The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013).

Part – A

AQAR for the year (for example 2013-14)

2017 - 18

1. Details of the Institution

1.1 Name of the Institution

KAKARAPARTI BHAVANARAYANA COLLEGE

1.2 Address Line 1

 # 9 – 42 – 106K

Address Line 2

KOTHAPET

City/Town

VIJAYAWADA

State

ANDHRA PRADESH

Pin Code

520001

Institution e-mail address

info@kbncollege.ac.in

Contact Nos.

0866 - 2565679

Name of the Head of the Institution:

Dr. V. NARAYANA RAO

Tel. No. with STD Code: **0866 - 6699233**

Mobile: **98858 39320**

Name of the IQAC Co-ordinator: **Dr. V. Subhashini**

Mobile: **94901 96964**

IQAC e-mail address: **kbniqac@gmail.com**

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **NAAC/SR/BSP/15039/716/RAR/PTV/**

OR

1.4 **NAAC Executive Committee No. & Date:** **EC/62/RAR/122 Jan 5, 2013**
(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom

of your institution's Accreditation Certificate)

1.5 Website address: **www.kbncollege.ac.in**

Web-link of the AQAR: **http://kbncollege.ac.in/files/AQAR_2017-18.pdf**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B ++**	**81.5**	**2007**	**4th JAN 2013**
2	2nd Cycle	**A**	**3.15**	**2013**	**4th JAN, 2018**
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY **20/09/2005**

1.8 **Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)**
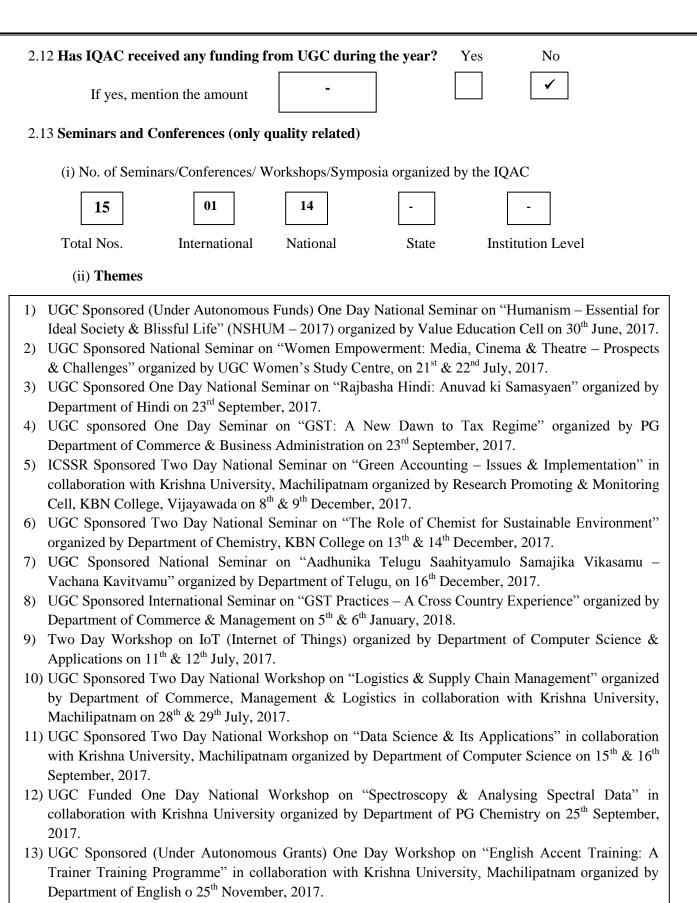
- ✓   AQAR **AUG, 2013**_____ __(DD/MM/YYYY)
- ✓   AQAR **01 NOV 2014**_____ _____ (DD/MM/YYYY)
- ✓   AQAR **26 OCT 2015**_____ _____(DD/MM/YYYY)
- ✓   AQAR **01 OCT 2016**_____ _____(DD/MM/YYYY)

1.9 Institutional Status

   University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ✓   No ☐

   Constituent College   Yes ☐   No ✓

   Autonomous college of UGC   Yes ✓   No ☐

   Regulatory Agency approved Institution   Yes ✓ (MBA &MCA) No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ✓   Men ☐   Women ☐

                 Urban ✓   Rural ☐ Tribal ☐

   Financial Status   Grant-in-aid ✓   UGC 2(f) ✓ UGC 12B ✓

                 Grant-in-aid + Self Financing ✓   Totally Self-financing ☐

1.10 **Type of Faculty/Programme**

   Arts ☐   Science ✓ Commerce ✓ Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ✓

   Others (Specify) . **Computer Science, BCA, MCA & Printing Technology**

1.11 **Name of the Affiliating University (for the Colleges)** **KRISHNA UNIVERSITY, MACHILIPATNAM**

1.12 **Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.**

Autonomy by State/Central Govt. / University   **UGC**

University with Potential for Excellence   UGC-CPE   ✓

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   **1**   Any other (Specify)   **4**

UGC-COP Programmes   **5**

2. IQAC Composition and Activities

2.1 No. of Teachers   **8**

2.2 No. of Administrative/Technical staff   **2**

2.3 No. of students   **2**

2.4 No. of Management representatives   **2**

2.5 No. of Alumni   **2**

2. 6 No. of any other stakeholder and

  community representatives   **1**

2.7 No. of Employers/ Industrialists   **1**

2.8 No. of other External Experts   **1**

2.9 Total No. of members   **19**

2.10 No. of IQAC meetings held   **11**

2.11 **No. of meetings with various stakeholders:** No.   **11**   Faculty   **6**

Non-Teaching Staff   **2**   Students   **1**   Alumni   **2**   Others   **_**

2.12 **Has IQAC received any funding from UGC during the year?**   Yes   No

If yes, mention the amount | - | ☐   ✓

2.13 **Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

15	01	14	-	-
Total Nos.	International	National	State	Institution Level

(ii) **Themes**

1) UGC Sponsored (Under Autonomous Funds) One Day National Seminar on "Humanism – Essential for Ideal Society & Blissful Life" (NSHUM – 2017) organized by Value Education Cell on 30th June, 2017.
2) UGC Sponsored National Seminar on "Women Empowerment: Media, Cinema & Theatre – Prospects & Challenges" organized by UGC Women's Study Centre, on 21st & 22nd July, 2017.
3) UGC Sponsored One Day National Seminar on "Rajbasha Hindi: Anuvad ki Samasyaen" organized by Department of Hindi on 23rd September, 2017.
4) UGC sponsored One Day Seminar on "GST: A New Dawn to Tax Regime" organized by PG Department of Commerce & Business Administration on 23rd September, 2017.
5) ICSSR Sponsored Two Day National Seminar on "Green Accounting – Issues & Implementation" in collaboration with Krishna University, Machilipatnam organized by Research Promoting & Monitoring Cell, KBN College, Vijayawada on 8th & 9th December, 2017.
6) UGC Sponsored Two Day National Seminar on "The Role of Chemist for Sustainable Environment" organized by Department of Chemistry, KBN College on 13th & 14th December, 2017.
7) UGC Sponsored National Seminar on "Aadhunika Telugu Saahityamulo Samajika Vikasamu – Vachana Kavitvamu" organized by Department of Telugu, on 16th December, 2017.
8) UGC Sponsored International Seminar on "GST Practices – A Cross Country Experience" organized by Department of Commerce & Management on 5th & 6th January, 2018.
9) Two Day Workshop on IoT (Internet of Things) organized by Department of Computer Science & Applications on 11th & 12th July, 2017.
10) UGC Sponsored Two Day National Workshop on "Logistics & Supply Chain Management" organized by Department of Commerce, Management & Logistics in collaboration with Krishna University, Machilipatnam on 28th & 29th July, 2017.
11) UGC Sponsored Two Day National Workshop on "Data Science & Its Applications" in collaboration with Krishna University, Machilipatnam organized by Department of Computer Science on 15th & 16th September, 2017.
12) UGC Funded One Day National Workshop on "Spectroscopy & Analysing Spectral Data" in collaboration with Krishna University organized by Department of PG Chemistry on 25th September, 2017.
13) UGC Sponsored (Under Autonomous Grants) One Day Workshop on "English Accent Training: A Trainer Training Programme" in collaboration with Krishna University, Machilipatnam organized by Department of English o 25th November, 2017.
14) National Workshop on "Automation Through IoT" (Level – I) organized by Department of Physics & Electronics from 19th – 21st December, 2017.
15) UGC Sponsored (Under Autonomous Grants) One Day National Workshop on "Intellectual Property Rights" (IPR) organized by Research Promotion & Monitoring Cell on 22nd February, 2018.

2.14 Significant Activities and contributions made by IQAC

Significant Activities and contributions made by IQAC in 2017-18

The IQAC aims to facilitate processes and opportunities for all faculty members, administrative staff and students to enhance their performance and develop skills at all levels, thereby making quality assurance an integral part of functioning on the campus. Some of the activities and contributions made by IQAC in 2017-18 are:

1. Conduction of One Week Orientation Program:

IQAC has organized one week orientation program on "Future Trends in quality Enhancement of Professional and Academic Skills in HEI's" from5th -11th August 2017which contributed to enhance the knowledge and skills of the teachers. The resource persons were from Central University, Hyderabad, Pondicherry University, Mekelle University, Ethiopia, IDRBT, Hyderabad, and Acharya Nagarjuna University and from Krishna University.

2. Encouraging Research in the college:

- IQAC encourages and promotes the research climate in the institution.
- The College has Two Research Centres, 1.Commerce and 2. Management. The Centres have 4 guides under whom 9 research scholars are working at present.
- Under the Guidance of Prof. V. Narasimha Rao, PG Director, 6 Ph.D.'s and 2 M.Phil.'s were awarded.
- The College Management funded for 14 Minor Research Projects of the faculty to encourage research culture in the college.
- Encouraged the staff to register for Ph. D's and M. Phil's and to apply for Minor and Major research projects.
- Students are encouraged to participated and present papers in National and International seminars. Further they are encouraged to submit Study Projects as a part of Curriculum to inculcate research culture among students.

3. **Orientation for First year Degree students:**
- IQAC has organised a Parents Meet for first year Degree students along with their parents, who are fresh from Intermediate level to ensure that they are familiar with the working of the College, its activities, exam systems, evaluation patterns, and discipline and student support systems on 17thJuly 2017.

