaints committee cell, examination grievance cell and anti-ragging cell which deal with grievances without considering anyone's racial or cultural background. The college has separate code of ethics for teachers and students irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

To inculcate ethics, values and human rights and to develop social responsibility & human professional ethics among students the college is providing Human values and Ethics course to the first year undergraduate students besides organizing sensitization and awareness programmes in the college regarding Human Rights, Fundamental Rights, Legal Awareness, Traffic Awareness, Civil Safety, Values etc.

Every year the college organizes flag-hoisting ceremony and other programmes on the Independence Day and Republic Day. All staff and students are encouraged to participate actively in these programmes to learn the importance of constitutional obligations.

The college is celebrated National Voters Day every year on 25 January to raise awareness among students about their constitutional powers of voting. Every year on the college foundation day the college is organizing blood donation camp to motivate students to donate blood and social works. Awareness lectures on legal rights, consumer rights, gender sensitization and environmental issues are conducted regularly to enlightening the students about their rights and duties being the responsible citizens of the country. The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed

A. All of the above

code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes all prominent national and state functions with favour and it follows pluralist approach towards all religion functions and encourages the students and faculty to respect all faiths. The college celebrates Republic day and Independence Day to develop national integrity among students. The observation of important days such as Teachers Day, Gurajada Birth Anniversary, etc. is a regular practice of the college.

Republic Day: On republic day, the President of KBN College committee hoisted the National Flag and accepted the salute and guard of honour by the massive march past of KBN College NCC students.

Independence Day: It is the day when we all get together to thank and remember our great freedom fighters who brought us a free country. On that day the principal hoisted the National Flag.

Teacher's day: The College celebrates Teachers' Day every year on September 5 to commemorate the birth of Dr.Sarvepalli Radhakrishnan, the second President of the nation. On that day the college management felicitated all the teaching faculty of KBN College.

In addition to the observation of important days, the college NCC Units celebrates NCC Day, Department of Physical Education celebrates Sports Day by conducting competitions in sports to students and staff, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

PRACTICE - I

1. Title of the Practice: DONATE BLOOD AND SAVE HUMAN LIFE.

2. Objectives:

- To save lives of people in critical condition by making the required blood group readily available in the Krishna District Area.
- To ensure the instant and immediate availability of the required blood group 24x7, throughout the year.
- To create, update and maintain a Directory of Voluntary Donors so that the required blood is available on request immediately.
- To generate awareness on Blood Donation and its significance in saving lives during emergencies particularly during obstetric emergencies and accidents.
- To motivate students in donating blood voluntarily and to

maintain a permanent well-indexed record of voluntary blood donors.

- To educate and create awareness in the public on the beneficial aspects of blood donation and the harmful effect of collecting blood from paid donors.
- To actively encourage voluntary blood donation and gradually eliminate professional blood donors.

- **PRACTICE - II**

Title of the Practice: FINANCIAL AID TO THE DESERVING STUDENTS BY THE COLLEGE

Objectives of the Practice: It has been obtained from the profile of the students joining in various courses of the college that there are many students coming from the rural areas with low economic back ground.

File Description	Documents
Best practices in the Institutional website	https://u.pcloud.link/publink/show?code=XZHINCVZ6lmTilnvrFklG59MJrpjGHgU6rfV
Any other relevant information	https://u.pcloud.link/publink/show?code=XZHINCVZ6lmTilnvrFklG59MJrpjGHgU6rfV

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The main priority and thrust of the institution is to orient the student towards service through creative, constant and consistent involvement in the society. Keeping in mind the needs of the society & culture, science, technology and economy of the country, the College contributes substantially to the development of the society.

^a On the academic front, the College enriches and empowers all its beneficiaries through value-based quality education, interactive, positive and effective teaching-learning environment.

^a The college creates effective teaching learning environment by providing innovative teaching learning practices like Seminars, Project based learning, Guest Lectures with eminent personalities to the students.

^a Through NCC, the College is able to develop a sense of patriotism among students and to sensitize them towards the issue of national security.

^a The NSS Units of our college regularly clean & green programme with volunteers in and around the KBN College to mould them as responsible citizens.

^a Extensive sports activities in the College promote to inculcate team spirit, brotherhood and competency to among students.

^a UGC Women's Studies Centre of our college supports women by organizing Gender Sensitization Programmes to familiarize them with their constitutional rights and safe guards.

File Description	Documents
Appropriate link in the institutional website	https://u.pcloud.link/publink/show?code=XZJANCVZflm6ww4soTkacIvPTPyiFBe0BIhX
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To provide more number of Certificate Courses
- To motivate the faculty towards the enrolment for Ph.D.,
- To increase number of research publication in UGC CARE Listed Journals.
- To increase revenue through Consultancy.
- To increase student computer ratio
- To strengthen the Alumni activities
- To provide more Staff welfare measures.
- To train the faculty by conducting more number of Faculty Development Programmes.