4. **Conduction of Internal & External Academic Audits:**
   a) Internal academic audits were conducted three times in 2017-18.
   b) As per the instructions of CCE. A.P, Academic Audit was conducted on 15th and 16th March 2018. The experts are Sri B. Subba Rao Lecturer in Physics & Sri I. Kesava Rao Lecturer in

English from VSR College, Tenali IQAC Co-ordinated and monitored all the departments for the conduction of External Academic Audit.

c) ATR is submitted to the ID College, SRR & CVR GOVT. Degree College. Vijayawada.

d) API Scores, CAS formats, of all aided lecturers & AADPI is submitted to the CCE.

5. Maintenance of Academic Diary day wise by the faculty members.

⊕ It is the responsibility of the IQAC to motivate and to maintain Academic Diary day wise by the faculty members. It will help ensuring quality of teaching and accountability. The preparation and distribution of teaching diaries and teaching notes is done in the beginning of the year.

6. Monthly Curricular Plans

⊕ IQAC sees that teachers are preparing and teaching according to the Academic plan &Monthly Curricular Plan in which syllabi have been unitized.

7. Preparation of Reports:

a) The AQAR reports for the years 2016-17 has been submitted by Dr. V. Subhashini IQAC coordinator to NAAC, Bangalore with **Track ID** NAAC /SR/BSP/15039/716/RAR/PTV/ and NAAC Executive Committee No. and Date **EC No.:** BC/62/RAR/122 Jan 5, 2013to the **NAAC** Bangalore on 13th November 2017.

b) NIRF National Institute of Ranking frame work was submitted to the Ministry of Human Resource Development, Govt. of India on 5th December 2017. AISHE was submitted to MHRD, Delhi on 27th February 2018.

c) Submission of Minor Research Projects to UGC and DST.

d) Assisting the Departments to submit the Proceedings of various Seminars and Workshops to the concerned authorities.

e) Facilitating the submission of Women Studies Centre reports to the UGC.

f) Submission of Quarterly Review Performances of the college to CCE.

8. Analysis and Evaluation of feedback from stake holders

⊕ Feedback reports from students, parents, alumni and teachers are collected, analysed and submitted to the Principal and management. The action taken plan is uploaded on the website.

9. **Assistance in Conduction of National and International Seminars:**

⊕ Assisted various departments in conduction of **One** International Seminar, S**even** National Seminars, **Six** Workshops, 20 Guest Lectures and **16** Awareness programs. **One** Day National Workshop on "Intellectual Property Rights" is also conducted on 22nd February, 2018.

10. Teaching- Learning Processes:

Use of ICT in the teaching-learning process, including Smart Boards, LCD presentations, Internet Connectivity etc. is increased in 2017-18.

In addition to the above IQAC of KBN College regularly organises and monitors:

a) Student benefit programmes like educational tours, project works, industrial visits, fieldtrips, hands on training programs, Guest Lectures and Internships programs to make academics more experiential and develop a work culture in industry.

b) Conduction of free coaching classes for career advancement &placement of students (SC, ST, OBC and economically backward) like VISION, ICET, KRUCET, IBPS exams, RRB, Central &State Govt. Exams.

c) Facilitation of conduction of Special Camps at the adopted village to increase the literacy rate, computer skills health and hygiene, especially of women and infra structural facilities.

d) Conduction of Free Summer Coaching Camp for economically backward women in Skill Development programs like Computer Education, Tailoring, Beautician, Maggam works, Soft Toys making, Jute bags making etc. so as to make them self-reliant.

2.15 Plan of Action by IQAC/ Outcome:

The plan of action chalked out by IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action 2017-18:

I: A) To apply for new Research Centers in Management Studies and Sciences.

B) To apply for guide ships to the affiliating and other universities.

C) To increase the number of research publications in peer reviewed journals like Scopus and

Other UGC listed journals.

Achievements:

A) A new research centre in Management is sanctioned by the affiliating Krishna University from 19.04.2018.The time period for the existing Commerce Research Centre is extended upto30.12.2018.

B) The number of guide ships increased from 2 to 4. Under the guide ship of Prof. V. Narasimha Rao 2 Ph. D's are awarded in 2017-18.

C) The number of research publications in Scopus in 2017-18 is 10.

II. Plan of Action

To promote research and publication interests by means of appreciating the Teachers with significant research achievements during Teachers day, Annual Day and provide financial support.

Achievements:

- Totally 14 teachers were given special financial assistance from the management for carrying out non- governmental Minor Research Projects under SKPVV Hindu High Schools Committee ranging from Rs.10,000 to 35,000.

- The teachers who were awarded Ph. D's, M. Phil's were felicitated on Teachers Day and are given incentives of Rs.1500/- and 750/- which is added to their salaries.

- Teachers were encouraged to present and publish papers in peer reviewed journals by providing financial assistance in the form of paying Registration and Publication fees. The number of beneficiaries for 2017-18 are 38 and the amount is Rs. 56,200/-.

III. Plan of Action

A) To introduce new courses related to skill development and employability.

B) To introduce online courses like MOOCs

C) To motivate students to register in other online courses like Swayam

D) More number of Add on Courses to be offered to increase knowledge and skills in students.

Achievements:

- Three new courses on B.Sc. Data Science, B.Sc. IoT and B. Com. Business Analytics are to be introduced from 2018-19 which are approved by Krishna University.

- Programs are conducted to bring awareness among faculty to introduce Online Courses.

- 81 students of MBA registered for Swayam

- Add on programs related to skill Development and employability are offered by all the Departments.

IV. Plan of Action

- To nominate Criteria in charges for the next Cycle of NAAC Accreditation in 2018.

Action Taken:

Seven Criteria in-charges and members are nominated for NAAC Third cycle of accreditation.

V. Plan of Action

- Plan to organize International/ National level/ State level seminars/ conferences/ workshops/ on current issues such as Recent Developments in IT, GST and IPR.

Achievement

One international Seminar, Seven National seminars, six workshops and 20 guest lectures were organised in 2017-18.

VI. Plan of Action

- To submit AQAR of 2016 -17

Achievement

- AQAR is submitted on13.11.2017 to NAAC Bangalore

VII. Plan of Action

- To encourage staff to register for M.Phils. / Ph.Ds. and to apply for Minor Research Projects, NET & SLET.

Achievement

- 18 staff members registered for M.Phils. / Ph.Ds. during the last five years of which 02 were awarded with Ph.D in Commerce Department.

VIII. Plan of Action

- To conduct Internal Academic audit for every 3 months

Achievement

- Internal Academic audit is conducted for every 3 months by IQAC members to all the departments.

IX. Plan of Action

- To help departments to document quality enhancement activities regularly**.**

Achievement

- Assisted all the Departments to document their activities regularly.

X. Plan of Action

- Continuous implementation of Value Added Courses and Career Oriented Courses

Achievement

- Certificate and Diploma Courses in Communication Skills, Multimedia skills, Hardware Technology, Accounting Packages and Business Process Outsourcing are offered free of cost to Degree students.

XI. Plan of Action

- To organise more Student Council Meetings to discuss the academic and infrastructure needs of the students.

Achievement

- Action will be taken to conduct more Student Council Meetings from 2018-19.

XII. Plan of Action

- To organise an orientation program on the use of Central and Digital Libraries to first year degree students.

Achievement

- Organised an orientation program on the use of Central and Digital Libraries to first year degree students.

XIII. Plan of Action

- Conduction of FDP Programs for faculty & training programs for non- teaching staff in computer skills.

Achievement

- An Orientation Program is conducted for faculty for Seven days on "Quality Enhancement in Professional and Academic Skills in HEI's" from 05th to 11th August 2017.
- Capacity Building workshop in Computer literacy for Non-teaching Staff is organised on 27th & 28th July. MS Office Workshop is also conducted to non-teaching staff on18.11.2017.

XIV. Plan of Action

- To organise Industry-Academia Innovative practices

Achievement

- Meet the CEO programs are organised by the Department of MBA with industrialists like
- M. Chandra Shekar, Managing Director, Villan Industries, Vijayawada
- Dhande Prasad, Jyothirmayee Spinning Mills, Guntur
- Sri. D. Ramakrishna, Managing Director, Efftronics Systems Pvt. Ltd, Vijayawada.
- 12 students of M.Sc. Chemistry have done Academic Project works in collaboration with RV Labs Guntur.
- 9 students in Zoology have done academic Projects in Aquaculture in collaboration with CIFA, Penamaluru.
- A workshop was conducted on Automation through IoT in collaboration with YagnamayayA Tech, Institute, Chennai by Physics and Electronics Department.
- A workshop was conducted on Medical Coding in collaboration with VAWE Institute, Vijayawada by Zoology department.

XV. Plan of Action

- To conduct Society Outreach Programmes and Community Development Programmes like Swatch Bharat, NeeruMokka, VanamManam etc.

Achievement:

- Society Outreach Programmes and Community Development Programmes are conducted by NSS, NCC, ECO Club and Women Empowerment Cells.

XVI. Plan of Action

- Measures to be taken to motivate more number of students towards sports and games**.**

Achievement

- Training is given to the students to participate in Inter University and State Level Competitions.

XVII. Plan of Action

- Training of students towards higher studies and employability through Placement Cell.

Achievement

- Training is given to students for KRUCET, ICET, RRB, and IBPS. In 2017-18 twenty nine Companies visited the college and about 440 students got placements.

XVIII. Plan of Action

- Increase use of ICT in Teaching – Learning Processes

Achievement

- All the Science Department laboratories are equipped with LCD Projector to show the pictorial representation and practical procedures.
- Staff members of different Departments use electronic gadgets such as LCD, Smart Board, Visualizer, Chart, OHP, Specimens, PPT Lessons prepared by the staffs, Video CDs, digital resources, Kits(Electronic science), Animated videos (MB), Internet and Video conferencing facility for effective teaching and for explaining the complicated concepts.
- Students are encouraged to take extended class Seminar as paper presentation, Presentation by collecting primary field data, Group Discussion, Quiz programmes, etc.,
- Monitoring students through effective Ward Counselling System and notification of student's progress to the parents through parents meeting.

* Attach the Academic Calendar of the year as Annexure-II

2.16. **Whether the AQAR was placed in statutory body**   Yes ✓   No ☐

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Has been approved by Statutory Body

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	**5**	**-**	**5**	-
UG	**12**		**9**	
PG Diploma	**1**			
Advanced Diploma		**-**		
Diploma	**1**			**5**
Certificate	**5**	**1**		**5**
Others (VEP)	**3**			
Total	**27**	**01**	**14**	**10**

Interdisciplinary	-			
Innovative	**1**			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**19**
Trimester	-
Annual	**-**

1.3 Feedback from stakeholders*   Alumni ✓   Parents ✓   Employers ☐   Students ✓
(On all aspects)

Mode of feedback :   Online ✓   Manual ✓   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure (See Annexure III)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient

1. Overall revision of the syllabus is done for every three years ie, First, second and third years successively and if needed every year.

2. Syllabus is updated to meet the requirements of Industry and job market.

3. The curriculum is revised as per the suggestions of BOS Members which is approved by the Academic Council for implementation from next academic year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.   NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 **Total No. of permanent faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
116	**107**	**7**	**2**	-

2.2 **No. of permanent faculty with Ph.D.**

19

2.3 **No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	**-**	-	-	-	-	-	-	**13**	-

2.4 **No. of Guest and Visiting faculty and Temporary faculty** | – | | – | | – |

2.5 **Faculty participation in conferences and symposia:**

No. of Faculty	International level	National level	State level
Attended	**37**	**93**	**0**
Presented papers	**29**	**42**	**0**
Resource Persons	**-**	**-**	**17**

2.**6 Innovative processes adopted by the institution in Teaching and Learning:**

1. ICT Oriented teaching, E learning, participating in Classroom Seminars, group discussions, Quiz, Group learning are adopted by all the departments.

2. Innovative pedagogical strategies to maximise teaching and learning like problem-solving, case studies and role-play, project-based learning are utilised. The English Department is also using the language lab as Classroom Approach.

3. Experiential learning like Industrial Visits, field visits, hands on training programs and Internships have been arranged to the students to be familiar with their subjects based on industrial scenario.

4. Students are encouraged to undertake Mini Projects in collaboration with companies and Labs besides their curriculum to improve their research & critical thinking abilities.

5. Our digital library contains Inflibnet, Dell net having E-journals, E-books, and good number of CDs and DVDs on various technical topics.

6. Vocational Training in Computer Skills is provided to Non- Computer group students and those who come from rural background.

7. Value added courses on Computer programming, Multimedia, Hardware Technology are conducted to develop employability skills and make them competent entrepreneurs.

8. Add-on courses like Ad Making, Filing of Returns, E- documentation of plants, Prawn culture etc. are conducted.

2.7 Total No. of actual teaching days during this academic year   **259**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)   **Yes**

1. Online internal examination with multiple choices is introduced as one of the Mid Exam in CIA
2. Students can obtain Photocopy of the Answer Paper on challenge of evaluation from Examination Office on payment of a prescribed fee within two days of the declaration of results.
3. The SEM end results and CIA marks are made available online to ensure transparency in the examination and evaluation system.
4. Supplementary examinations are conducted after every semester for the benefit of the students.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.

  All faculty members are involved in curriculum restructuring and revision of syllabi.

Faculty are members of their respective departmental Boards of Studies and 32 staff are members in

BOS of University and other Autonomous Colleges.

2.10 **Average percentage of attendance of students**   **80%**

2.11 **Course/Programme wise distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.(MPC)	17	6%	35%	18%	-	59%
B.Sc.(MPCS)	41	15%	41%	17%	-	73%
B.Sc.(MECS)	30	3%	33%	30%	-	66%
B.Sc.(MSCS)	68	46%	28%	18%	-	92%
B.Sc. (MCCS)	20	10%	35%	30%	-	75
B.Sc.(CBZ)	17	29%	35%	24%	-	88%
B.Com.(Gen.)	50	2%	22%	48%	8%	80%
B.Com.(TP)	61	5%	36%	44%	-	85%
B.Com.(Comp)	67	8%	40%	33%	-	81%
B.Com.(Log)	12	17%	25%	50%	-	92%
BBM	37	3%	41%	35%	5%	84%
BCA	70	9%	37%	13%	1%	60%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. IQAC regularly formulates and chalks out the plan of action in the beginning of the academic year to ensure an environment of excellence in teaching and learning processes.
2. It contributes by facilitating the faculty to use the ICT tools and encouraging them to participate in professional development programmes.
3. IQAC seminars/ Guest lecturers/ FDP programs are organized to motivate staff & students to enhance the use of current teaching / learning processes.
4. Periodical rigorous review of the functioning of the various departments of the College in the implementation of TLI Methods at the end of each semester
5. Conducting Internal Academic Audit Tri –monthly/ end of semester.
6. Feedback on teaching and learning processes were obtained through Staff Evaluation Reports, Students Feedback Reports & Feedback from Parents and Alumni. The analyses of the feedback reports are taken for discussion in the officials' meeting to evaluate various aspects of the college.

2.**13 Initiatives undertaken towards faculty development:**

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	**-**
UGC – Faculty Improvement Programme	**94**
HRD programmes	**11**
Orientation programmes	**42**
Faculty exchange programme	**14**
Staff training conducted by the university	**-**
Staff training conducted by other institutions	**05**
Summer / Winter schools, Workshops, etc.	**-**
Others : College Orientation to new teachers	
College Seminars / Workshops	102

2.14 **Details of Administrative and Technical staff**

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**06**	**-**		**40**
Technical Staff				**2**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The Research Monitoring Cell conducts meetings with reputed academicians from various universities to enhance research potential in the campus.

2. New Research Centre in Management is approved by Krishna University.

3. Research Centre in the department of Commerce flourishing with 4 research guides is renewed for 2 more years.

4. Encourages faculty members with Doctorate to become research guides, and to do Collaborative research.

5. Faculty Members are encouraged to submit research proposals of Minor and Major Research projects to various funding agencies like UGC, DST, and ICSSR etc.

6. Encourages the faculty to pursue M.Phil. & PhD's and are motivated to publish research papers in peer reviewed Journals.

7. Facilitates the departments to submit proposals to various research organisations for conducting Seminars/ Conferences/ Workshops/Symposia, Science exhibitions

8. To inculcate research culture and scientific temperament among the student community IQAC is encouraging them for Inter- Institutional Collaborative Projects without financial commitment with Industries, Companies and Labs.

9. The students are encouraged to attend & present papers in the International and National conferences and publish their research work in journals with the help of their faculty. It is promoting this culture by organising Project competitions, & Science Exhibit competitions on National Science Day, Ozone Day, Wild Life Week, Environmental Day and conducting Science Expo's etc.

10. The library has latest and updated versions of research software like SPSS, MS Excel, etc. Various journals, books, magazines, etc. are also subscribed to promote the research activities of the Institute.

11. As quality policy, all the faculty members are sponsored by the institute, for one International Conference and two National Conferences during the academic year. The sponsorship includes registration fees and travelling.

3.3 **Details regarding minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	**08**	**03**	**0**	**08**
Outlay in Rs. Lakhs	**10,80,000**	**3,80,000**	**0**	**10,80,000**

3.4   **Details on research publications**

	International	National	Others
Peer Review Journals	**21**	**35**	-
Non-Peer Review Journals	**-**	**-**	-
e-Journals	**-**	**-**	-
Conference proceedings	**35**	**24**	-

3.5 Details on Impact factor of publications:

Range | 0.7-6.8 | Average | 0.8 | h-index | 6 | Nos. in SCOPUS | 11 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	**2012-2016**	**UGC-SERO**	**14,60,000**	**13,85,000**
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Management sanctioned)	**2016-17**	**KBNC Management**	**4,21,412**	**4,21,412**
Total	**26**	**UGC & KBNC Management**	**18,81,412**	**18,06,412**

3.7 No. of books published   i) With ISBN No. | **01** | Chapters in Edited Books | - |

ii) Without ISBN No. | - |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges   Autonomy | ✓ | CPE | ✓ | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | **1(ICSSR)** |

3.10 Revenue generated through consultancy | **98,300** |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	1	**14**	**0**	**0**	**0**
Sponsoring agencies	UGC & MANAGEMENT	UGC, ICSSR & MANAGEMENT			

3.12 No. of faculty served as experts, chairpersons or resource persons | 19 |

3.13 **No. of collaborations** International [-] National [**6**] Any other [**10**]

3.14 **No. of linkages created during this year** [**03**]

3.15 **Total budget for research for current year in lakhs:**

From funding agency [**3,50,000/-**] From Management of University/College [**45,600/-**]

Total [**3, 95, 600/-**]

3.16 **No. of patents received this year**

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 **No. of research awards/ recognitions received by faculty and research fellows**
of the institute in the year

Total	International	National	State	University	Dist	College
---	---	---	-	---	---	---

3.18 **No. of faculty from the Institution who are Ph. D. Guides**
and students registered under them [7] [4]

3.19 **No. of Ph.D. awarded by faculty from the Institution** [03]

3.20 **No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF [---] SRF [---] Project Fellows [---] Any other [---]

3.21 **No. of students Participated in NSS events:**

University level [**350**] State level [---]

National level [---] International level [---]

3.22 **No. of students participated in NCC events:**

University level [**80**] State level [**24**]

National level [**3**] International level [---]

3.23 **No. of Awards won in NSS:**   University level | **05** | State level | --- |

National level | --- | International level | --- |

3.24 **No. of Awards won in NCC:**

University level | -- | State level | **03** |

National level | -- | International level | --- |

3.25 **No. of Extension activities organized**

University forum | --- | College forum | |

NCC | **11** | NSS | **24** | Any other | - |

3.26 **Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- Free Summer Coaching Camp for Economically Backward Women for 40 Day from 4th April, 2018 to 9th May, 2018.
- Awareness Programme on "Anti – Ragging" on 10th July, 2017.
- Awareness Programme on "Aids" in view of World Aids Day on 1st December, 2017.
- Awareness Programme on "National Pollution Prevention Day" on 2nd December, 2017
- Awareness Programme on Skill Development in view of Swami Vivekananda Birth Anniversary on 11th January, 2018.
- Plantation Programmes like Vanam – Manam, Neeru Mokka, Vanabharathi – Jana Harathi were organized on different days.
- 200 NSS Students volunteers rendered their services round the clock during Dasara Festival in 3 shifts from 21st to 30th September, 2017.
- Awareness Programme on "National Integration Day" in view of Sardhar Vallabhbhai Patel Birth Anniversary organized by NSS on 31st October, 2017.
- NSS Students involved in Blood Donation Camp in view of College Foundation Day on 6th November, 2017.
- Blood Grouping & BMI Awareness Camp at Ambapuram (Adopted Village) by Women Empowerment Cell & Dept. of Zoology on 19th February, 2018.
- The NSS Units conducted Special Medical Camps & Workshops in Ambapuram Village from 14th to 20th February, 2018 to promote health & literacy to the villagers

Criterion – IV

4. Infrastructure and Learning Resources

4.1 **Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**4.11 acres**	---	---	---
Class rooms	**63**	---	---	**63**
Laboratories	**24**	---	---	**24**
Seminar Halls	**3**	---	---	**3**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	**6**	—	---	**6**
Value of the equipment purchased during the year (Rs. in Lakhs)	**11,04,500**	---	---	---
Others	---	---	---	---

4.2 **Computerization of administration and library**

1) All administrative procedures including, admission & payment of fees by students, salaries received from the Government, Provident fund, Income Tax and the entire examination procedure are fully automated.

2) Staff & student Attendance is maintained through EZ School and biometry.

3) Syllabi, old question papers are on the web site.

4) CIA marks are computed and included to the End – Semester mark sheets.

5) Declaration of results is executed online.

6) EZ Library- automated Library Management Systems software is being used for maintenance of library. Data Entry (Books, Journals, Membership), and transactions (Issue, Return, Renewal and Fine Collection) are computerized.

7) In Digital Library there are 20 systems along with server for the benefit of the users to browse the E-resources.

4.3 **Library services:**

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	54408	5665046	2692	6,92,884	57100	6357930
Reference Books	4399	754839	07	4304	4406	759143
e-Books	80409	-	-	-	80409	-
Journals	99	193197	70	1,42,154	169	335351
e-Journals	3829	16000	-	-	3829	16000
Digital Database	-	-	-	-	-	-
CD & Video	1600	-	-	-	1600	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	**380**	**6**	**25 Mbps**	**1**	**---**	**36**	**21**	
Added	**40**	**-**	**25 Mbps**	**1**	**---**	**Autonomous Server i5-7400 & Library Server i5-7400**	**16**	
Total	**420**	**6**	**50 Mbps**	**2**	**---**	**38**	**37**	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Improvement of Wi-Fi Technology
- Enhanced broadband from 25 Mbps to 50 Mbps
- Improvement of Server Capacity by installing Dell Server Power Edge T620
- Installing UPS Systems to rectify power problems
- Classrooms are digitally upgraded by ultra short throw projectors and smart boards.
- Introduction of apps like KBN College App & KBN College Sports App etc.

4.6 Amount spent on maintenance in lakhs:

i) ICT   **1, 49, 688**

ii) Campus Infrastructure and facilities   **11, 04, 110**

iii) Equipments   **11, 04, 500**

iv) Others   **93,200**

Total: **24, 51, 498**

Criterion – V

5. Student Support and Progression

5.1 **Contribution of IQAC in enhancing awareness about Student Support Services**

1. To the first year admitted students an orientation programme is conducted at the beginning of academic year; the programme disseminates information on the various Student Support Services available in the college and are also sensitized about various student support services by Hand Books & Notices.

2. Anti –Ragging Cell & Grievance Redressal Cell looks after the grievances of the students.

3. Women Development Cell empowers the girl students and female faculty members.

4. The Ward Counselling and mentoring system along with a Psychologist, available on campus helps in removing stress and strain from students.

5. They are informed about the Examination System in the college at a special meeting through PPT.

6. They are informed about subject wise Remedial coaching classes through the departments to provide additional help to the SC/ST and academically weaker students.

7. Notices regarding various Government and Private scholarships, and Institutional Free ships to meet their examination fees and other expenses are duly circulated.

8. The College has a health centre which caters to the wellbeing of the students.

9. A hygienic Cafeteria facility, with a healthy variety of food enables students to a diversity of choices.

10. Drinking water facility is made available at every floor in the college.

11. Student's feedback system is followed to obtain opinion from them about the effectiveness of the faculty and the facilities in the college. Feedback on such programmes is made available to the management through IQAC for quality sustenance and improvement.

12. Placement & Training Cell organizes various training programmes to mould the students with core competency and employability.

13. Library is equipped with various books, references, journals and e-journals to supplement the thirst of students learning and enrich their self-learning ability.

14. Banking and ATM services are provided to students on the Campus.

5.2 **Efforts made by the institution for tracking the progression**

- ✚ The departments monitor the student's progression by conducting meetings once in a month. Heads of Departments meeting is conducted by the Principal for tracking the academic schedule, strategic plan, research and developmental activities once in a month.

- ✚ Internal Academic audit is being conducted in every semester to evaluate the progress.

- ✚ The assessment test marks and attendance of weaker students is regularly informed to their parents through phone.

- ✚ The slow learners are identified after analyzing the First Mid and Second Mid tests and necessary study guidance and coaching will be given by the faculty members beyond the working hours. Parents Teachers meeting is conducted every semester after the publication of the results.

- ✚ Faculty Ward Counsellor will give the detailed analysis of students to the parents. Necessary counselling and corrective actions are taken by both parent as well as teachers to improve the student's performance in all aspects.

- ✚ From the past experience, it is understood that 40% of the students, who passed UG, usually go for various PG programmes in different specialization in different institutions in both national and international institutions. 10-20% of PG students who have successfully completed PG and having research orientation take M.Phil programme as their further academic progression. 40% of the students who have completed their UG successfully generally take up some job either through campus placement or through their personal efforts.

- ✚ The data on student progression is mobilized through Placement Cell, Alumni and details from departments.

5.3 (a) **Total Number of students**

UG	PG	Ph. D.	Others
2227	471	---	---

(b) **No. of students outside the state**   ---

(c) **No. of international students**   ---

Men

No	%
1439	53

Women

No	%
1259	47

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1055	264	31	1250	-	2600	944	308	41	1404	01	2698

Demand ratio **1:1.6**   Dropout % 4

5.4 **Details of student support mechanism for coaching for competitive examinations (If any)**

- Coaching classes are conducted for competitive examinations for all out going PG students for NET, SET, CSIR and Civil service exams.

- Final year UG students have also been trained for ICET, KRUCET, CRT, IBPS, RRB, APPSC etc. and the concerned faculty extend their support.

- Free Coaching for Competitive Examinations by Career Guidance Cell is done successfully with the help of faculty.

- Soft skill, Analytical and Aptitude training are given to students by the Computer Department, Maths department & Placement Cell.

- The students are encouraged to make use of the library where lots of books related to competitive exams are available.

No. of students beneficiaries | **390**

5.5 **No. of students qualified in these examinations**

NET | --- | SET/SLET | --- | GATE | --- | CAT | ---

IAS/IPS etc | --- | State PSC | --- | UPSC | --- | Others | --

5.6 **Details of student counselling and career guidance**

- o The Student Counselling & Attendance Centre extends counselling assistance to students with academic and social concerns. These services enable students to function effectively and improve their wellness quotient.
- o Guest Lectures & Seminars are organized for students on career guidance.
- o The Placement Cell provides comprehensive services in the area of training, options regarding higher studies, organising Classes for Career Planning & job opportunities. About 29 companies visited KBN College Campus and 390 students from various departments were selected on campus
- o Classes are conducted for the improvement of Communication & Professional Skills.

No. of Students benefited | **390**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
33	**712**	**341**	**49**

5.8 Details of gender sensitization programmes

A Seminar on "Women Empowerment: Media, Cinema & Theatre – Prospects & Challenges"	21st & 22nd July, 2017 (2 days)
A Guest Lecture on "Women Entrepreneurship"	26th July 2017 (1 day)
Interactive session" on Gender Sensitivity"	9th October 2017 (1 day)
Three day Workshop on "Fabric Painting"	21st - 23rd November, 2017 (Three Days)
Three day Workshop on "Fabric Painting" to SKPVV Hindu High School students	11th to 13th December 2017 (Three Days)
Invited talk on **"భారతీయ యువత – పాశ్చాత్య పోకడలు – మన కర్తవ్యం"**	15th December 2017 (One Day)
Invited Talk by Snt. Atluri Subhashini, President, Confederation of Women Entrepreneurs, AP Chapter on "Women Entrepreneurship" in view of International Women's Day	8th March 2018 (One Day)
Free Summer coaching camp on Skill Development Programmes - Computer training programme in MS Office, Beautician course, Tailoring, Soft Toys making, Embroidery Works, Scooty Driving, Quill Art, Artificial Jewellery Jute Bag Making	4th April to 9th May 2018

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **123**   National level **05**   International level ---

No. of students participated in cultural events

State/ University level **50**   National level **--**   International level ---

5.9.2 No. of medals /awards won by students in Sports, Games and other events:

Sports: State/ University level **14**   National level **03**   International level ---

Cultural: State/ University level **--**   National level **01**   International level ---

5.10 **Scholarships and Financial Support:**

	Number of students	**Amount**
Financial support from institution	49	52,000
Financial support from government	1891	1,89,63,194.00
Financial support from other sources	93	2,75,140.00
Number of students who received International/ National recognitions		

5.11 **Student organised / initiatives**

Fairs : State/ University level | **5** | National level | -- | International level | --- |

Exhibition: State/ University level | **1** | National level | | International level | |

5.12 No**. of social initiatives undertaken by the students** | **26** |

5.13 **Major grievances of students (if any) redressed:** _____ N/A _____

Criterion – VI
6. Governance, Leadership and Management

6.1 **State the Vision and Mission of the institution:**

- To reach the state of perfection to an ardent academic desire for excellence
- To orient the students towards service through creative, constant and the consistent involvement in the Society
- To produce knowledgeable, responsible, cultured, skilled, confident and competent citizens of India with their desire to develop its progress and development.

6.2 **Does the Institution has a management Information System**   **YES**

Yes. For administration, admissions and exam results.

6.3 **Quality improvement strategies adopted by the institution for each of the following:**

6.3.1 Curriculum Development

1. Curriculum is restructured systematically once in 3 years after a careful review and if necessary the syllabus is revised every year.
2. The experts of BOS were sent with syllabus copies and question papers and were asked to give their critical look on the academic programs.
3. Feedback is taken from all the stakeholders such as alumni, employers, industry and academic experts from educational institutions.
4. The recommendations of the BOS meetings are brought to the Academic Council for its approval.
5. The Choice Based Credit System is followed at present in the college
6. The institution focuses on multi skill development of students in order to ensure employability.

6.3.2 Teaching and Learning

1. The class rooms are enabled with ICT provisions, well equipped Labs, Digital Library enable students with greater learning experience aptly supported by inputs from teachers.

2. ICT-enabled teaching-learning process has made students participate actively in the classroom.

3. Methodological skill and competent learning is initiated through Virtual labs in some departments.

4. Inquiry–based learning is provided through community survey, case study, industrial visit and fieldwork.

5. Meaningful learning is initiated through guided teaching, assignments, group discussions, seminars, debates, quiz, viva, etc.

6. Faculty members are motivated to design contemporary, Skill-based based and value added courses.

7. Vocational Training in Computer Skills is provided to Non- Computer group students, rural and economically backward students.

6.3.3 **Examination and Evaluation**:

- Semester system with Continuous Internal Assessment (CIA) is followed.
- External question paper setting is enforced even from other states.
- Online Mid Exam is conducted for computer based subjects.
- Continuous Evaluation of students is done by Internal Examination, Assignments etc.
- The evaluation process is explained in the hand book prepared by IQAC which is issued to all students and faculty members
- The results are published within a month's time.
- The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings

6.3.4 Research and Development

- Partial financial support to faculty for attending conferences and publications in standard journals
- Inter- Institutional Collaborative Projects without financial commitment are done with Industries, Companies and Labs by P. G. students.
- Staff is encouraged to publish research papers and present papers in National Seminars/ Conferences in UGC listed & Scopus journals.
- Students are encouraged to submit project proposal for projects
- Students are motivated to present articles in Seminars and conferences and to publish in Journals
- Staff & Students presented papers in National Seminars/ Conferences.
- Institutional seminars and workshops are organized regularly to provide skills and enhancement of teaching strategies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

1. KBN College has a Computerized Bar coded Library, with Intra-net facility

2. Library is open from 7.30 am - 8.00 pm on all working days**.**

3. EZ Library- automated Library Management Systems software is being used for maintenance of library.

4. Data Entry (Books, Journals, Membership), and transactions (Issue, Return, Renewal and Fine Collection) are computerized.

5. Digital Library has 20 systems with software to upload and upgrade the various e-resources (Books, Journals, and database).

6. Provision of UGC-INFLIBNET (N-LIST) facility to cater to learner needs.

ICT:

1. All departments have computers with internet facility and Wi-Fi facility.

2. 50 MBPS internet Bandwidth is available.

3. Multimedia halls with Wi-Fi facility.

4. Computer labs and departments are equipped with general as well as domain specific software for quality teaching and research.

5. Administrative office is equipped with Power edge T620 Server.

6. Faculty attends short duration training programmes conducted by the college, university etc. and are well equipped to prepare and use computer aided teaching programmes.

6.3.6 Human Resource Management

- ⊕ Recruitment, selection, orientation, continuous training and development with best compensation and benefits are provided to the staff by the College management.
- ⊕ Conduct of a formal Induction Programme for newcomers for creating a bond between the seniors and the new faculty members.
- ⊕ Responsibilities and accountability of faculty and HOD's are clearly defined and are entrusted with certain additional responsibilities as per the capabilities for the smooth functioning of the college.
- ⊕ Providing scope for the faculty to discuss their problems with higher-ups.
- ⊕ Motivation through awards for best performance.
- ⊕ Professional development given due weightage for career advancement.

6.3.7 Faculty and Staff recruitment

- ✓ Recruitment is as per University norms and Govt. regulations.
- ✓ Advertisements inviting applications from qualified candidates are published in leading newspapers after finalizing the inadequacies in current faculty strength.
- ✓ Applicants who meet the eligibility criteria, stipulated by the UGC and Krishna University are selected by a panel of members consisting of the Principal, Members of the Management, Head of the concerned department and external subject experts.
- ✓ Staff recruitment takes place before the beginning of the academic year.

6.3.8 **Industry Interaction / Collaboration**

Academic Partnership with the following Universities:
1. Krishna University
2. Acharya Nagarjuna University

Academic Partnership with the following Colleges:
- ❖ Central Academy, Vijayawada
- ❖ SVRM College, Nagaram
- ❖ Sathavahana Degree College, Vijayawada
- ❖ DNR Government Degree College for Women, Palakol
- ❖ SRR & CVR Government Degree College for Women, Vijayawada.
- ❖ KTR Women's College, Gudivada
- ❖ SGS College, Jagayyapeta
- ❖ P.B. Siddhartha College
- ❖ Andhra Loyola College
- ❖ ANR College, Gudivada
- ❖ Siddhartha Engineering College, Vijayawada
- ❖ Montessori Mahila Kalasala
- ❖ SDM Siddhartha Mahila Kalasala, Vijayawada
- ❖ D.A.R. College, Nuzvid
- ❖ JMJ College, Tenali

Partnership with Industries
- ❖ Navatha Road Transport, Vijayawada
- ❖ Royal Logistics, Vijayawada
- ❖ VAWE Institute of Medical Coding, Vijayawada
- ❖ Sri Maruthi Ram Box making Press: D.No:4-18-10, Alapati Bhavan, Nagabhushanam Street, Hanuman Pet, Vijayawada-520 003.
- ❖ Nirmala offset Printers & Traders: D. No: 26-6-3, Papaiah Street, Gandhi Nagar, Vijayawada-520 003.
- ❖ M.R. Print Pack: Sita Reddy Street, Labbipet, Vijayawada-520 010.
- ❖ M/s Express Printers: D. No: 26-13-53, Sanyasi Raju Street, Gandhi Nagar, Vijayawada-520 003
- ❖ RV Labs, Guntur and
- ❖ GSN Pharmaceuticals, Secunderabad
- ❖ Gapvak Technologies
- ❖ YagnamayA Institute, Chennai
- ❖ Viz trans Solutions, Vijayawada
- ❖ Indian Red Cross Society
- ❖ NLTC & Phonix Systems Application Development Private Limited, Hyderabad

6.3.9 **Admission of Students**

- ✓ The admissions are as per the Krishna University guidelines and Govt. rules.
- ✓ The College website, prospectus and the hand book contain information about the institution and the programmes offered.
- ✓ The prospectus highlights the details of various programmes of the College, eligibility norms for admission. It is given to the applicants along with the application form.
- ✓ All information relating to admission processes is made known to the public by way of Admission Committee that is set up during admissions.
- ✓ The process involves registration, generation of merit list as per community quota prescribed by Govt. norms, Generation of selection list and waiting list and releasing the student name list.

6.4 **Welfare schemes for**

Teaching	• Provision of loans from Credit Society, ESI facility towards health problems • Contributory Provident Fund from management to the faculty • Advance to meet emergency expenditure of faculty members • In house Homeo- Clinic
Non-teaching	• Credit Society, ESI, PF and In house Homeo Clinic • Uniforms for the support staff • Festival advance &Bonus for administrative and supportive staff • Health & Medical expenses borne by CHEYUTA
Students	• Free Ships from various schemes of the Institution like Salem Sundaram Trust, Golla Educational Society, Ganesh Temple and Sri. Durga Malleswara Swamy Temple Committees etc. • Scholarships from Govt. & Non-Govt. Organisations • Group Insurance Scheme for students • Bus passes distributed in collaboration with State Transport Corporation. • Multipurpose Gym for fitness of students. • In house Homeo Clinic for students and their parents • The Career Guidance Cell provides training for students to enhance their employability, in addition to providing information on job availability.

6.5 **Total corpus fund generated**   **Rs.4,00,000/-**

6.6 **Whether annual financial audit has been done**   Yes ✔ No ☐

6.7 **Whether Academic and Administrative Audit (AAA) has been done?**

In 2017-2018, Academic Audit was done to all departments by the external experts appointed by the APCCE on 15th & 16th March, 2018.   They are Dr. B. Subbarao, VSR & NVR College, Tenali & Sri I. Kesava Rao, Lecturer in English, VSR & NVR College, Tenali.

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	APCCE	Yes	IQAC
Administrative	YES	APCCE	Yes	IQAC & Management

6.8 **Does the University/ Autonomous College declare results within 30 days?**

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ☐   No ✓

6.9 **What efforts are made by the University/ Autonomous College for Examination Reforms?**

- Technology aided services have been enhanced for publishing the internal marks on the websites. The system is now fully automated. End semester Exam Time – Table is put on the college websites.
- Organising supplementary exams for all semesters soon after the announcement of results.
- Photocopies of answer scripts given to students for applying for re-evaluation.
- To widen the scope of paper setting external paper setters from outside the State are nominated.
- The Examination Committee of the College discusses the merits and demerits of the system and makes necessary reforms. The feedback from students is given utmost importance.
- The SEM end results and CIA marks are made available online to ensure transparency in the examination and evaluation system.

6.10 **What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

N / A

6.11 Activities and support from the Alumni Association

- The Annual Reunion of the Alumnae Association of KBN College was held on 14th October, 2016.
- The Student Support Fund of Alumni offered financial aid to 40 deserving students towards payment of their End Semester fees during the academic year 2016-17.
- An Invited Lecture was given by Sri. Indira Kalyan IPS Chhattisgarh as a source of inspiration to students.

6.12 Activities and support from the Parent – Teacher Association

- In parent- Teacher association it is mandatory that parents of first year students must attend an Orientation program related to Academic, Examination and student support services offered on campus. This year the meeting is held from 17th July, 2017.
- In ward Counselling & Mentoring System faculty of all departments organise a one-on-one dialogue with parents whose children need further support and counselling services to enhance performance.

6.13 Development programmes for support staff

- Capacity building workshop was organized for all Administrative staff of KBN College by IQAC & Department of Computer Science on Computer Literacy on 27th - 28th July 2017.
- A Training Programme on MS Office is organized on 18th November, 2017 & A Programme on DTP on 23rd April, 2018 on for their productive work and contribution to KBN College through their enhanced skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The College implements healthy ecological practices in water and energy conservation and waste management.
- Solid waste from canteen and dried leaves are vermi composted.
- Segregation of solid waste in differently coloured bins.
- NSS & NCC volunteers participation in clean campus program.
- Students and Staff actively involved in Swatch Bharat Campaign.
- Vanam Manam project & plant and protect trees.
- For rain water harvesting system pits are dug in the campus.
- Rain water used as distilled water by the Science labs.
- The existing RO plants supply potable water for the entire college.
- Signalling system arranged for the overhead tank controls the water level in the tank.
- Soak pits are built separately for discharging waste water from the Chemistry Labs.
- Energy efficient lighting – LED lights which consume less power are used in the college.
- Botanical garden with medicinal plants.
- Organising awareness programs on environment & wild life.

Criterion – VII

7. Innovations and Best Practices

7.1 **Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- The hallmark of education in KBN College has been the focus made on competence, skill and character building. This is done through rigorous academic work with a special focus on skills and values.
- Restructuring the curriculum according to CBCS pattern has created a positive impact amongst students.
- Innovative pedagogical strategies to maximise teaching and learning like problem-solving, case studies, poster presentations, role-plays, project-based learning and experiential learning are utilised.
- Value added courses on Computer programming, DTP, Excel, Tally, Accounting Package Multimedia, Hardware Technology, MAT-LAB etc. had a tremendous impact on students.
- Placement cell has taken several initiatives like Career counselling & development of soft skills to groom the students to fit them into more employability.
- Conduction of Supplementary examinations after every semester benefited a number of students. The continuous internal assessment helps the students to constantly keep track of his/her own development throughout the semester.
- Improvement of Wi-Fi Technology with enhanced broadband from 25 Mbps to 50 Mbps
- Use of ICT techniques like Smart boards and short throw projectors.
- Feedback on teaching and learning processes were obtained through Staff Evaluation Reports, Students Feedback Reports & Feedback from Parents etc.
- Conduction of community oriented programs, observation of important days and extracurricular activities developed Social concern and team work spirit among students.

7.2 **Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

- One international Seminar, Seven National seminars, six workshops and 20 guest lectures were organised in 2017-18.
- AQAR is submitted on13.11.2017 to NAAC Bangalore
- 18 staff members registered for M.Phils. / Ph.Ds. during the last five years of which 02 were awarded with Ph.D in Commerce Department.
- Internal Academic audit is conducted for every 3 months by IQAC members to all the departments
- Certificate and Diploma Courses in Communication Skills, Multimedia skills, Hardware Technology, Accounting Packages and Business Process Outsourcing are offered free of cost to Degree students.
- Organised an orientation program on the use of Central and Digital Libraries to first year degree students
- An Orientation Program is conducted for faculty for Seven days on "Quality Enhancement in Professional and Academic Skills in HEI's" from 05th to 11th August 2017.
- Capacity Building workshop in Computer literacy for Non-teaching Staff is organised on 27th& 28th July. MS Office Workshop is also conducted to non-teaching staff on18.11.2017
- Meet the CEO programs are organised by the Department of MBA with industrialists like
- M. Chandra Shekar, Managing Director, Villan Industries, Vijayawada
- Dhande Prasad, Jyothirmayee Spinning Mills, Guntur
- Sri. D. Ramakrishna, Managing Director, Efftronics Systems Pvt. Ltd, Vijayawada.
- 12 students of M.Sc. Chemistry have done Academic Project works in collaboration with RV Labs Guntur.
- 9 students in Zoology have done academic Projects in Aquaculture in collaboration with CIFA, Penamaluru.
- A workshop was conducted on Automation through IoT in collaboration with YagnamayayA Tech, Institute, Chennai by Physics and Electronics Department.
- A workshop was conducted on Medical Coding in collaboration with VAWE Institute, Vijayawada by Zoology department.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

> **1. Donate Blood & Save Human Life.**
> **2. Placement & Career Guidance Cell**

*Provide the details in annexure (annexure need to be numbered as i, ii, iii) (See Annexure IV)

7.4 Contribution to environmental awareness / protection

- The primary objective of the institution is to sensitise students on environmental issues and to motivate them to promote ecological justice and sustainable development.
- Awareness programs are organized among students on World Environment Day, Ozone Day, National Pollution Prevention Day, Energy Conservation day .etc.
- The College implements healthy ecological practices in water and energy conservation by using Solar Power Plant, Rain water harvesting, Rain water harvesting pits, Herbal garden, LED lights and safe disposal of laboratory wastes.

7.5 **Whether environmental audit was conducted?**　　Yes　✔　No ☐

7.6 **Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

See annexure v

Plan of Action for Next Year (2018-19):

1. To apply for new research centre in Chemistry.
2. To motivate the staff to apply for guide ships.
3. To motivate the staff to publish research papers in UGC listed journals.
4. To promote collaborative research through MoU's.
5. To introduce online courses like MOOCS
6. Create awareness among public for conservation of water.
7. Strengthening e-content development
8. To offer more number of electives to students.
9. To encourage staff to register for M.Phil/ Ph.D.'s and to apply for Minor/ Major Research Projects.
10. To increase Leadership & Management training programs for students.

Name Dr. V. SUBHASHINI

l Subhashini
Signature of the Coordinator, IQAC

Name V. NARAYANA RAO.

Rao'
Signature of the Chairperson, IQAC
PRINCIPAL-FAC
Kakaraparti Bhavanarayana College
VIJAYAWADA-1.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

Annexure II – Academic Calendar

Annexure III – Feedback Analysis

Annexure IV – Best Practices 7.3

Annexure V – SWOT Analysis 7.6

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)
ANNUAL CALENDAR FOR THE YEAR 2017-2018

JUNE 2017

DAY	DATE	
THU	1	College Re-opening for III/V SEMS
FRI	2	AP Formation Day
SAT	3	
SUN	4	
MON	5	World Environmental Day
TUE	6	
WED	7	
THU	8	
FRI	9	
SAT	10	
SUN	11	
MON	12	
TUE	13	
WED	14	
THU	15	
FRI	16	College Reopening for I Sem
SAT	17	
SUN	18	
MON	19	
TUE	20	
WED	21	International Yoga Day
THU	22	
FRI	23	
SAT	24	
SUN	25	
MON	26	Ramzan
TUE	27	
WED	28	
THU	29	Statistics Day
FRI	30	National Seminar by Value Education Cell

JULY 2017

DAY	DATE	
SAT	1	
SUN	2	
MON	3	
TUE	4	
WED	5	
THU	6	
FRI	7	
SAT	8	
SUN	9	
MON	10	
TUE	11	Two Day Workshop to be organized by Department of Computers
WED	12	
THU	13	
FRI	14	
SAT	15	
SUN	16	
MON	17	
TUE	18	
WED	19	
THU	20	
FRI	21	National Seminar to be organized by UGC Women's Studies Centre
SAT	22	
SUN	23	
MON	24	
TUE	25	
WED	26	
THU	27	NSS Guest Lecture
FRI	28	Two Day Workshop to be organized by Dept. of Commerce & Management
SAT	29	
SUN	30	
MON	31	M1 – First Mid exams for I/III/V SEMS

August 2017

DAY	DATE	
TUE	1	Mid Examinations for I, III & V SEMS
WED	2	Mid Examinations for I, III & V SEMS
THU	3	Mid Examinations for I, III & V SEMS
FRI	4	Mid Examinations for I, III & V SEMS
SAT	5	One Week Orientation Programme to be organized by Internal Quality Assurance Cell (IQAC)
SUN	6	
MON	7	
TUE	8	
WED	9	
THU	10	
FRI	11	
SAT	12	Awareness Programme by NSS
SUN	13	
MON	14	Krishnashatmi
TUE	15	Independence Day Celebrations
WED	16	
THU	17	
FRI	18	
SAT	19	
SUN	20	
MON	21	
TUE	22	
WED	23	Guest Lecture by NSS
THU	24	
FRI	25	Vinayaka Chavithi
SAT	26	
SUN	27	
MON	28	
TUE	29	
WED	30	
THU	31	

SEPTEMBER 2017

DAY	DATE	
FRI	1	
SAT	2	Bakrid
SUN	3	
MON	4	
TUE	5	Teachers Day
WED	6	
THU	7	
FRI	8	
SAT	9	
SUN	10	
MON	11	
TUE	12	
WED	13	
THU	14	Hindi Day
FRI	15	Two Day National Workshop by Dept. of Computers
SAT	16	International Ozone day for the Preservation of Ozone Layer
SUN	17	
MON	18	
TUE	19	
WED	20	
THU	21	
FRI	22	
SAT	23	
SUN	24	
MON	25	National Workshop by Dept. of Chemistry (PG)
TUE	26	
WED	27	Dasara Holidays
THU	28	Dasara Holidays
FRI	29	Dasara Holidays
SAT	30	Dasara Holidays

OCTOBER 2017

DAY	DATE	
SUN	1	
MON	2	Sadhbhavana Yatra Rally in view of Gandhi Jayanthi
TUE	3	II Mid Examinations for I, III & V Semesters
WED	4	II Mid Examinations for I, III & V Semesters
THU	5	II Mid Examinations for I, III & V Semesters
FRI	6	II Mid Examinations for I, III & V Semesters
SAT	7	II Mid Examinations for I, III & V Semesters
SUN	8	
MON	9	
TUE	10	
WED	11	
THU	12	Preparation holidays / Internal practical exams for III/V Sems
FRI	13	
SAT	14	
SUN	15	
MON	16	
TUE	17	Sem End Exams for III/V Sems
WED	18	
THU	19	Diwali
FRI	20	Sem End Exams for III/V Sems
SAT	21	Sem End Exams for III/V Sems
SUN	22	One Day National Worksop to be organized by Internal Quality Assurance Cell
MON	23	Sem End Exams Starts for III & V Sems
TUE	24	
WED	25	
THU	26	Two Day National Workshop to be organized by Department of M.Sc (CS)
FRI	27	
SAT	28	
SUN	29	
MON	30	
TUE	31	

November 2017

DAY	DATE	
WED	1	
THU	2	
FRI	3	
SAT	4	
SUN	5	Sem End Exams for I Sem
MON	6	
TUE	7	
WED	8	
THU	9	
FRI	10	II SEM Classes Start
SAT	11	Remid for V Sem
SUN	12	
MON	13	Remid for V Sem
TUE	14	Remid for V Sem
WED	15	Remid for V Sem
THU	16	Remid for V Sem
FRI	17	Remid for V Sem
SAT	18	
SUN	19	
MON	20	
TUE	21	
WED	22	
THU	23	
FRI	24	
SAT	25	
SUN	26	
MON	27	
TUE	28	Results for III & V Sems
WED	29	
THU	30	

DECEMBER 2017

DAY	DATE	
FRI	1	Milad – un – Nabi
SAT	2	
SUN	3	
MON	4	Last Date to Apply for Revaluation & Photo Copy of Answer Script of III/V Sems
TUE	5	
WED	6	
THU	7	
FRI	8	Results for I Sem
SAT	9	
SUN	10	
MON	11	
TUE	12	
WED	13	
THU	14	Last Date to Apply for Revaluation & Photo Copy of Answer Script of I Sem
FRI	15	
SAT	16	
SUN	17	
MON	18	
TUE	19	
WED	20	
THU	21	
FRI	22	
SAT	23	
SUN	24	
MON	25	Christmas
TUE	26	M1 – First Mid Exams for II/IV/VI Sems
WED	27	M1 – First Mid Exams for II/IV/VI Sems
THU	28	M1 – First Mid Exams for II/IV/VI Sems
FRI	29	M1 – First Mid Exams for II/IV/VI Sems
SAT	30	M1 – First Mid Exams for II/IV/VI Sems
SUN	31	

JANUARY 2018

DAY	DATE	
MON	1	
TUE	2	
WED	3	Sem End Exam Fee Collection Starts Supple/Better Exams for III/V Sems
THU	4	Supple/Better Exams for III/V Sems
FRI	5	Supple/Better Exams for III/V Sems
SAT	6	Supple/Better Exams for III/V Sems
SUN	7	
MON	8	Supple/Better Exams for III/V Sems
TUE	9	Supple/Better Exams for III/V Sems
WED	10	Supple/Better Exams for III/V Sems
THU	11	Pongal holidays
FRI	12	Pongal holidays
SAT	13	Pongal holidays
SUN	14	Pongal holidays
MON	15	Pongal holidays
TUE	16	Pongal holidays
WED	17	Supple/Better Exams for III/V Sems
THU	18	Supple/Better Exams for III/V Sems
FRI	19	Supple/Better Exams for III/V Sems
SAT	20	Supple/Better Exams for I Sem
SUN	21	
MON	22	Supple/Better Exams for I Sem
TUE	23	Supple/Better Exams for I Sem
WED	24	Last Date for Submission of Exam Application Without Fine Supple/Better Exams for I Sem
THU	25	Voter's Day Suppe/Better Exams for I Sem
FRI	26	Republic Day
SAT	27	Suppe/Better Exams for I Sem
SUN	28	
MON	29	Supple/Better Exams for I Sem
TUE	30	Supple/Better Exams for I Sem
WED	31	Supple/Better Exams for I Sem

FEBRUARY 2018

DAY	DATE	
THU	1	Last Date for Submission of Exam Application With Fine of Rs.50 Supple/Better Exams for I Sem
FRI	2	
SAT	3	
SUN	4	
MON	5	
TUE	6	
WED	7	
THU	8	Last Date for Submission of Exam Application With Fine of Rs. 100/-
FRI	9	
SAT	10	
SUN	11	
MON	12	
TUE	13	Mahaa Sivaraathri Holiday
WED	14	
THU	15	
FRI	16	
SAT	17	
SUN	18	
MON	19	
TUE	20	
WED	21	Last Date for Submission of Exam Application With Fine of Rs. 500
THU	22	
FRI	23	
SAT	24	
SUN	25	
MON	26	
TUE	27	Attendance Closed for V/III Sems (After 90 Days)
WED	28	M2 – Second Mid Exams for II/IV/VI Sems

MARCH 2018

DAY	DATE	
THU	1	M2 – Second Mid Exams for II/IV/VI Sems
FRI	2	Holi Holiday
SAT	3	M2 – Second Mid Exams for II/IV/VI Sems
SUN	4	
MON	5	M2 – Second Mid Exams for II/IV/VI Sems
TUE	6	M2 – Second Mid Exams for II/IV/VI Sems
WED	7	External Practical for IV/VI Sem
THU	8	International Women's Day External Practical for IV/VI Sem
FRI	9	External Practical for IV/VI Sem
SAT	10	External Practical for IV/VI Sem
SUN	11	
MON	12	External Practical for IV/VI Sem
TUE	13	External Practical for IV/VI Sem
WED	14	External Practical for IV/VI Sem
THU	15	External Practical for IV/VI Sem
FRI	16	External Practical for IV/VI Sem
SAT	17	Attendance closed for II Sem (After 90 Days) External Practical for IV/VI Sem
SUN	18	
MON	19	External Practical for II/IV/VI Sem
TUE	20	External Practical for II/IV/VI Sem
WED	21	External Practical for II/IV/VI Sem
THU	22	World Water Day External Practical for II/IV/VI Sem
FRI	23	External Practical for II/IV/VI Sem
SAT	24	External Practical for II/IV/VI Sem
SUN	25	
MON	26	Last Date to Submit Remid Eligibility Candidates List Sem End Exams for IV/VI Sems
TUE	27	Sem End Exams for IV/VI Sems
WED	28	Sem End Exams for IV/VI Sems
THU	29	Sem End Exams for IV/VI Sems
FRI	30	Good Friday Holiday
SAT	31	Sem End Exams for IV/VI Sems

APRIL 2018

DAY	DATE	
SUN	1	
MON	2	Sem End Exams for IV/VI Sems
TUE	3	Sem End Exams for IV/VI Sems
WED	4	Sem End Exams for IV/VI Sems
THU	5	Babu Jagajeevanram Jayanthi
FRI	6	Sem End Exams for IV/VI Sems
SAT	7	World Health Day Sem End Exams for IV/VI Sems
SUN	8	
MON	9	Sem End Exams for II Sems
TUE	10	Sem End Exams for II Sems
WED	11	Sem End Exams for II Sems
THU	12	Sem End Exams for II Sems
FRI	13	Sem End Exams for II Sems
SAT	14	Ambedkar Jayanthi
SUN	15	
MON	16	Sem End Exams for II Sems
TUE	17	Sem End Exams for II Sems
WED	18	Sem End Exams for II Sems
THU	19	Sem End Exams for II Sems
FRI	20	Sem End Exams for II Sems
SAT	21	Remid for VI Sem
SUN	22	
MON	23	Remid for VI Sem
TUE	24	Remid for VI Sem
WED	25	Remid for VI Sem
THU	26	Remid for VI Sem
FRI	27	Remid for VI Sem
SAT	28	
SUN	29	
MON	30	

MAY 2018

DAY	DATE	
TUE	1	May Day
WED	2	
THU	3	
FRI	4	
SAT	5	
SUN	6	
MON	7	
TUE	8	Results for IV/VI Sems
WED	9	
THU	10	Buddha Poornima Holiday
FRI	11	
SAT	12	
SUN	13	
MON	14	Last Date to Apply for Revaluation & Photo Copy of Answer Script of IV/VI Sems
TUE	15	
WED	16	
THU	17	
FRI	18	
SAT	19	
SUN	20	
MON	21	
TUE	22	Results for II Sem
WED	23	
THU	24	
FRI	25	
SAT	26	
SUN	27	
MON	28	Last Date to Apply for Revaluation & Photo Copy of Answer Script of II Sem
TUE	29	
WED	30	
THU	31	

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)

(Sponsored by: S.K.P.V.V. Hindu High Schools' Committee)

Kothapeta, VIJAYAWADA – 520 001.

A College with Potential for Excellence (CPE)
All India 92nd Rank in NIRF by MHRD

We shall be thankful to you, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the institute. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of the institute.

Personal details:

Full Name of the Alumnus / Alumna:

Years of study & Course completed:

Communication Address: Contact Number:

E-mail ID: Whether employed/ Self – employed:

Name of Organization:

Designation: Annual Income:

Dear Alumni, please give your overall assessment of our Institute academics. Please rate us on following criterion:

1-Unsatisfactory, 2- Satisfactory, 3- Fair, 4- Good,5-Very good(VG)

S. No	Details	VG	G	F	S	US
1	Admission procedure					
2	Fee structure					
3	Environment					
4	Infrastructure and lab facilities					
5	Faculty					
6	Project guidance					
7	Quality of support material					
8	Training and placement					
9	Library					
10	Canteen facilities					
11	Hostel facilities					
12	Alumni association/Network of old friends					
13	Sports / Gymnasium					
14	NSS / NCC / Extracurricular activities					
15	Examination Section					
16	Teaching & Learning processes					
17	Mentoring & Counselling system					
18	Overall rating of the college					

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)
Alumni Feedback Report 2017-18

2017-18

The feedback was collected from 120 alumni and the observations are noted as follows

Observations

➢ The overall rating of the college is recorded to be 78%.

➢ The Mentoring and counselling system has improved recording a percentage of 77%.

➢ Marginal increase is observed in the canteen facilities.

➢ College environment also showed a good increase in the rating.

➢ Admission procedure recorded an increase from 74% to 78%.

Action Taken:

➢ Faculty are instructed to engage themselves in research activities.

➢ More number of campus drives are conducted by Career Guidance Cell

➢ More counselling sessions are conducted to the students with depression problems by the Psychologist of the College.

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)

(Sponsored by: S.K.P.V.V. Hindu High Schools' Committee)

Kothapet Vijayawada – 520 001.

A College with Potential for Excellence (CPE)

All India 92nd Rank in NIRF by MHRD

Student Evaluation Form on Lecturers (2017- 2018)

Name of the Lecturer: ……………………........................**Subject:**...................................

Student's Class: ……………………………….......**Roll. No:** ………………..

S. No	Items/Response	Max. Score	Student Score
I	**Knowledge base of the teacher**	**5**	
	The Lecturer has clear knowledge of the subject		
II	**Ability to integrate course content**	**20**	
	Lecturer gives students the syllabus & lesson plan at the beginning of the academic year		
	The course outline is provided at the beginning by the teacher concerned		
	Lecturer is able to convey the relevance of the subject in the present context with the examples		
	The Lecturer gives references for further reading		
III	**Sincerity & Commitment**	**35**	
	He/ She is punctual to the class		
	He / She takes theory and practical classes regularly		
	He/ She completes the syllabus on time		
	He/ She is able to maintain discipline in the class		
	Lecturer comes to the class well prepared		
	The Lecturer has practice of doing revision at the end of the term		
	The Lecturer is fair in evaluation		
IV	**Communication Skills**	**5**	
	He/ She uses technology aids Eg. Computer, OHP, LCD/ Audio/ Video/PPT		
V	**Accessibility of the teacher in & out of the class**	**10**	
	The lecturer is friendly and easily approachable		

	The Lecturer has positive attitude towards student Counselling		
VI	**Ability to design Guest Lectures, Quiz, Seminars etc.,**	**10**	
	He/ She promote self-learning participation in class activities (Quiz, Assignments, Presentations, Seminars etc.)		
	He/ She arranges Guest Lectures / Field Trips		
VII	**Interest generated by the teacher**	**15**	
	She/ He makes sessions interactive		
	The Lecturer develops interest in the subject for higher studies		
	Willingness to motivate students to participate in extra circular activities		
	Overall Rating	**100**	

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)
Student Feedback Report on Teachers 2017-18

Teacher development is not taken seriously because the feedback of stakeholders is seldom obtained. The need addressed, therefore is to provide teachers an opportunity to look at themselves through the eyes of learners. So the IQAC of College conducts a '**Student feedback on Teachers'** at the end of each semester both manually and online.

Every teacher is evaluated by students based on punctuality, Subject depth, Coverage of Syllabus, teaching methods (use of blackboard, charts, teaching aids & technology),, interest in teaching, ability to teach (theory and practical), up gradation of knowledge, response to student problems, maintaining discipline in the class, regular in correcting answers scripts & fair in evaluation, participation and co-operation in organizing co-curricular and extracurricular activities, etc.

The evaluation is made by means of a questionnaire and the results are statistically analysed. The analysis is given to the Principal and Management of the college, who counsels that particular faculty discussing his/her weaknesses and strengths confidentially. The results of the evaluation are not used to victimize the teacher but the Principal and other authorities advise the teacher to improve their performance. The teacher also becomes aware of his/her weaknesses and strengths.

7.3 Best Practices of the institution

BEST PRACTICE – I

Title: Donate Blood and Save Human Life
Objectives:

- To save lives of people in critical condition by making the required blood group readily available in the Krishna District Area.
- To ensure the instant and immediate availability of the required blood group 24x7, throughout the year.
- To create, update and maintain a Directory of Voluntary Donors so that the required blood is available on request immediately.
- To generate awareness on Blood Donation and its significance in saving lives during emergencies particularly during obstetric emergencies and accidents.
- To motivate students to donate blood voluntarily and to maintain a permanent well-indexed record of voluntary blood donors.
- To educate and create awareness in the public on the beneficial aspects of blood donation and the harmful effect of collecting blood from paid donors.
- To actively encourage voluntary blood donation and gradually eliminate professional blood donors.

The Context:

- The College is situated in an urban locality surrounded by a number of villages which are largely inhabited by SC, ST, OBC and socially and economically backward communities. They face great difficulty while arranging blood at the time of emergency. In collaboration with the Rotary Red Cross Blood Bank, Vijayasri Blood Bank, Government General Hospital Blood Bank and Capital Blood Bank, the College organises blood donation camps under the aegis of NSS, NCC and Red Ribbon Club. **'Donate Blood- Save Life'** is the motto used to encourages volunteers to donate blood. This process enabled us with the connect with the Red Cross, Blood Bank and other Blood banks in Vijayawada and work in unison with them.

The Practice:

- Blood donation is an ennobling act and very important need of our society. On our College Foundation Day every year, the NSS, NCC and **Red Ribbon Club** of our college jointly conduct Blood Donation Camps in collaboration with Rotary Red Cross Blood Bank, Vijayasri Blood Bank, Government General Hospital Blood Bank and Capital Blood Bank to collect blood from volunteers and make it available all the time, wherever and whenever it is needed. Awareness programmes like seminars, invited talks on the importance and need of donating blood is created. Every year about

100 units of blood are collected in the camp. After the successful blood donation programme, all the donors receive certificate of appreciation for their kind and humane gesture.

- Every year the Department of Zoology conducts blood grouping to the newly admitted students of KBN College and the data base is maintained by the **KBN Help Line**. On the basis of this data and under the supervision, guidance of the Help line members of the college, the required blood group is supplied to the needy immediately and the information is conveyed to the donors. The **KBN HELP LINE works 24x7.**

Evidence of Success:

- The students have the utmost satisfaction beyond limits as they are able to serve society in the most exemplary manner. Patients suffering from chronic blood deficiency, accidents, those undergoing critical surgeries are provided with blood through the **KBN Help Line**. Every year people who approach in need of blood, are able to get the benefit of blood donated freely. About 100 units of blood is collected every year through organising Blood Donation Camps. One of our Senior Programme Officers is member of the Red Cross Blood Bank, which helps the public to utilise this facility. This practice has enabled the students overcome the hesitation and wrong notion about blood donation. Many of them adopted it as a healthy practice now. The **RED Ribbon Club** of the College maintains the records of all events.

- Purna Cardiac Hospital, Y.V. Rao Cardiac Hospital, Dr, Ramesh Cardiac Centre and Pallem Peddeswara Rao Heart Care are some of the main beneficiaries of blood procured from voluntary Blood Donors.

- Through this service, we could inculcate moral values and sense of social responsibilities among the students. Initially a few number of hospitals were provided with the blood donated. Later, over years the number of hospitals has increased as more and more students volunteered to donate blood.

Problems Encountered and Resources Required:

- The college faced problems in organising blood donation camps due to non-availability of technical support from the local blood bank. Sometimes it became difficult to provide blood of rare group due to the non-availability of students at the time of need. The problems were sorted out by organising seminars frequently and Invited Talks to motivate the volunteers for the cause. Students with rare blood groups were identified and their record is made available through the data.

BEST PRACTICE - II

Title: Placement & Career Guidance Cell

Objective of the Practice

➢ To ensure that students are well placed

Context

❖ In order to ensure that students are well placed, colleges have to support them in the development of soft skills and communication skills.

❖ Students may also need training for taking competitive examinations. Certificate Courses, on- the-job training and add-on courses can partly address this need.

❖ The Placement Cell is the formal strategy created to meet the need.

The Practice

- The placement cell has a placement officer and two assistants.
- All the students of the final year class can register with the Placement Cell with their curricula vitae.
- Throughout the year the cell organizes activities such as career guidance, career fair, lectures by corporates, invited lectures,, training programs, conduction of mock tests, etc.
- Campus interviews are conducted for outgoing students.
- As many 40-50 companies visit the college every year and about 10-15 campus interviews are held.
- The Cell arranges for part time jobs for students "Earn While you Learn"

Evidence of Success

➢ As many as 390 students got placement in 2017-18

Resources

➢ College management

7.6 SWOT ANALYSIS

Strengths

1. Located in the heart of old town of Vijayawada providing education to the nearby low income group rural and urban students.
2. Proactive & Visionary Management with a history of 112 years in the field of education and strong commitment towards community service and Women empowerment.
3. Strict adherence to Academic Calendar with an average of 258 working days and maintenance of work diary by every teacher.
4. Well established laboratories and well equipped computer labs with 370 computer systems of latest configuration.
5. Choice Based Credit system with broad based curriculum and emphasis on Skill development, employability and knowledge building.
6. Career oriented Add-on-Courses, Certificate and Diploma courses (like DTP, Accounting Packages, Communication & Soft skills, Multimedia Skills, Hardware training) are offered free of cost to students.
7. Emphasis on project based learning, hands on training experience, internships, earn while you learn and Entrepreneur development programme.
8. Wide range of extension, co-curricular and extracurricular activities.
9. Well-structured Ward Counselling, Grievance Redressal and other student support systems. Active career guidance and placement cell with 42% of employability.
10. Two research centres with 4 guides and 14 scholars.
11. 11 Minor Research Projects funded by UGC and 15 by management.
12. Five International, 29 National and 3 State/Regional seminars/workshops funded by UGC, DST – SERB, ICSSR etc are organized during the last five years.
13. Active alumni association with the contribution of 22 Lakhs to the college during the last five years.
14. Fully automated library with excellent digital library network having 56,909 books, 121 journals, unlimited e-resources and with INFLIBNET, DELNET, NDL and ACM Memberships.
15. Exemplary indoor and outdoor sports facilities. Well-equipped Gymnasium with first aid centre and physiotherapy equipment.
16. Accident Insurance policy under Amartya Sikshana Yojana of National Insurance Company is taken for all the students of the college by paying Rs.108/- per student per year as premium.
17. Adoption of three villages to carry out developmental activities in infrastructure, literacy, girl child education and computer skills.

Weakness:

1. Space constraint for introduction of new programmes.
2. To mould the first generation learners of rural background to face global challenges as they come from Telugu medium.
3. Limited scope for consultancy due to location of the college.
4. Slow progress in identifying the funding agencies for research projects.
5. Progression of students to higher education is less.

Opportunities:

1. To start new programmes to meet the growing demands of the society.
2. Expertise of faculty to tap the corporate sectors for consultancy and funding for research projects.
3. Potential for more Research activities through funding by Govt. and Non Govt. agencies
4. Scope for more MOUS with government and non-government enterprises.
5. Strengthening of the opportunities for competitive exams
6. International collaboration for exchange of Faculty and students

Challenges:

1. Improving communications among socially and educationally backward students from rural and semi-urban areas.
2. Delay in government approvals for filling up of vacancies of aided lecturers and administrative posts giving financial burden to the management.
3. 100% Placement is turning out to be the challenge.
4. Orienting the faculty towards research activity.
5. Delay in declaration of results for PG students by the affiliating university.
6. Difficulty in finding time slots to introduce short term courses.